RG104 Entry 235

Volume 492

October 12, 1936 – December 1, 1937

Letters Sent to

Philadelphia Mint

Press copies of letters and telegrams sent from U.S. Mint headquarters to various official and individual recipients.

Text quality ranges from good to extremely faint. Tight binding also limits visability of the left side of some documents. Pages were scanned using a white back-up sheet to improve legibility.

RG104 E-235 Vol 492

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 492 of 600
NC-152, Entry 235

Philadelphia

Oct 13th '36

October 13, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Receipt is acknowledged of your letter of October 10th, recommending the acceptance of the resignation of Miss Mildred Baehr, emergency Counter at $4.00 per diem, effective at the close of business October 3, 1936. You are advised that the resignation was not enclosed with your recommendation.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

MDM

RG104 E-235 Vol 492

October 13, 1936.

Mr. Emil F. Graessle,
2453 Fairmount Ave.,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter addressed to the United States Information Service, has been forwarded to this Bureau for attention. I am inclosing a list of commemorative coins, giving the names of the agents to whom this Department is required to deliver the coins at the Mint. As this is a complete list there will be no change unless Congress passes new legislation next session for other coins.

I am unable to advise you of the rates at which commemorative coins are sold by the agents as the Treasury Department has no jurisdiction over them once they leave the Mint.

As you are aware, each Act requires that the design for the coin shall be supplied to the Mint. Once an Act has been passed we have no way of knowing when the organization will bring to the Treasury Department for approval the design they wish to have used. Therefore, it would be impossible for us to tell in advance when commemorative coins will be ready.

Very truly yours,

W. M. Reed

Acting Director of the Mint.

Inclosure.
O'R/eh

October 13, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing the original and translation of a note received by the Bureau from the Director of the International Bank of Costa Rica.

With the return of these two papers will you please advise the Bureau as to what reply should be made to the Bank in regard to the cost of executing this coinage, the amount of metal required and any other pertinent information.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.
O'R/eh

October 13, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to proceed with the preparation of the dies and the manufacture of the coins for the San Francisco-Oakland Bay Bridge commemorative coin.

The designs for the coin have the approval of the Secretary of the Treasury and the models were forwarded to you under date of October 12th.

Very truly yours,

M. M. O'Reilley

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

October 14, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Enclosed is Government Bill of Lading No. T-382303, covering shipment of 1 carton of batteries from Cleveland, Ohio, to your institution.

Will you please have the certificate of the issuing officer completed, and then forward the Bill of Lading to the consignor for completion of the certificate as to pick-up service at origin and also the insertion of the name and address of consignor.

Very truly yours,

Acting Director of the Mint.

P.d F

Enclosure.

RG104 E-235 Vol 492

October 14, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find the papers which accompanied your letter of October 13th relative to bids received on proposed purchases of 3,000 pounds of rags.

It is understood from your letter and that of the protesting bidder, Patrick O'Neill & Co., that the protest is based on immaterial technicalities; namely, that the proposal of the low bidder did not carry the autographed signature of the bidder and that the bid was not submitted in duplicate; also that the representative of the low bidder, who was present at the opening of bids, autographed the low bid at the time the bids were opened. It would appear that the objections are wholly immaterial and that the rights of the objector, the next higher bidder, were in no way jeopardized. You are therefore authorized to make an award to the lowest bidder.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 492

O'R/eh

October 15, 1936.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Authorized to accept proposal of Nathan Trotter and Company to supply your Mint with eight thousand pounds zinc at decimal naught six three nine cents per pound and two thousand pounds tin at decimal four six six two five cents per pound for minor coinage, it being understood this the only bid received of three asked.

M.M.O'Reilly,
Acting Director of the Mint.

October 15, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of October 14th, you are authorized to purchase 10,000 yards of 54" muslin from Miller, Bain, Beyer and Company, at the rate of $0.1575 per yard; this being the lower of two prices received of six invited.

It is understood that authority for this purchase in the commercial markets has been granted by the Department of Justice.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

October 15, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Page 5 of one copy of your August bullion account current is returned for amendment to separately show in the recoinage nickel and bronze accounts, debit side, value of metal received from minor coinage accounts to properly alloy the recoinage metals.

In the future please forward contract papers at the time contract is made; do not forward them attached to vouchers. Contract numbered T2m-328 was received attached to voucher No. 4677.

Please forward the usual certificates for attaching to vouchers numbered 5326 and 6340 to the effect that gloves are retained by the Government to recover any precious metals adhering thereto.

John R. Hulme, page 9 line 10, emergency pay roll July 16 - 31; two hours pay deducted; marginal notations indicate 1/4 hour for each of 3 days and 1/2 hour for one day, or 1¼ hours total.

Payroll signatures should always agree with the names as shown in first column of payroll. The middle initial was omitted from the following signatures:

Regular roll July 16-31 - #13, p. 10, John A. O'Connor.
Regular roll Aug. 1-15 - #3, p. 17, Laura A. Doyle.

It appears from form No. 193 that bronze metal cost has been overdeposited and seigniorage underdeposited, in July by $1.93 and in August by $1.77, total $3.70, instead of the August item $1.77 adjusting the July item $1.93; please advise the Bureau as to this, with explanation if it is here incorrectly stated.

Yours truly,

M. M. O'Reilly

P-F-S

Acting Director of the Mint.

O'R/eh

October 16, 1936.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Authorized to accept proposal of Nathan Trotter to supply three hundred thousand pounds electrolytic copper for minor coinage at decimal one naught one nine cents per pound only bid received of five requested.

M.M.O'Reilly,
Acting Director of the Mint.

O'R/eh

October 16, 1936.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver twenty pairs nickel diss.

M.M.O'Reilly,
Acting Director of the Mint.

RG104 E-235 Vol 492

October 16, 1936.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Reference is made to Department Circular No. 569 dated September 22, 1936 - Regulations regarding withholding compensation due personnel - copy of which was recently forwarded you.

Relative to paragraph 3 thereof pertaining to final payments, it is requested that this matter be handled uniformly by the several mints and assay offices, as follows: Procure a rubber stamp carrying the words - Final payment - and impress such stamp in the margin of the pay roll, opposite the name of each employee to whom final payment is being made, whether as a result of retirement or other reason for separation from employment under your supervision.

Procure another rubber stamp with wording as follows - To the best of my knowledge and belief: - no employee to whom final payment is being made, as per this pay roll, is in any manner indebted to the United States; all transportation requests and Government property for which such employee is responsible have been returned or properly accounted for, including any breakage charged; there are no outstanding General Accounting Office disallowances or exceptions in disbursing officer's accounts covering any prior payment to such employee. This certification should be placed at the end of every payroll carrying a final payment, using an additional sheet if necessary, and be signed by the officer in charge of the institution.

It is suggested that before certifying a pay roll, inquiry be made of the local disbursing office as to whether any items of the character in question are known to such office. This Bureau will notify you promptly of any General Accounting Office disallowances or exceptions which come to its notice.

Yours truly,

W. M. Rieth

F-S

Acting Director of the Mint.

RG104 E-235 Vol 492

October 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is the Safety Bulletin issued by the United States Compensation Commission in the interest of accident prevention in employments within the purview of the workmen's compensation laws.

Very truly yours,

M. M. Reed

Acting Director of the Mint.

Enclosure

MDM

RG104 E-235 Vol 492

October 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of October 15th, you are authorized to purchase 25 dozen pairs of buckskin gloves, at $7.20 per dozen pairs, and 50 dozen pairs of horsehide gloves, at $5.00 per dozen pairs; both from the firm of M. Segal and Sons, who submitted the lower of two bids received of three invited.

It is understood that when these gloves become too much worn for further use they will be burned to recover whatever precious metals may be adhering to them.

Very truly yours,

Acting Director of the Mint.

O'R/eh

October 17, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of October 16th, you are authorized to purchase from the International Nickel Company, Inc., 25,000 pounds of cathode nickel for minor coinage, at the rate of $0.3370 per pound less ½% ten days.

It is understood that the above bid was the only one received of three invited.

Very truly yours,

M. A. O'Reilly

Acting Director of the Mint.

O'R/eh

October 19, 1936.

Mr. J. R. Simnock, Engraver,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Enclosed is an exception which has been received from the General Accounting office, in connection with your trip to Washington in May, 1935.

Will you please furnish the information requested and return the exception with your reply to this Bureau?

Very truly yours,

N. M. Rawls

Acting Director of the Mint.

P:d F

Enclosure.

RG104 E-235 Vol 492

October 19, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received today from Mr. Henry F. Guckes, an applicant for a position in the Engraving Department. The correspondence is being sent to you with the request that you take such action, if any, you deem appropriate.

Mr. Guckes has been advised that this correspondence has been forwarded to you.

Very truly yours,

N. M. Reed

Acting Director of the Mint.

Inclosure.
O'R/eh

C'R/eh

October 20, 1936.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward twenty pairs dime dies to Denver.

M.M.O'Reilly,
Acting Director of the Mint.

October 20, 1936

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today October twentieth without fail at usual rates one million three hundred thousand fine ounces purchase act silver bullion and nine hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

M. M. O'Reilly,
Acting Director of the Mint.

RG104 E-235 Vol 492

October 20, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Assayer of the Bureau has again called attention to the fact that the "Report on Special Assay Coins" has been made up at your Mint with non-copying ink. As this Bureau depends upon copying this form before its return to you, it will be appreciated if you will cause the form to be made up so that we can make a copy.

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

October 22, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

It is requested that you indicate whether or not you wish the amounts of the bonds of the following employees increased in view of recent changes in their titles:

Frizzle, Louis H., promoted from roller to asst. foreman shipping room and custodian of vaults; last bonded at $2,000.
Grant, Arthur, promoted from skilled workman to pressman, last bonded at $2,000.
Harrington, Lewis J., promoted from machinist to asst. foreman plumber and steamfitter; last bonded at rate of $2,000.
Hoerr, August J., Jr., promoted from asst. foreman electricians to foreman of electricians; amount of last bond, $2,000.

Very truly yours,

D. M. Reed

Acting Director of the Mint.

MDM

October 24, 1936.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional list of certain corporations, dated October 22, 1936, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

F-3
Encl.

Acting Director of the Mint.

RG104 E-235 Vol 492

October 24, 1936.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional list of certain corporations, dated October 22, 1936, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

Acting Director of the Mint.

F-3
Encl.

RG104 E-235 Vol 492

October 26, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Bureau is in receipt of a communication from the General Accounting Office protesting the use of Mint collection forms and directing attention to the provisions of General Regulations No. 87 dated June 25, 1936 (copy of which was forwarded you some time ago), and to the prescribed form of Schedule of Collections, Standard Form 1044.

Attention has also been directed to the provision for indicating on form 1044 the name of the remitter of each amount collected, as well as other data.

It is suggested that in future Standard Form 1044 be used as prescribed, for special assay collections, for collections of charges from purchasers of bars, and for all other collections except those resulting from the imposition of charges on bullion deposits appearing on the bullion abstract sheets, which latter may be shown in monthly totals as at present, and excepting the charges on stock medals and proof coins which may be handled as at present unless objection is raised by the General Accounting Office.

While paragraph 2 of General Regulations No. 87 prescribes that all collections be scheduled on the date received and be promptly forwarded to the local disbursing office, it is suggested that, if more convenient for you, it may possibly be satisfactory to the General Accounting Office if the small amounts of comparatively frequent recurrence, such as special assay charges, are retained and forwarded after scheduling as per preceding paragraph, with their supporting papers, in one sum at the close of each month. There is no assurance, however, that this procedure will be satisfactory.

Yours truly,

F-2

Acting Director of the Mint.

RG104 E-235 Vol 492

October 27, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please forward to the Bureau a requisition covering the amount of ammunition required by your Mint for practice drill. It is understood from your telephone message that the men are now paying for the ammunition they use.

If you will forward a requisition to the Bureau, giving specifications and quantity, the Bureau will endeavor to obtain this material. We will let you know after we have received your requisition whether or not we can purchase the required ammunition.

Very truly yours,

M. N. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

October 28, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received by this Bureau from "Brown Photos". Will you please communicate directly with Mr. Brown, advising him of the photographs you have on hand which, at other times, have been released for publication and which you may see fit at this time to send him.

Mr. Brown has been advised that his letter has been forwarded to you and that in your discretion you will supply the pictures you can spare.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

October 28, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of the Joseph Dixon Crucible Company to supply your Mint with 500 #70 graphite crucibles, at the rate of $9.40 each less 1% ten days.

It is understood that proposals were invited from six firms, to which five responded. It is further understood that, in accordance with a stipulation in your proposal form, each bidder was required to furnish five crucibles for test and that the tests have shown that the samples furnished by the Dixon and the American Crucible Companies proved equally good and both somewhat better than any of the others. A lot was cast which fell to the Dixon Crucible Company, hence your recommendation for authority to make the purchase from that Company.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

October 28, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

On November 2, 1936, please make the following book transfers of silver for the purpose of supplying the Philadelphia Mint with nationalized silver bullion available for coining into subsidiary silver coin:

Transfer to the New York Assay Office 17,000,000 ounces Purchase Act silver bullion at 65 cents per ounce (your approximate average cost thereof), total value $11,050,000

Transfer from New York Assay Office 17,000,000 ounces Nationalized silver bullion at $0.50010505, total cost $8,501,-785.85.

The New York Assay Office will make contra transfers in their accounts on the same date. No bullion will be physically shipped and the total Mint Service holdings of each class of bullion will remain unchanged.

Copy of this letter is being forwarded to the New York Assay Office for their information and action.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

F-S

October 28, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Supplementing Bureau's letter of November 22, 1935, allocating 12,000,000 ounces of nationalized silver bullion for your use in the manufacture of subsidiary silver coin, please be advised that an additional 17,000,000 ounces of nationalized silver bullion is hereby allocated for your use in manufacturing of subsidiary silver coin. Since your stock of nationalized silver bullion is insufficient to cover the allocated amounts for subsidiary coinage, the Bureau is this date directing transfers to make available to you silver for the purpose in question.

Yours truly,

M. M. Leisly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 492

October 29, 1936.

The Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following communication regarding political activity on the part of emergency employees of your institution has been received:

"The Commission is in receipt of information to the effect that each of the following employees of the Mint Service at Philadelphia, is a committeeman of one of the major political parties, and active in politics.

Name	Position
Acquaviva, Vito A.	Roller, U. S. Mint Service, Philadelphia. Paid from emergency funds.
Cleary, John J.	Elevator Operator, U. S. Mint Service, Philadelphia. Paid from emergency funds.
Tomaszewski, Joseph	Helper, U. S. Mint Service, Philadelphia. Paid from emergency funds.

Regarding the alleged political activity on the part of Mr. Tomaszewski, it may be stated that previous information re- this alleged activities was forwarded to the Department in the Commission's letter of May 9, 1936. In the Department's reply of May 19, it was stated that the Superintendent of the Philadelphia Mint had been notified to caution Mr. Tomaszewski to refrain from such political activity.

Under section 2 of Civil Service Rule I, it is not permissible for classified employees to take an active part in political management or to political campaigns. Although it is understood that Messrs. Acquaviva, Cleary, and Tomaszewski, are paid from emergency funds and

have no classified status, it is believed that the Department will insure that the restrictions of Rule I apply to their cases because they are holding positions that are ordinarily in the classified service.

"In this connection attention is invited to paragraph 37 of the inclosed Form 1236 containing an Order relating to political activity, which was issued by the Treasury Department, as well as other Government establishments, some years ago.

"Attention is also invited to Sections 118 and 119 of the Criminal Code, which are quoted and discussed in paragraphs 38 to 43 of the inclosed Form 1236. These Sections of the Criminal Code are mentioned in view of the fact that requently political activity includes, either directly or indirectly, the solicitation of funds.

"In view of the fact that the compensation of Messrs. Acquaviva, Cleary, and Tomaszewski, may be derived from funds provided by the Emergency Relief Appropriation Act of 1936, attention is invited to the following provision of that Appropriation Act, under Title II (Public No. 739, 74th Congress, approved June 22, 1936, reference to which is contained in the Comptroller General's Decision A-78621 of August 4, 1936:

> 'No part of the foregoing appropriation shall be used to pay the salary or expenses of any person who is a candidate for any State, District, County or Municipal office (such office requiring full time of such person and to which office a salary attaches), in any primary, general or special election, or who is serving as a campaign manager or assistant thereto for any such candidate.'

"These cases are called to the Department's attention with the recommendation that the employees concerned be cautioned to refrain from political activity and violation of Sections 118 and 119 of the Criminal Code. Three copies of Form 1236 are inclosed in order that Messrs. Acquaviva, Cleary, and Tomaszewski, may become familiar with the provisions mentioned."

"It is requested to forward information as to the action taken in these cases that appropriate reply may be made to the Commission.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 492

October 30, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

All of the exhibits which were sent from the Mint at Philadelphia to the San Diego Exposition have been returned in cases to the Treasury Department.

The Chief Clerk's Office has today been requested to forward the cases to you, as received, in order that you may take from them the articles to remain at the Mint. It is requested that the medals and other articles which have been on exhibit at the Treasury Department be returned to the Treasury after you have had time to unpack and examine them. These exhibits consisted of a set of Presidential medals, a set of Army medals, a set of Navy medals and miscellaneous medals. Specimens of bars, ingots and strips were also on exhibition which, if found by you to be in good condition, may be returned to the Department. It has seemed best to the Department that these exhibits be not unpacked here and then repacked.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

October 30, 1936.

The Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed are two copies of a circular letter signed by the Administrative Assistant to the Secretary relating to retention preference in reduction of force in the Government service for your information.

Very truly yours,

M. M. O'Quelly

Acting Director of the Mint.

Enclosures

MDM

RG104 E-235 Vol 492

October 31, 1936.

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today October thirty first without fail at usual rates one million seven hundred thousand fine ounces purchase act silver bullion and one million fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

M. M. O'Reilly,
Acting Director Mint.

November 2, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed herewith please find a red shipping tag for which you recently submitted requisition in the amount of 5,000.

Apparently this tag was superseded by Mint shipping tag No. 2, of which your requisition covers 20,000.

The requisition carries notation that the red tag is for use in connection with condemned coin.

Please advise whether the printing on this red tag is required in connection with the condemned coin or whether the unprinted smaller red card which was requisitioned will meet your needs. If the printed red tag is required, the printing thereon should accurately indicate the data required to be thereon, and revision of the enclosure may be advisable.

Action on this item of your requisition will be delayed until receipt of your reply.

Yours truly,

F-S
Encl.

Acting Director of the Mint.

November 1, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Enclosed is bill from the Erie Railroad Company for $75.89, covering freight charges on shipment of 20 boxes of Graphite electrodes to the Acheson Graphite Corporation, Niagara Falls, New York, supported by Government bill of lading #T-368098.

Your attention is directed to the notation of damage of $100.35, as certified by the consignee on the reverse of the bill of lading. Will you please advise this Bureau as to the condition of the electrodes when they left your office, and if they were properly packed. Please return the enclosed papers with your reply.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

P:d F

Enclosures.

November 3, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau has been requested to make a report on outstanding indebtedness incurred by our Service on account of the California-Pacific International Exposition.

The freight bill covering the transportation of materials sent here directly from the Exposition is, of course, to be paid and will be an item for us to report. If there are any other encumbrances against the Exposition appropriation which should be reimbursed to us, will you please advise the Bureau.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

November 3, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau has been advised by Captain Harry Dengler, Executive Officer, that in the match held at Philadelphia Jos. Silcox was the individual high man and is, therefore, eligible to compete in the finals in Washington November 16, 1936.

Mr. Silcox should be instructed to wear his uniform when appearing in Washington for the final match. He should also be instructed to report to the Executive Officer at Room 3312, Internal Revenue Building, at 9:00 A. M. on November 16, 1936, prepared to go direct to the range where the final matches will be held. If the weather permits the match will be held on the outdoor range at Camp Simms.

Very truly yours,

B. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

O'R/eh

November 4, 1936.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Phila., Pa.

authorized to accept proposal Nathan Trotter only bid received to supply your Mint with three hundred thousand pounds copper at decimal one naught six one cents per pound eight thousand four hundred pounds zinc at decimal naught six four nine cents per pound and twenty-one hundred pounds tin at decimal four nine nine five cents per pound ~~xxxxxxxx~~

M.M.O'Reilly,
Acting Director of the Mint.

November 4, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please forward at an early date a schedule of gold and silver receipts at your institution from mines in the United States during the period January - October, 1936. This information is desired for use of the United States Bureau of Mines, and should include the date of each such deposit, name of the depositor, his address, the State in which mined, and the gold and silver content of each deposit.

Yours truly,

M. W. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 492

November 4, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing correspondence received by this Bureau today from the Chief Clerk's Office relative to the Mint Exhibit used at the California-Pacific International Exposition.

The cases have been sent by freight to your Mint. They were delivered to the freight house in Washington today and are being forwarded on a bill of lading, a copy of which was sent to you by the Chief Clerk's Office. Will you please check the contents of these cases and report to the Bureau as early as possible as to their contents in order that we may be able to make reply to the Chief Clerk.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

November 5, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication authorizing you to accept the proposal of the Riverside Metal Company to supply your Mint with 200,000 lbs. of one-cent blanks, with option of 100,000 lbs. in addition, at .40-1/8¢ per pound.

You are also authorized to accept the proposal of the Scovill Manufacturing Company to supply 100,000 lbs. of nickel blanks, with option of an additional 100,000 lbs., at .50½¢ per pound.

Very truly yours,

n m O'Reilly

Acting Director of the Mint.

O'R/eh

November 5, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

In accordance with your recommendation of November 4, 1936, you are authorized to accept the bid of White Bros. Smelting Corporation for sale to them, at the rates quoted in your letter, of materials resulting from the melting of minor coinage metals, consisting of discarded and broken crucibles, metal from broken crucibles, and copper alloy grindings.

You are also authorized to dispose of a worn-out cloth cutting machine, to the Consolidated Sewing Machine Company, at their submitted quotation of $7.50.

It is noted that in each of the above mentioned cases only one offer was received, three dealers having been requested to submit proposals.

The proceeds should be covered into the Treasury as revenues.

Yours truly,

M. M. O'Reilly,

Acting Director of the Mint.

F-S

RG104 E-235 Vol 492

November 6, 1936.

Hon. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Dressel:

Don't you think it would be none too soon for us to start Mr. Sinnock on making the necessary alterations in the reverse of the President's medal as he will be inaugurated within about eight weeks.

It would seem to me, personally, that we could not improve very much on the portrait side but that such alterations should be made on the reverse as will permit the carrying of the date of the second inauguration.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

November 9, 1936

Contingent Expenses, Office of
Director of the Mint, 1937- 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today November ninth without fail at usual rates nine hundred thousand fine ounces purchase act silver bullion and one million three hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

M. M. O'Reilly,
Acting Director Mint.

RG104 E-235 Vol 492

MINT OF THE UNITED STATES.
August 3, 1936

November 9, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to your letter of October 28th, requesting 50,000 rounds of 38 caliber mid range ammunition for practice of your guards, the Bureau is advised that this ammunition will apparently not be needed since your team was not successful in the preliminary matches.

It is understood that the Coast Guard is supplying you with the ammunition required for regular practice.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

M/eh

RG104 E-235 Vol 492

November 10, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

There are being forwarded under separate cover copies of orders modifying regulations issued by the Department of Labor under the Walsh-Healey Act, together with blank forms for reporting contracts covered thereby.

Apparently two of your contracts are subject to the making of immediate report, Nos. T2m-337 and T2m-340 in favor of Nathan Trotter & Co. for copper. These reports should be forwarded through the Mint Bureau.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 492

O'R/eh

November 10, 1936.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please send to Mint San Francisco two dozen large nickel collars one dozen large cent collars one dozen small cent collars STOP San Francisco states partial shipment nickel collars at once appreciated.

M.M.O'Reilly,
Acting Director of the Mint.

OR

RG104 E-235 Vol 492

November 11, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of November 9th, you are authorized to purchase 50 dozen pairs of horsehide gloves, at $5.00 per dozen pairs, from M. Segal and Sons, the low bidder on three bids received of three invited.

You are also authorized to purchase 50 dozen pairs of buck reversible mittens, at $7.50 per dozen pairs, from Richard Evans and Sons, Inc., the low bidder on three bids received of three invited.

It is understood that when these gloves become too much worn for further use, they will be burned to recover whatever precious metals may be adhering to them.

Very truly yours,

M. W. Rall,

Acting Director of the Mint.

C'R/eh

RG104 E-235 Vol 492

November 13, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am forwarding two group photographs. They are being sent for the purpose of having the Engraver use them in an effort to prepare a model for the Secretary's medal.

We have been unable to find a side face portrait but the Secretary's Office has lent these to the Bureau with the understanding that they will be carefully handled, treated in confidence and returned to the Bureau after Mr. Sinnock makes a sketch. They may not be re-photographed as they are the Secretary's private property. Mr. Sinnock may be able to make a drawing or sketch from these. We will continue to make an effort to locate side face portraits.

With the return of these photographs will you please advise the Bureau whether they have been of any assistance to the Engraver.

Very truly yours,

Mary M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

November 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It is understood that you have on file a copy of each of the Acts authorizing the issue of commemorative coins during the current calendar year.

Will you please address each association named in the respective Acts having jurisdiction over the issue of these coins, requesting them to supply your Mint with two coins for the numismatic collection of the United States Government now located at the National Museum. I suggest that you ask each association, before placing your order, at what rate the coins can be supplied. You will probably find that there will be considerable delay in obtaining these specimens, but the Bureau feels that we should undertake this work immediately. It may be that we will eventually have to purchase them from dealers. However, the Bureau would like to have an effort made to obtain them directly from the respective associations.

Payment for these coins would be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1936". As you are aware, the expenditure for coins and specimens for the numismatic collection is limited to $500.00.

I would like to suggest that in each case it be made clear that the coins you are seeking to purchase are for the National Museum. Two of each will be required in order that the obverse and reverse may be shown at the same time.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

November 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Mr. Van Horne has asked that two of the Mint trucks which are now being made by you for the Fort Knox Depository be sent at your earliest convenience. He states that they are needed for moving furniture and heavy articles which are now arriving at that institution.

Very truly yours,

Acting Director of the Mint.

O'R/sh

RG104 E-235 Vol 492

November 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your letter of November 13th suggesting refund to the Treasury of the unexpended balances of the 1936 appropriations available for disbursement by the Philadelphia Assistant Disbursing Officer, Please be advised that it will be satisfactory to the Bureau if all these balances are returned to the Treasury.

It is understood that the encumbrance you are holding for guard uniforms need no longer be carried by you since it is expected that the encumbrance will be liquidated by action of the Procurement Division.

Yours truly,

Acting Director of the Mint.

F-S

November 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to enter into contract with the Kelvinator Service Corporation, who quoted a price of $5.83 per unit, to keep the twenty fountains now in your Mint in perfect working condition at all times. It is understood that this rate applies to the continuous care of the fountains for the period from December 1st to June 30th.

It is also understood that three firms were invited to bid on keeping the fountains in good working order for the balance of the fiscal year but that only one, the Kelvinator Service Corporation, made the quotation to you.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

November 17, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received from Mr. David M. Bullowa, relative to certain marks on commemorative coins.

Will you be kind enough to refer this letter to the Engraver and provide the Bureau with appropriate information to be transmitted by us to Mr. Bullowa.

Very truly yours,

Acting Director of the Mint.

Inclosure.
GCR/eh

November 18, 1936.

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today November eighteenth without fail at usual rates one million two hundred thousand fine ounces purchase act silver bullion and one million four hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

M. M. O'Reilly,
Acting Director.

November 18, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please advise the Bureau of the names of the men, and the alternate, competing in the recent rifle competition.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

November 18, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please forward duplicate copies of August vouchers numbered 7894 and 7892 as they are payable to other government department.

A one percent discount of 27¢ for payment within 10 days should have been taken on voucher No. 6990, Walter C. Gold, for emery cloth discs.

Voucher No. 6989, gloves from M. Segal & Sons; please forward the usual certificate for attaching to the voucher, relative to the gloves remaining the property of the Government, etc.

Please forward fuel adjustment schedule to be filed with contract No. 319, in support of charge on voucher No. 7903, electric current for August, 1936.

Voucher No. 8291, Western Union Telegraph Co., is supported in part by a tissue copy of a telegram to Helen E. Fagan, on August 11th; the General Accounting Office requires that originals of telegrams support the vouchers.

Please forward form 1026, Foreign Metals Statement, covering balance on hand August 30th of 10,065.73 ounces silver.

The Bureau apparently has not received the usual copy of C/D's for silver revaluation seigniorage of September 30th and the gold increment for September. The missing numbers are 10, 11 and 12. Will you please send duplicates if the regular copies are not available.

Prompt reply is requested as the account is due for forwarding.

Yours truly,

Director of the Mint.

F.J.-S

RG104 E-235 Vol 492

November 19, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Enclosed are Notices of Retirement from the Service for Mr. Edward F. McKernan and John J. Bergen, former employees of your institution, who were retired at the close of business October 31, 1936. Please have Mr. McKernan and Mr. Bergen sign the receipts at the bottom of the forms and return them to this office.

Very truly yours,

Director of the Mint.

Enclosures

R:M

RG104 E-235 Vol 492

November 20, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of November 19th, you are authorized to purchase 70,000 pounds of electrolytic cathode copper, from the Nichols Copper Company, at the rate of 10½¢ per pound.

It is understood that the above bid was the lower of two received of four invited.

This copper is to be used for alloy and is, therefore, payable from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1937".

Very truly yours,

Director of the Mint.

November 23, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing sketches of designs proposed to be used for the reverse of the Presidential medal. The design preferred is that so marked. You will notice that the inaugural date is January 20th and not January 7th.

The portrait side of this medal has been copyrighted. I suggest that this new reverse also be copyrighted.

It is desired that this design be executed and ready for sale in anticipation of the inaugural date.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.
/

RG104 E-235 Vol 492

November 24, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is a copy of Form 2822, Revised, "Standard Abbreviations for Personnel Changes," for your information and use. The Chief, Division of Appointments, has requested that you use the terms set forth in this form for future recommendations, especially those for resignations and removals.

Very truly yours,

Director of the Mint.

Enclosure

R:M

November 24, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of November 23rd, you are authorized to enter into contract with Miller, Bain, Beyer & Company, to furnish your Mint with 15,000 yards of 54" cotton twill at the rate of $0.3189 per yard, net; delivery of 1100 yards to be made within 7 days and the balance at the rate of 2500 yards weekly, beginning the second week in January.

It is understood that your stock of this material, which is used for making your #1 coin bags, is getting quite low and for that reason you are asking for acceptance of Miller, Bain, Beyer's bid as the quantity which they have for immediate delivery will probably keep you going until they can make further deliveries, which would not be the case with the other bidder; also, other bidder's price on the larger portion is higher than that of Miller, Bain, Beyer & Co. You state that four firms were asked to submit quotations but the only other one received was from G. C. Fox.

It is further understood that release for this purchase has been granted by the Department of Prison Industries.

Very truly yours,

Director of the Mint.

November 24, 1936.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Please forward at an early date the usual report on form 61-A of bullion receipts during the first eleven months of the calendar year 1936, plus estimates of expected receipts for the month of December, for use by the Bureau in making the usual preliminary estimate of gold and silver production of the United States during the year 1936. The estimates for December can be inserted above the figures for the eleven months, on the same sheet.

Yours truly,

F-S

Director of the Mint.

November 24, 1936.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional list of certain corporations, dated November 23, 1936, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

F-S
Encl.

Director of the Mint.

RG104 E-235 Vol 492

November 27, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Bureau is in receipt of your letter of November 25th indicating that the lubricating oil being supplied you under Navy contract is not sufficiently heavy for your use on rolling mills when operating on 24-hour basis, since the bearings heat up a great deal.

Inquiry has been made of the Navy Department and they indicate that the oil in question, Texas Company No. 5190, is the heaviest for which contract has been made. It will therefore be necessary for you to go into the open market to procure an oil which will meet your needs.

The specifications carried by your proposal should clearly indicate your requirements with respect to viscosity, etc., the advice of the Navy Department being that the specified viscosity should be approximately 300 or more.

In preparing form 1036, Statement and Certificate of Award, indication should be made that oils obtainable under Government contracts were too light to meet operating needs while working on the 24-hour basis, as justification for procurement in the open market.

Yours truly,

Director of the Mint.

F-S

RG104 E-235 Vol 492

November 30, 1936.

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today November thirtieth without fail at usual rates two hundred fifty thousand fine ounces purchase act silver bullion and seven hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

Nellie Tayloe Ross,
Director of the Mint.

November 30, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am enclosing a sketch submitted to this Bureau as a design for the medal authorized by Congress to be presented to George M. Cohan. No appropriation was made for the manufacture of this medal.

Will you please submit to this Bureau an estimate of the cost of making this medal in gold, separate estimates to cover a three-inch medal and a medal about two and one-half or two and three-quarters inches. It is understood that the cost of preparing the die for this medal would be about $300 and that the model would be supplied to your Mint.

As we are requested to submit an estimate of the cost, I shall appreciate your help in notifying the Bureau of the approximate cost of the gold. It is realized that your estimate on the two sizes would be approximate only.

Very truly yours,

Director of the Mint.

Enclosure.

December 1, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of November 27th, in reference to the specifications for the installation of the protective system and particularly to your statement that it would be necessary to decrease the protection afforded by your present guard patrol system, whereby the patrol covers the first floor and basement every half hour while under the specifications, under which the new system is to be installed, this patrol can function only every hour to complete the circuit of eight stations on the basement floor and seven on the first floor.

It is my opinion that we should decrease the patrol system and carry out the system which is being provided, relying upon mechanical devices which will permit us to reduce the number of guards now employed.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

December 1, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Inclosed is a check drawn on the Treasurer of the United States in the amount of $2,600, the cost of medals manufactured by your Mint for the Bureau of Navigation, Navy Department, Washington, D. C.

The check and copy of voucher are forwarded for your information and appropriate action. The original of the voucher did not accompany the check. Please advise the Bureau of the action taken.

Very truly yours,

Director of the Mint.

Inclosures.
/

RG104 E-235 Vol 492

O'R/eh

December 3, 1936.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to U. S. Mint Denver ten reverse one cent dies soon as convenient.

Nellie Tayloe Ross,
Director of the Mint.
NR

RG104 E-235 Vol 492

December 4, 1936.

W. M. Hollenbeck,
Harrison Bldg.,
Philadelphia, Pa.

Dear Sir:

In reference to your letter of the 3d inst., addressed to this Bureau, in regard to your claim, under contract T2m-291, coal for U. S. Mint at Philadelphia, fiscal 1936, please be advised that your claim, forwarded to this Bureau by the Procurement Division, was, on October 8th, reforwarded to the General Accounting Office with approval, by this Bureau, for payment.

Very truly yours,

Director of the Mint.

P-A

RG104 E-235 Vol 492

December 5, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 4th, you are authorized to purchase, from the Crocker-Wheeler Electric Manufacturing Company, one 2-HP electric motor, at a cost of $132.88, and one manual control for same at $15.84.

It is understood that the above prices were the lower of two received of three invited.

It is further understood that the equipment is desired for the machinery which your Mint is building for the San Francisco Mint.

Very truly yours,

M. M. O'Reel

Acting Director of the Mint.

O'R/eh

December 7, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

In accordance with the recommendation contained in your letter of December 4th, you are authorized to accept the following bids covering the sale of scrap metals and old worn out machines which are of no further use:

Active Steel Company

24,000 lb. iron and steel, mixed	- per 100 lbs.	$ .53
4,000 lb. die steel.....	- per 100 lbs.	.625

Car-Mor Metal Company

1,500 lb. medal bronze.....	- per 100 lbs.	$11.41
5,000 lb. brass and copper, mixed	- per 100 lbs.	8.66
600 lb. copper wire.....	- per 100 lbs.	5.30

Central Screw & Machine Company

1 - 15" Hendey Shaper.....	each....	28.00
1 - 16" Hendey Lathe.....	each....	26.50

Very truly yours,

N. M. Rose

Acting Director of the Mint.

C'R/eh

RG104 E-235 Vol 492

December 9, 1936.

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today December ninth without fail at usual rates eight hundred thousand fine ounces purchase act silver bullion and one million five hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

M. M. O'Reilly,
Acting Director Mint.

December 10, 1936.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.

Gentlemen:

Reference is made to Bureau letter of June 2, 1936, addressed to the Superintendent of the New York Assay Office, a copy thereof having been forwarded to all other Mint Service offices under date of June 4, 1936, relative to the new table of mint charges effective June 1, 1936.

Amplifying such letter, please be advised that when depositors are entitled to receive silver bars in exchange for silver bullion deposited, the bars may be issued without imposing bar charges thereon, provided the depositors are willing to accept bars that are regularly kept for such purpose (without stipulation by them as to size or fineness). It should be understood that silver bars issuable to depositors in such cases are such as require no special preparation for meeting a particular situation - those that may be described as stock bars.

Yours truly,

F-S

Acting Director of the Mint.

December 10, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The sketch inclosed with your letter of December 8th, to be used as a design for the reverse of the Assay Commission medal is returned herewith, approved.

Very truly yours,

Director of the Mint.

Inclosure.
O'R.eh

RG104 E-235 Vol 492

December 11, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 10th, you are authorized to accept the proposal of The Midvale Company to furnish your Mint with 4 pairs of hardened steel rolls, chrome carbon, 9" face x 10-3/8" diameter of body, at the rate of $650.00 per pair less ½ of 1% ten days.

It is understood that the rolls are required for your use as several are becoming considerably worn and must be replaced and that the above bid is the lowest of three received.

Very truly yours,

Director of the Mint.

/

December 11, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

In accordance with the recommendation contained in your letter of December 10th, you are authorized to purchase 10,000 yards of 50" wide duck, double and twisted, for use in making large coin bags, from C. C. Fox, at the rate of 34¢ per yard less 2% ten d days.

It is understood that the above bid was the lowest received of four invited.

It is further understood that a release for the purchase of this material in the commercial market has been granted by the Federal Prison Industries, Inc.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

December 11, 1936.

Superintendent, United Stateswitch, Philadelphia, Pa.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, United States Mint, New Orleans, La.

Gentlemen:

In reply to Bureau letter of November 24, 1936, you recently furnished information relative to your receipts of newly mined gold, platinum and silver for the calendar year 1936 up to the end of October. Will you now please bring your report down to date by supplying the data for the month of November, also December deposits in the preparation of your report.

Information is for transmittal to the Bureau of Mines.

Yours truly,

Director of the Mint.

RG104 E-235 Vol 492

December 12, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 11th, you are authorized to purchase from Nathan Trotter Co., 14,000 lbs. of zinc at $.07 per pound, and 4,000 lbs. of tin at $.54375 per pound, to be used in minor coinage.

It is understood that the above bid was the only one received of three invited.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 492

December 14, 1936.

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today December fourteenth without fail at usual rates four million seven hundred thousand fine ounces purchase act silver bullion and seven hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

December 14, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Confirming telephone communication of this morning. I am inclosing a check from Hon. L. W. Robert, Jr., to cover the cost of 200 of his medals in bronze. It is understood that these are in addition to the 25 medals you now have on hand, for which payment has been made.

A list of the persons to whom these medals are to be sent is being forwarded to you by Mr. Robert, directly. Will you please compute the postage in order that Mr. Robert may be notified of the amount of money to send you to cover the mailing cost.

Mr. Robert expressed the hope that the medals will be ready to be mailed out not later than next Monday.

Very truly yours,

Director of the Mint.

Inclosure.
Check-$200.00.

December 14, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Receipt is acknowledged of your recommendation and letter regarding the transfer of Mr. Jewry Kaufman, Clerk, to the position of Skilled Workman, in order that he may retire at the age of 63 years.

A transfer of an employee from one retirement group to another in order that an employee may retire earlier or later than his present status allows is against the Civil Service Retirement laws. The Commission does not generally approve changes in status involving a change when the employee concerned is very near retirement age unless strong reasons are advanced why such change is in the interest of the service. It will therefore be necessary for you to submit a statement in detail as to the reasons why Mr. Kaufman's change in status to Skilled Workman is necessary or desirable. A statement as to the duties he will perform as Skilled Workman will also, no doubt, be required. These statements, together with a formal request from this Office, will have to be forwarded to the Commission for its consideration.

Under no circumstances should you make any indication that this transfer is desired in order that Mr. Kaufman may retire at an earlier age than the Retirement laws provide for his present position.

Very truly yours,

Director of the Mint.

HrM

RG104 E-235 Vol 492

Via Government Facilities

December 15, 1936

Salaries and Expenses, Mints and
Assay Offices, 1937

Superintendent, U S Mint, Philadelphia, Pennsylvania.

In conformity with previous understanding with you and employees concerned, request Mr. Thomas and Mr. Steinetz to prepare to go to Fort Knox for temporary duty starting the first week in January STOP Will notify them later of exact date.

Nellie Tayloe Ross,
Director of the Mint

RG104 E-235 Vol 492

December 15, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following pertains to your accounts for October.

The amount of nickel seigniorage, on form 193, has been corrected to read 718,254.67 instead of 718,278.72.

Form 1066, Foreign Metals Statement of silver for Cuban coinage, carries indication of manufacturing charges in October of $34,125.00. Of this amount $5,687.50 was collected and deposited in the Treasury in September, and shown on the September statement, therefore should not have been repeated on the October statement. The amount collected and deposited in October, $28,437.50, is shown on the statement as $29,812.50, a difference of $1,375.00.

Contract number on voucher No. 12290 has been corrected to T2m-290.

Voucher No. 3-12285 for September telegrams carries charges for two like messages to Otto P. Plum, Watsontown, N. J., on Sept. 23d. The amount charged on one was 75¢ and on the other 25¢; explanation is requested. Originals of telegrams should always be furnished to support charges, and not copies thereof.

Please forward amended form 1036 for attaching to voucher No. 10576, General Electric Supply Co., justifying purchase of switches from other than lowest bidder (method B certified).

Early reply is requested.

Yours truly,

P-F-S

Director of the Mint.

RG104 E-235 Vol 492

December 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please return to the Bureau the loading list of the material supplied at the California-Pacific International Exposition after you have completed the checking of the same.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

December 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please return to the Bureau the loading list of the material supplied at the California-Pacific International Exposition after you have completed the checking of the same.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

December 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone request for 4 electrotype medallions of Senator Carter Glass to be gold washed. It is understood that the cost of these plaques will be $10.00 each.

Very truly yours,

Director of the Mint.

/

December 16, 1938.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

I am forwarding the recommendations for the promotions of Mr. Steinetz and Mr. Boyce to the Secretary's Office for approval. The other recommendations for promotions forwarded by you on December 9th cannot now be approved for the reason that funds are too low to bear further tax on them. I will, however, keep them in the files and give them consideration when we have received a new appropriation.

Particularly with reference to the machinists, I recognize the merit of your recommendation and will bear it in mind when action can be taken.

Very truly yours,

Director of the Mint.

R:M

RG104 E-235 Vol 492

December 16, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is a communication from the Civil Service Commission regarding political activity on the part of the following employees of the Philadelphia Mint:

Breen, John	Brady, George F.
Devlin, Edward F.	Coleman, Joseph J.
Donnan, Opie	

You are requested to take the action suggested by the Commission and forward a report for transmission to it.

Very truly yours,

Director of the Mint.

Enclosure

R:M

RG104 E-235 Vol 492

December 18, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please have prepared and forwarded to the Fort Knox Depository 4 laundry bags. The Bureau has no particular specifications for these bags but I shall depend upon your sending bags made of suitable material and size.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 492

December 18, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In connection with the detail of certain employees of your institution for temporary duty at the Fort Knox Bullion Depository, incident to the movement of gold to that institution, it is requested that the compensation of these employees be paid by you on the pay-rolls and from the appropriations otherwise chargeable with their regular compensation, and that checks in payment be promptly forwarded to the men. Bills for their transportation and subsistence expenses will be settled either in Washington or by the Disbursing Officer handling the Fort Knox accounts, in accordance with instructions being given to the Chief Clerk in Charge at Fort Knox.

Promptly after the close of each month you should prepare a voucher for appropriation adjustment of the amount of compensation of the detailed men for the prior month, for the period during which they are on detail in connection with the gold movement. This voucher should be forwarded to this Bureau, properly certified, where it will be handled as a charge to the appropriation for movement of the gold and for reimbursement of the appropriation from which the compensation of the employees was actually paid. Special voucher forms (Standard #1080, 1080a, b, c, and schedule form 1081) are available for this kind of transaction and a supply thereof will be forwarded to you. The voucher data should include names of the men, their pay rates, periods covered, etc., and the pay-roll voucher numbers and other identification data to permit easy tracing by the General Accounting Office. The appropriation to be charged, for these transfers, will be Salaries and Expenses, Mints and Assay Offices, 1936-7, Symbol 26-7510 001.

It is expected that the Post Office bills for registration, etc., will be rendered for settlement in Washington rather than being paid by you. The bills of the railroad company will likewise be settled in Washington.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

F:d

RG104 E-235 Vol 492

December 21, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed are copies of letters from the Civil Service Commission and my reply to the Commission regarding the physical re-examinations requested for Mr. Lacher, Mr. Beckman, Mr. Aldridge, and Mr. Enz, emergency guards employed in your institution. You will see from the enclosed correspondence the inadvisability of lowering the physical standards now required of the guards in the Mint service in order to appoint these four men.

Very truly yours,

Director of the Mint.

Enclosures

R.M

December 21, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 19th, you are authorized to purchase from the Singer Sewing Machine Company, 2 new machine heads for their power machines No.31-15, at the rate of $48.75 each.

It is understood that the above bid is the lower of two received of three invited.

It is further understood that these heads are required to replace two which have become very much worn and can not be repaired without being sent to the factory, which would cost almost as much as the new heads.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

December 21, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Your cashier's daily statement of December 18, 1936, carries an item, on the left-hand side, of $14,592.01 received from "F. R. B. Phila." Information is requested as to the purpose in receiving this amount from the Federal Reserve Bank; it is noted in this connection that there was a payment of cash in the same amount on the opposite side of the statement.

Yours truly,

Director of the Mint.

F-S

RG104 E-235 Vol 492

C'R/eh

December 22, 1936.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward fifteen pairs quarter dollar dies ten obverse dime dies ten obverse nickel dies and twenty pairs one cent dies all nineteen thirty seven to the Mint at Denver, these dies being necessary in addition to those already shipped.

NTR.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

December 23, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 21st, you are authorized to purchase from M. Segal & Sons, 50 dozen pairs of reversible buck mitts, at the rate of $8.00 per dozen pairs; and 25 dozen pairs of buck gloves, at the rate of $6.85 per dozen pairs.

It is understood that when these mitts and gloves become too much worn for further use, they are to be burned to recover whatever precious metals adhere to them.

It is further understood that the above bid was the lowest of three received.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

December 23, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The retirement on account of disability for Mr. Hibberd Ott, Assistant Cashier of the Philadelphia Mint, has been approved by the Civil Service Commission as of December 19, 1936. Will you please forward a recommendation that he be dropped from the roll for retirement under Section 6 as of December 19th, or as soon thereafter as convenient.

Very truly yours,

Director of the Mint.

R:M

RG104 E-235 Vol 492

December 22, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a photograph of the accepted model for the Sir Walter Raleigh coin. As you are aware, the sculptor was instructed to correct the spelling of the word "RALEIGH" and I understand he has forwarded the model directly to you.

This letter will be authority for you to proceed at your earliest convenience with the preparation of the die.

Very truly yours,

Director of the Mint.

Inclosure.
/

RG104 E-235 Vol 492

Via Government Facilities

December 24, 1936

Salaries and Expenses, Mints and
Assay Offices, 1936-37

Superintendent, U S Mint, Philadelphia, Pennsylvania

Please have Mr Thomas leave in time to report at Fort Knox on Thursday January seventh.

Nellie Tayloe Ross
Director of the Mint

N.T.R.

RG104 E-235 Vol 492

December 28, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Daniel Boone Bicentennial Commission has made application for the coinage of 10,000 fifty-cent commemorative coins to be struck at your Mint as soon after January 1st as possible.

Will you be kind enough to instruct Mr. C. Frank Dunn, Secretary of the Commission, as to the payment for these coins and the approximate date they will be ready to be delivered to him. They desire them as early as possible.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

December 28, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 23rd, you are authorized to purchase from A. E. Hodgson, two hand trucks, 5000 pounds capacity, multiple stroke lift, at the rate of $189.00 each net.

It is understood that the above bid was the lowest of three received.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

December 29, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is being forwarded to you today the plaster model of the portrait of Senator Robinson, which is to be used for one side of the Arkansas commemorative coin, the coinage of which was authorized by the Act of June 26, 1936.

This letter will be authority for you to proceed with the preparation of the dies and await the order from the Arkansas Honorary Centennial Commission as to the number they desire to have minted.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

December 29, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In response to the recommendation contained in your letter of December 28th, you are authorized to purchase 5,000 pounds of phosphor-copper, shot form, from the Niagara Falls Smelting & Refining Corporation, at the rate of 15⅓¢ per pound, net.

It is understood that the above bid is the lower of two received of three invited.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

December 29, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone request of this morning, asking that an additional number of nickel and one-cent dies be sent to the Mint at San Francisco.

Very truly yours,

Director of the Mint.

/

December 30, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Receipt is acknowledged of your letter of December 28th, regarding the request that you recommend that Mr. Ott be dropped from the roll for retirement under section 6.

You are advised that an employee who has applied for disability retirement should not be dropped from the rolls without formal recommendation that he be separated from the service. Enclosed is a circular regarding procedure in separations on account of disability. Also enclosed is a copy of form 3170 in the case of Mr. Ott, which you are requested to return to this office. These forms will, no doubt, help to clarify this matter.

Mr. Ott should have been carried in a leave-without-pay status through December 19th, as the Commission's approval to his disability retirement was not obtained until that date.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

R:M
Enclosures

December 30, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It is necessary to replenish funds available to the Disbursing Officer in Washington for paying expenses of distributing new minor coin. As profits on minor coinage accrue, please forward to the Mint Bureau the bullion fund checks representing such profits, to a total of $50,000, drawn in favor of G. F. Allen, Chief Disbursing Officer, Washington, D. C. No supporting documents need be drawn by you. The Bureau will forward the checks to the Disbursing Office with advice for taking them into account as collections in his Special Deposit Account. On the bullion fund account current, in the B. F. Depositary Account, insert the disbursing officer's name against the item representing amount forwarded for charge in his special deposit account.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

F:d

RG104 E-235 Vol 492

December 30, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It is now understood between the Bureau of the Mint and the Post Office Department that the first shipment of gold for transportation to Fort Knox will leave from Philadelphia on January 12th at 7 A.M. The loading at the Mint will start at 7 o'clock on the night of January 11th. The first train will arrive at Fort Knox at 7 o'clock on the morning of January 13th.

It is understood that the second shipment will be made from New York on January 19th. Loading will start at the Assay Office at 7 o'clock on the night of January 18th. Each train will be composed of four cars.

Very truly yours,

Director of the Mint.

R:d

RG104 E-235 Vol 492

December 31, 1936.

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today December thirty first without fail at usual rates seven hundred thousand fine ounces purchase act silver bullion and one million four hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

Nellie Tayloe Ross,
Director of the Mint

RG104 E-235 Vol 492

December 31, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The president of the Oregon Trail Memorial Association, Inc., has requested that 12,000 Oregon Trail memorial half dollars bearing the date of 1937 be executed.

It has been decided to have this coinage made at the Mint in Denver. Will you, therefore, instruct the Engraver to prepare the necessary number of dies for this order.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

December 31, 1936.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Recently you were advised that the Daniel Boone Bicentennial Commission desired to have minted 10,000 Daniel Boone commemorative coins. This Bureau is in receipt of a letter from the president of the Commission, stating that he now desires to increase this order to 15,000 coins.

If you have not already done so will you please advise Mr. C. Frank Dunn, Secretary, Daniel Boone Bicentennial Commission, in regard to the cost of changing the date on the die to 1937.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

December 31, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Further referring to the subject of settlement of bills for expenses incident to the movement of gold to the Fort Knox Bullion Depository, please be advised that bills rendered by the railroad company on account of fares of guards and others concerned with the movement, also meals and sleeping accommodations, are to be submitted to you for checking and approval, as well as bills for incidental expenses. You will be in better position, being on the spot, than will the Bureau, for accumulating the subvouchers to support these items should the bills be rendered direct to Washington.

As indicated in Bureau letter of December 18, 1936, all such bills will be settled through the Bureau in Washington, and it is anticipated that postal bills will be rendered direct to the Bureau.

Yours truly,

F-S

Director of the Mint.

RG104 E-235 Vol 492

January 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received today from Mr. Dana A. Rogers of Rochester, Minnesota, in regard to the damaged condition of proof coins forwarded to him two days before Christmas. I am also inclosing a copy of my letter to Mr. Dana Rogers.

Upon return of the coins by Mr. Rogers will you please replace them with perfect ones.

Very truly yours,

Director of the Mint.

Inclosure.
/

RG104 E-235 Vol 492

January 5, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

We are in receipt of a request from the General Accounting Office for the name of the contractor involved in the purchase of supplies shipped on Bill of Lading T-368098, June 2, 1936, from your institution to Niagara Falls, New York, under purchase order #1011, May 26, 1936.

Will you please furnish us with this information?

Very truly yours,

Director of the Mint.

P:d F

RG104 E-235 Vol 492

January 5, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am in receipt of a telegram from the Superintendent of the Mint at San Francisco, reading as follows:

"Would it be possible for the Philadelphia Mint to give us an estimate of cost on the following equipment and approximate time of delivery STOP Two cutting machines with motors less scrap cutters STOP Two upsetting machines with motors STOP Two automatic weighing machines with motors STOP One rolling mill with rolls complete with motor STOP One reviewing board complete with motor STOP An early reply would be appreciated."

Will you please advise the Bureau at your earliest convenience the amount of time that will be required to prepare this equipment for San Francisco.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

January 5, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication requesting you to send to the Mint at San Francisco twenty-five obverse nickel and twenty obverse one-cent dies.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

January 5, 1937.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

In accordance with the recommendation contained in your letter of December 31st, you are authorized to have the following work done by the Christie Machine Works at a cost of $450.00:

"Perform all machine and erecting work on two (2) small grinding mills and deliver them to the new U. S. Mint, San Francisco, Calif., in accordance with the accompanying drawings, general conditions, and specifications herewith attached.".

It is understood that three bids were invited and that your reason for recommending acceptance of the above bid is because their work is reliable and the price asked very reasonable.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

O'T/eh

January 6, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver twenty obverse quarter dies.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

January 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of December 23rd, inclosing a communication from the Electrical Bureau, together with a copy of an ordinance, relative to the installation of radio communication.

This letter will confirm my telephone conversation of December 28th, advising that we can not make the installation during this fiscal year.

I am returning the inclosures.

Very truly yours,

Director of the Mint.

Inclosures.
/

RG104 E-235 Vol 492

January 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Chief Clerk in Charge of the Fort Knox Depository has requested that he be supplied with two scale covers for the two 10,000 ounce beams and one scale cover for the 5,000 ounce beam sent by the New York Assay Office.

Will you please comply with this request as soon as convenient.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

January 6, 1936.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is a copy of the new "Safety Bulletin" issued by the United States Employees' Compensation Commission in the interest of accident prevention in employments within the purview of the workmen's compensation laws.

Very truly yours,

Director of the Mint.

Enclosure

R:M

RG104 E-235 Vol 492

January 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of January 5th, you are authorized to accept the proposal of the Joseph Dixon Crucible Company to supply your Mint with 500 #3 dipping cups (graphite) at the rate of 65¢ each, less 1% 10 days; and 300 graphite covers for the #70 crucibles at the rate of $1.75 each, less 1% 10 days.

It is understood that four firms were invited to submit prices, those in addition to the Dixon Company being the American Crucible Company, the Lava Crucible Company and the Vesuvius Crucible Company. On the cups, the prices were alike, with the exception of that of the American Crucible Company whose price was 75¢ less 1%. On the covers, all four firms quoted the same price. In view of these facts, it is understood that slips were prepared and one drawn on each item, the lot falling to the Dixon Company on both items.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

January 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of January 5th, you are authorized to purchase, from the American Gas Furnace Company, the following parts for their #17 heating machines used in your whitening room:

See letter March 10, 37. 3 → 2 semi-steel retorts, @ $189.00 ea., less 1%
2 worms, @ 13.00 ea., less 1%

It is understood that the above bid was the lower of two received of three invited.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

O'R/eh

January 8, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to San Francisco twelve large nickel coin collars.

Nellie Tayloe Ross,
Director of the Mint.

O'R/eh

January 8, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please expedite shipment quarter dollar dies requested by Denver.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

January 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please prepare for the Depository at Fort Knox two (2) seals for use with wax, to stamp "U. S. Bullion Depository".

Very truly yours,

Ellie Taylor Roe

Director of the Mint.

RG104 E-235 Vol 492

January 11, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In rendering your monthly voucher Form 1080 for adjustment between appropriations and/or funds for personal services rendered by employees from your institution detailed temporarily to Fort Knox, whose salaries are paid by you direct to the employee, it is requested that you forward 8 copies of Form 1081 (Revised) Schedule of Adjustments, with such vouchers.

Additional copies of Form 1081 (Revised) are being forwarded to you.

Very truly yours,

Acting Director of the Mint.

Pzd F

January 12, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Dear Sir:

Herewith please find additional list of certain corporations, dated January 4, 1937, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

F-S
Encl.

Acting Director of the Mint.

January 15, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find, for your files, copies of the reports of the San Francisco and Denver mints covering report on coinage dies used, reserved and destroyed during the fiscal year 1936.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 492

January 14, 1937.

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today January fourteenth without fail at usual rates three hundred thousand fine ounces purchase act silver bullion and one million seven hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

M. M. O'Reilly,
Acting Director Mint

O'R/eh

January 14, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1936-37.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to the Mint at Denver fifteen pairs one-cent dies and ten obverse dime dies.

M.M.O'Reilly,
Acting Director of the Mint.

RG104 E-235 Vol 492

January 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of January 11th, stating that you have forwarded three enlargments of each side of the Great Seal.

The publicity branch of the Secretary's Office is grateful to you for these very satisfactory photographs.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

January 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please forward to the Mint at Denver twenty obverse quarter dollar dies.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

January 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

There is being forwarded to you, by insured registered mail, three fine silver bars weighing 59.55, 47.30 and 31.87 ounces respectively, a total of 138.72 ounces.

After deducting any metal due you for proof silver forwarded to the Bureau, please return the equivalent of the balance in the form of one part 200 mg. discs and two parts 300 mg. discs.

Very truly yours,

Acting Director of the Mint.

Q.

January 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please advise this Bureau of the number of Grant, Missouri and Alabama commemorative half dollars coined, with and without stars.

This information has been supplied by you several times and the Bureau is desirous of obtaining it again in order that it may be filed here for future reference.

Very truly yours,

Acting Director of the Mint.

O'R.eh

RG104 E-235 Vol 492

January 15, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Owing to the extraordinary demand for coin during the first half of the current fiscal year, the appropriations available for meeting Mint Service expenses have become depleted and will be insufficient to cover the needs of the service during the remainder of the fiscal year. It is contemplated that a deficiency appropriation will be requested, but not expected that it will become available before about April 1. It will therefore be necessary to make adjustments of our expenses for the period January to March, inclusive, as between the different available appropriations, to take care of this situation.

There is alloted for your use during the period January to March, inclusive, 1937, under the Emergency appropriation $195,000, all to be used for personnel, and $227,000 under the regular appropriation for use in the procurement of necessary supplies, etc., as well as for personnel. These amounts are contingent upon receipt during the period in question of approximately $70,000 as reimbursement on account of costs of foreign coin to be manufactured.

It will be necessary that you recommend to the Bureau at once the transfer of a sufficient number of employees now carried on the pay-roll under the regular appropriation, for appointment under the Emergency appropriation, to insure that the above-mentioned allotments are not exceeded. Please give this immediate attention.

Such transfers as may be made of employees to the appropriation covering the shipments of gold to Ft. Knox will have the effect of conserving the regular appropriation.

These apportionments do not contemplate making any increase in personnel over the number now employed. It is requested that every effort be made to conserve the available funds in order that the deficiency appropriation estimate to be submitted for consideration may not become excessive.

Very truly yours,

F:d

Acting Director of the Mint.

RG104 E-235 Vol 492

January 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is a copy of Departmental Circular No. 149, listing the forms to be submitted with requests for reinstatement, transfer and change of status of employees in order to expedite action on these cases at the United States Civil Service Commission.

Very truly yours,

Acting Director of the Mint.

Enclosure

MDM

RG104 E-235 Vol 492

January 15, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

As you are aware, the Director has been out of town for a week. Immediately upon her return her attention will be called to your letter in regard to the assay medals.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

January 15, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received from the Secretary of the Navy, requesting the preparation of certain hubs, dies and models.

Will you please advise this Bureau of the rate at which this work can be done and other pertinent information, which will be transmitted formally by the Secretary of the Treasury to the Secretary of the Navy.

Please give this immediate attention.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

January 14, 1937.

Hon. J. A. Latimer,
Special Assistant to the
Postmaster General,
Post Office Department,
Washington, D. C.

My dear Mr. Latimer:

I have received your reference dated January 9th, with letters attached, regarding the desire of Mr. T. R. Evans of Upton, Kentucky, to have his son, Jeff L. Evans, appointed to a position at the Fort Knox Depository.

It is with pleasure I inform you that Mr. Jeff L. Evans took his oath of office for the position of Laborer at the Fort Knox Depository on January 12th, 1937.

Sincerely,

Stephen B. Gibbons

Stephen B. Gibbons,
Assistant Secretary of the Treasury.

RG104 E-235 Vol 492

January 16, 1937.

Chief, Division of Appointments,

Treasury Department.

Dear Sir:

Receipt is acknowledged of the letter of the Civil Service Commission, dated January 11, 1937, (File SRR:SVH:D), regarding the retirement of Mr. John B. Hobson, formerly employed in the United States Mint at Denver as a Helper.

You are advised that the amount of retirement deductions made from Mr. Hobson's salary from July 1, 1933 to October 31, 1933, was $20.43, tontine, $4.00, and net deductions, $16.43.

Very truly yours,

Acting Director of the Mint.

MDM

RG104 E-235 Vol 492

January 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to the Presidential Medal just issued, having the reverse side altered so as to carry the date "January 20, 1937".

The design, a sample of which has been submitted to this Bureau, is approved and you are authorized to proceed with the manufacture of this Presidential Medal from now on.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

January 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to Bureau letter of January 15, allotting funds for use of your Mint during the period January to March, inclusive, under the different appropriations.

The amounts allotted for obligation by the Philadelphia Mint during the period January to March, inclusive, 1937, are hereby amended to: -

Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1937	$155,000
Salaries and Expenses, Mints and Assay Offices, 1937	254,000

Relative to the matter of adjusting appropriations for compensation of employees detailed for work in connection with the transfer of gold to the Fort Knox Bullion Depository, it will be satisfactory to the Bureau if all such adjustments are made by use of transfer vouchers.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

January 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau is in receipt of a communication from the General Accounting Office, copy of which is enclosed, requesting certain information regarding payroll and travel vouchers of F.H. Chaffin.

It will be appreciated if you will furnish us with the requested information as soon as possible, in order that we may reply to this inquiry.

Very truly yours,

Acting Director of the Mint.

P:d F

Enclosure.

RG104 E-235 Vol 492

January 19, 1937

Contingent Expenses, Office of Director
of the Mint, 1937 - 27502

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Revalue today January nineteenth without fail at usual rates three million two hundred thousand fine ourches purchase act silver bullion and two hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions .

NELLIE TAYLOE ROSS
Director of the Mint.

F:d

RG104 E-235 Vol 492

January 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of December 15, 1936 forwarded a report of printed forms on hand at the end of November and referred to a Bureau letter of December 4 calling for such report.

Will you please forward to the Bureau a copy of the letter of December 4, since we do not seem to be able to locate it.

Your letter of January 7 likewise forwarded a report of forms on hand December 31, 1936.

Very truly yours,

Acting Director of the Mint.

F:d

Januaey 21, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Further referring to Bureau letter of January 19th and your letter of January 20th, 1937, concerning the reporting of printed forms on hand at the end of each month, please be advised that the requirement applies only to the forms of the Gold and Silver Unit of the Bureau of the Mint - license forms, affidavit forms, etc. - and does not pertain to the forms used for regular mint business.

Yours truly,

F-S

Director of the Mint.

RG104 E-235 Vol 492

January 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With further reference to vouchers for reimbursement to your appropriation for salaries of employees detailed to the Fort Knox Bullion Depository, it is requested that, in addition to the items mentioned in the second paragraph of Bureau letter of December 18, you note on the face of the transfer voucher the number of the Disbursing Officer's payroll voucher by which salary was paid to employee, Disbursing Officer's symbol number, and the fact that employee is detailed for temporary duty at the Fort Knox Bullion Depository.

Very truly yours,

Director of the Mint.

F:d F

January 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a communication received from the State Department, relative to the coinage of one dollar and half dollar Chinese coins at the United States Mint. It is expected that this coinage will be executed at the Mint in San Francisco.

Will you please advise this Bureau as promptly as possible of the quantity of each denomination of coin which can be made from the amount specified for each, namely 1,500,000 ounces of fine silver, it being understood that the coins are to be 720 fine; also the charge per thousand pieces for the respective denominations, and the amount of copper required, together with any other pertinent information which should be transmitted to the Chinese Ambassador in relation to this coinage.

Are you of the opinion that kegs instead of boxes should be recommended for the shipment of these coins?

Is this Bureau correct in its understanding that the master diesnow at your Mint have already been paid for by the Chinese Government?

It is understood by this Bureau that in case the coinage is to be executed at San Francisco you will be able, later, to transmit such information as is necessary for the guidance of the San Francisco Mint in regard to the dimensions of these coins.

How many working dies will be required for each denomination? Your courtesy in forwarding this information as quickly as possible will be very much appreciated by this Bureau.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

January 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The annual assay coins reserved at the several mints during the calendar year 1936, per the reports received from time to time by the Bureau of the Mint from said mints, were as follows:

Denomination	Philadelphia		San Francisco		Denver	
	Pieces	Value	Pieces	Value	Pieces	Value
Half dollars:						
Regular	6,323	$3,161.50	1,942	$971.00	2,128	$1,064.00
Albany, N. Y.	13	6.50	---	---	---	---
Arkansas	6	3.00	8	4.00	6	3.00
Bay Bridge	---	---	51	25.50	---	---
Bridgeport, Conn.	13	6.50	---	---	---	---
Calif.-Pacific Exp.	---	---	---	---	90	45.00
Cincinnati, Ohio	3	1.50	4	2.00	3	1.50
Cleveland, Ohio	13	6.50	---	---	---	---
Columbia, S. C.	5	2.50	5	2.50	5	2.50
Daniel Boone	8	4.00	4	2.00	3	1.50
Elgin, Ill.	13	6.50	---	---	---	---
Long Island, N. Y.	51	25.50	---	---	---	---
Lynchburg, Va.	11	5.50	---	---	---	---
Oregon Trail	6	3.00	4	2.00	---	---
Rhode Island	11	5.50	9	4.50	8	4.00
Texas	6	3.00	6	3.00	5	2.50
Wisconsin	13	6.50	---	---	---	---
York County, Maine	13	6.50	---	---	---	---
Quarter dollars	20,665	5,166.25	1,914	478.50	2,688	672.00
Dimes	43,764	4,376.40	4,605	460.50	8,067	806.70
Total	70,937	12,796.65	8,552	1,955.50	13,003	2,602.70

Yours truly,

Director of the Mint.

RG104 E-235 Vol 492

January 25, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find letter of the San Francisco Mint dated January 20, 1937, with accompanying papers, pertaining to contemplated purchase of a gas fired rotary planchette annealing furnace.

With prompt return of all papers will you please make such comment as considered pertinent relative to the suggestion of the Superintendent of the San Francisco Mint that the bid price of the American Gas Furnace Company seems excessive. Also please advise whether, in your opinion, bids could be obtained on a satisfactory furnace, from other manufacturers, with names and addresses of such prospective manufacturers.

Yours truly,

Director of the Mint.

RG104 E-235 Vol 492

O'R/eh

January 26, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Denver requests twenty reverse quarter dollar dies soon as convenient ~~xxx~~ also expedite shipment twenty obverse quarter dollar dies requested January thirteenth.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

January 26, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please forward to Mr. Mark A. Chapman one each of the last 15 Presidential medals, including the new medal of President Roosevelt. I am inclosing a check for $15.00 to cover the cost of these 15 medals.

Mr. Chapman has been advised that you have been requested to send the medals by express collect. Will you please give this order prompt attention.

Very truly yours,

Director of the Mint.

Inclosure.
/

RG104 E-235 Vol 492

January 26, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication of January 25th, authorizing you to accept the proposal of Miller, Bain, Beyer & Company to supply your Mint with 10,000 yards of 54" muslin for making small coin bags, at the rate of $0.1798 per yard, net.

It is understood that this is the lowest of three bids received of four asked and that you have obtained release from the Department of Justice for the purchase of this muslin in the open market.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 492

January 26, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please forward to this Bureau and to the Federal Reserve Board amended cashier's daily statement on form 231-A for January 25, 1937, to include the figures in lower right-hand corner immediately above the place for signature.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

T-S

RG104 E-235 Vol 492

January 27, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of January 25th, requesting to be informed as to the procedure necessary in purchasing flags for the Mint.

Flags are listed in the Stock Item List for July-December 1936, Class 5. It is understood that the Philadelphia Mint has a copy of this List. The new one has not yet been issued.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

January 27, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your report on form 61-A, Deposits and Purchases of Gold and Silver, and its subsidiary form 474-A, for the six-month period ended December 31, 1936.

There is 1.707 ounces ($59.75) gold on form 61-A shown under the heading "Fines and Penalties Gold Reserve Act 1934 at $35." Please advise the Bureau as to the classification source of this gold so that it can be allocated the same as other deposits.

Under Redeposits (purchases) there is gold and silver classified as "Silver Req. to be deliv." Please advise the Bureau as to the classification source of this gold and silver for allocation under one of the regular headings.

The recoinage (after melting) value of uncurrent silver coin transferred from the Treasury is $1,347,680.84 on form 474-A and the corresponding value on form 61-A is $1,347,679.84. Please advise the Bureau which amount is correct and whether any other adjustments on either form are necessary.

Yours truly,

Director of the Mint.

H-F-S

O'R/eh

January 28, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver twenty pairs quarter dollar dies soon as convenient.

Nellie Tayloe Ross,
Director of the Mint.

January 30, 1937

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today January thirtieth without fail at usual rates three hundred thousand fine ounces purchase act silver bullion and one million four hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

M. M. O'Reilly,
Acting Director Mint.

OR

RG104 E-235 Vol 492

February 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your report on form 474-A, U. S. Coin Received for Melting and Recoinage, for the six-month period ended December 31, 1936. The recoinage (after melting) value of silver from mutilated coin purchased over the counter gives a value calculated at $1.384 per fine ounce of $2,055.12 instead of $1,727.98. Is there any reason why the Bureau should not use this calculated value and the loss by recoinage be reduced accordingly?

Your letter of January 28th forwarding corrected copies of forms 61-A and 474-A has been received. Referring to the items in question on form 61-A classified as "Fines and Penalties Gold Res. Act 1934" and "Bil. Required to be Deliv. 8/9/34" can you provide the Bureau with information so that this material can be classified under one or more of the regular classification headings; that is, as foreign coin, jewelers' bars, dental scrap, old plate, domestic coin, etc.?

Yours truly,

Director of the Mint.

H-F-S

RG104 E-235 Vol 492

February 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Minister of Honduras has requested that the following coinage be executed for his Government. Will you please advise the Bureau by return mail of the cost of coining 2 million Lempiras in coins of 1.00 Lempira and 500,000 Lempiras in coins of 0.50 Lempira.

Please give the Bureau all necessary information in regard to the cost of coinage, the amount of metal required, and the cost of dies, containers and any other pertinent information necessary to reply appropriately to this letter.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

February 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of January 14th, setting forth conditions and costs covering the preparation of 2,000 Balboas in coins of 1/100th of a Balboa.

The Panamanian Government has accepted these terms and this letter will be authority for you to proceed with the execution of this coinage at your earliest convenience.

Very truly yours,

Director of the Mint.

/

O 3ek

February 3, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Phila., Pa.,
Superintendent, US Mint, Denver, Colo.,
Superintendent, US Mint, San Francisco, Calif.

The restrictions upon coinage of half dollars mentioned in Bureau telegram January sixth is now lifted STOP No obstacle remains.

Nellie Tayloe Ross,
~~Dir~~ Director of the Mint.

RG104 E-235 Vol 492

February 1937.

Mr. John R. Sinnock, Engraver,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Enclosed please find copy of a notice of exception from the General Accounting Office calling for a refund of $5.00 in connection with your transportation expenses of August 10 and 11, 1935.

It is suggested that you make the refund and take up with the railroad company the matter of refunding to you the excess charges.

Very truly yours,

Acting Director of the Mint.

F:d

Enclosure.

February 4, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau is today forwarding the model for the coin authorized in commemoration of the three-hundredth anniversary of the landing of the Swedes in Delaware. This design has the approval of the Secretary of the Treasury.

For the purpose of comparison I am inclosing a photograph of the model as the model which reached this Office has not been examined, the box containing it being forwarded to you unopened. The photograph is being sent for the purpose of enabling you to compare the model, as approved, with the sculptor's model.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.
C'R/eh

C'R/eh

February 5, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver twenty pairs one-cent dies soon as convenient.

Nellie Taylor Ross,
Director of the Mint.

February 9, 1937.

Contingent Expenses, Office of Director
of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pa.

Revalue today February ninth without fail at usual rates one million fine ounces purchase act silver bullion and one million one hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transaction.

N. M. O'Reilly,
Acting Director of the Mint.

February 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your letter of February 8, 1937, in which you request instructions as to the amount to be paid employees whose services were discontinued during the last half of a 31 day month.

The Government salary tables compute the daily pay of a per annum employee on the basis of a 30 day month, and therefore, the 31st of any month is disregarded in computing pay for per annum employees except in such cases as mentioned in the excerpt from the circular which you quote, which refers to absence in a non-pay status on the 31st.

It is understood that since the services of these people mentioned in your letter were discontinued on the dates mentioned, they were not obligated to render to the Government service on January 31st, as would have been the case had they continued to be Government employees. Since they were not obligated to render services on the 31st, as they were not in a pay status, they were not chargeable with deduction because of absence on that date.

It is suggested that a supplemental roll on short form covering the extra day's pay be made up.

Very truly yours,

Acting Director of the Mint.

Ed

RG104 E-235 Vol 492

February 9,1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It is decided to resume shipments of gold from your Mint to the Fort Knox Depository during the week beginning February 15th. Please have ready the first shipment of 4 cars for delivery to the Post Office on the evening of Monday, February 15th. The gold will leave Philadelphia on the morning of the 16th.

As soon as sufficient equipment can be procured by the Post Office Department these shipments will be increased to 5 cars each week.

Very truly yours,

Acting Director of the Mint.

O'R/eh

February 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a letter prepared for the Secretary's signature, for the Secretary of State, relative to the hub for the Chinese coinage, which is self-explanatory.

I am also inclosing a copy of a letter received from the Chinese Embassy by the Secretary on February 4th, inclosing a sketch for the Chinese character "6" for the use of the Engraver in order that he may be able to make the desired change in the hub. When this is completed, working dies should be prepared by you and sent to the Mint at San Francisco.

The denominations to be made are the dollar and the half dollar, samples of which you have already prepared at the Mint. In sending the working dies to the San Francisco Mint full instructions should be given in regard to the use of the dies, together with the necessary information for preparing the alloy for this coinage. I would suggest that these instructions be sent in anticipation of the actual preparation of the hub in order that the San Francisco Mint may be making preliminary preparations.

Very truly yours,

Acting Director of the Mint.

Inclosures.
O'R/eh

RG104 E-235 Vol 492

O'R/eh

February 10, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Have you forwarded dies for Oregon Trail coin to Denver STOP See our letter December thirty-first STOP Please wire today.

M.M.O'Reilly,
Acting Director of the Mint.

O'R/eh

February 10, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver twenty obverse quarter dollar dies soon as convenient.

M.M.O'Reilly,
Acting Director of the Mint.

February 11, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

In reply to your letter of February 4, 1937, enclosing a list of forms and supplies which you state were not received or received only in part, please be advised as follows:

Mint forms 4-A, 42-A, 497, 856, 899, 987, 1024-A and blank books mint forms 123, 277-B, 324, 689, 772 and 853, are being printed and will be forwarded when received from the printing office.

Books of Departmental stock form No. 2111 were decreased from 24 to 10 due to the fact that the Department's stock of these books was depleted and replenishment delayed on account of insufficient appropriation; therefore it is suggested that you place an order for the 14 books due you sometime later when your stock is about exhausted. The 36 pads of each despatch slip were sent you from this Bureau on November 23rd.

The quantities of mint forms 204, 251-A, 712, 890 and 906-A were either decreased or not sent because the quantities stated to be in your stock plus the quantities requested seemed excessive for a six-months' need. Order for waterproof ink and additional 5,000 white cloth shipping tags was placed yesterday; the Division of Printing did not send you the ink because it is not classed as stationery, and the quantity of shipping tags was decreased by them to 5,000 because of insufficient stationery appropriation.

The red, white and blue cards were shipped by mistake to the New York Assay Office instead of to you; they have recently been forwarded to you. An order is being issued on the Division of Printing to send you the additional 500 copies each of Standard forms 6 and 8.

Excessive quantities of supplies and forms should not be ordered; requisitions every six months are regularly expected.

Yours truly,

Acting Director of the Mint.

F-S

RG104 E-235 Vol 492

February 11, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In the future preparation of Forms 1080, 1080-a, 1080-b, 1080-c, and 1081 (revised), reimbursements to cover payment for services of employees detailed for temporary duty at Fort Knox, Kentucky, will you please leave blank the entire heading, down to the double line dividing it from the detail columns, and fill in from there on in the usual manner.

Very truly yours,

Acting Director of the Mint.

F.d F

RG104 E-235 Vol 492

February 12, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

December vouchers Nos. 3 16784 and 3 17672 are for medical supplies, and are unsupported by authority of the Secretary of the Treasury for making purchases of such character. The Philadelphia mint has been repeatedly advised of the requirement that authority of the Secretary for such purchases, obtained prior to the purchases, is required. Please take steps to insure future observance of this established procedure.

Voucher No. 3 18301 is accompanied by a proposal quoting charcoal at rates per "C" pounds while the order and voucher state the same quoted rates as per pound. There seems little doubt that the quoted rate should have been per pound instead of per C pounds, but it will now be necessary for both the vendor and the mint to file explanations clearly establishing the paid rates as being correct and as prevailing generally.

Dealer's bill attached to voucher No. 3 17662 is marked "Duplicate" and a number of dealer's bills are carbon copies. Directions are that only the original of a bill shall be certified; when essential to use other than the original, explanation of absence of the original should accompany the voucher.

Voucher No. 3-18293 covers window shade cloth, Item No. 27-C-1701 of General Schedule of Supplies, purchased from The Weiss and Klau Company of New York. New York City is closer to Philadelphia than to Washington, therefore the seller should have paid the parcel post charge of 35¢. Please deposit this amount with the Regional Disbursing Office as a reimbursement to Salaries and Expenses, Mints and Assay Offices, 1937, giving full details and referring to the voucher to which it pertains.

Please forward, to support the amounts collected on account of sales of old materials, for each sale: an "account sales" together with a copy of your award or acceptance of the bids, and the original receipt of the purchaser showing quantities received by him. These papers are essential, with those now in hand, for a complete record of the transactions.

Very truly yours,

Acting Director of the Mint.

T:d

RG104 E-235 Vol 492

February 12, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional list of certain corporations, dated February 9, 1937, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

Acting Director of the Mint.

F-S
Encl.

February 12, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Treasurer of the Cleveland Centennial Coin Association, Mr. Thos. G. Melish, has left with the Bureau the following letter, which is self-explanatory. This letter will be authority for you to proceed with this coinage as soon as possible. Please read the Act carefully. You will observe that the 1936 date is to be placed on these coins:

"In accordance with our recent conversation, please enter our order as follows:

Twenty-five thousand (25,000) 1936 Cleveland Commemorative Half Dollars,

as authorized by Public Act No. 552 - 74th Congress, approved May 5, 1936.

We understand that these coins will be struck at the Philadelphia Mint and will be the same as those struck last year.

The above quantity, together with the twenty-five thousand struck last year, will exhaust the entire quantity (50,000) authorized by the above Act.

We are hoping that you may be able to have these coins struck in the very near future, and we will appreciate it if you will arrange to forward these coins through the Federal Reserve Bank of Cincinnati for delivery to the First National Bank at Cincinnati, through whom we have arranged to finance the purchase of this issue.

Thanking you for your trouble in our behalf, we beg to remain,

Very sincerely yours,
(Sgd) Thos. G. Melish,
Treasurer."

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eL

O'R/eh

February 13, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

San Francisco wires quote when may we expect shipment ten pair nickel and twenty pair one cent dies ordered January twenty-seventh and quote

M.M.O'Reilly,
Acting Director of the Mint.

February 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of February 12th, you are authorized to purchase, from G. C. Fox, 3000 yards of 36" O. D. twill, at the rate of 15¼¢ per yard, this being the lower of two bids received of four asked.

It is understood that this material is to be used in the manufacture of sleeves, aprons and asbestos mittens, for the protection of your workmen, and when these articles are worn out, they are to be burned to recover any precious metals that may adhere to them.

It is further understood that release from the Department of Justice for the purchase of this twill in the commercial markets has been received.

Very truly yours,

Acting Director of the Mint.

February 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your telephone communication of this morning in regard to proof coins held in the pyx.

It is the opinion of this Bureau that these coins, as well as the commemorative coins, should be destroyed.

Very truly yours,

Acting Director of the Mint.

OPD/eh

February 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The commemorative coins forwarded by you for inclusion in the Mint collection now at the National Museum, have reached this Bureau and have today been forwarded to the Museum with a statement of facts in our letter to the effect that the individual organizations have presented than to the Museum.

Very truly yours,

Acting Director of the Mint.

C'R/eh

RG104 E-235 Vol 492

February 15, 1937.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, New York, N. Y.

Dear Sir:

Confirming the policy which was under discussion some time ago with regard to the preparation of proof gold and silver, it has been decided that from and after February 16th proof gold and silver will be prepared at the Assay Office in New York.

This change is being made for the reason that facilities at New York are more extensive and the change of policy will relieve facilities of the Mint at Philadelphia for other activities in the Assay Department.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

O'R/eh

February 17, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver soon as convenient fifteen obverse dime dies.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

February 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please furnish the Bureau Laboratory with fifty pounds of lead foil in the form of five gram sheets for use in assaying.

Very truly yours,

Director of the Mint.

Q.

O'R/eh

February 18, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to San Francisco ~~xxxxxxxxxxxxxxxxxxxx~~ fifteen pairs quarter and twenty ~~pa~~ obverse dime dies STOP Ship quarter dies soon as possible.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

February 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of February 18, enclosing certain papers covering salary due Charles J. McCamney, deceased.

Will you please furnish us with the Disbursing Officer's symbol number and voucher number for the regular payroll for the period in which decedent would have been paid, in order that this information may be added on the short-form payroll which accompanied your letter, as required by the General Accounting Office.

Very truly yours,

Director of the Mint.

E:d F

RG104 E-235 Vol 492

February 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This will confirm telephone conversation of this morning, stating that the Chinese Embassy had verbally advised this Bureau that they desire the mint mark "S" to be placed on the dies to be used by the San Francisco Mint for the Chinese coinage.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

February 20, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Government of Honduras has altered its request for coinage from 2,000,000 1-Lempira pieces and 1,000,000 50-Centavos to 2,500,000 Lempiras. The cost of this coinage is to be $7.50 per thousand pieces, as indicated in your letter of February 2nd. It is understood that the National City Bank, acting as agent for the Government of Honduras, has delivered to your Mint the required silver.

This letter will be authority for you to proceed with this coinage as soon as possible.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

February 20, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am forwarding, under separate cover, a preliminary sketch of the proposed medal for Lincoln Ellsworth, as authorized during the last session of Congress. Will you please forward to the Bureau an estimate of the cost of preparing such a medal in order that an appropriation may be requested from Congress for, although the award of the medal was authorized, no money was appropriated. It, therefore, becomes necessary for the Bureau to present to the Secretary of the Treasury an estimate of the cost of carrying out this Act.

As of possible assistance I am inclosing a copy of the Act authorizing the issue of this medal.

Please notice that it will be necessary to have a special ribbon made if the suggestions in the sketch are carried out, and an estimate should be included for the cost. Please return the inclosed letter with the sketch.

Very truly yours,

Director of the Mint.

Inclosures.
O'R/sh

RG104 E-235 Vol 492

CTZ/eH

February 23, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Authorized to accept proposal of Midvale Steel Company to supply ten thousand pounds die steel at decimal two one six nine cents per pound STOP Understood this is most advantageous offer due to terms of immediate delivery of full amount and also due to superior performance of this brand of steel as shown by long experience and thorough test STOP It is understood that the three bids were the same.

Nellie Taylor Ross,
Director of the Mint.

February 23, 1937.

Contingent Expenses, Office of Director
of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Revalue today February twenty-third without fail at usual rates one million four hundred thousand fine ounces purchase act silver bullion and one million fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transaction.

NELLIE TAYLOR ROSS
Director of the Mint.

F:d

RG104 E-235 Vol 492

February 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing photographs of the models, as approved by the Secretary, for the New Rochelle coin. Please compare the models with these photographs before starting the dies. Also, please notice that the date on the coins is to be "1938".

The Bureau is depending upon you to study each Act before undertaking the execution of dies for commemorative coins.

Very truly yours,

Felix Taylor Rose

Director of the Mint.

Inclosures.
/

RG104 E-235 Vol 492

February 25, 1937

Contingent Expenses, Officerof Director
of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent, United States Mint, Philadelphia, Pennsylvania.

Revalue today February twenty-fifth without fail at usual rates three million six hundred thousand fine ounces purchase act silver bullion and six hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transaction.

NELLIE TAYLOE ROSS
Director of the Mint.

F:d

February 27, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

There are enclosed 6 sets of U. S. Standard Form No. 23, "Contract (Construction)", revised September 9, 1935. Please discard any copies of this form you may have of prior editions.

Yours truly,

F-S
Encls.

Director of the Mint.

RG104 E-235 Vol 492

February 27, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am returning the sketch of the model for the New Rochelle coin. The Secretary of the Treasury has initiated this sketch as a form of approval.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

February 27, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please prepare and forward to the Chief Clerk in Charge of the Fort Knox Bullion Depository a set of figure dies for his use in correcting stampings on gold bars received at the Fort Knox Depository.

Very truly yours,

Director of the Mint.

Fsd

RG104 E-235 Vol 492

March 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of February 26th, you are authorized to have the Continental Car-Na-Var Corporation make the installation and necessary adjustment to an electric floor-scrubbing machine at your Mint, the motor of which is in need of a new stator or armature, perhaps both, in order to place it in good working condition, at a cost of not to exceed $45.00 plus carrying charges both ways.

It is understood that the manufacturers have a Procurement Division contract for the machine and accessories, the latter being under Item No. 40-M-24-150 (2), and they have advised you that their prices are $18.00 for the stator and $27.00 for the armature. You state that they agree to install either or both, as the machine may require, without any additional cost, and properly adjust the machine, provided you pay the freight charges on sending the damaged machine to their factory at Dayton, Ohio, and on returning same after it has been put into good working order. It is further understood that your electricians are not properly equipped to do such work.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

GW/eh

March 5, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver twenty pairs quarter dollar dies and twenty pairs one cent dies soon as convenient.

Nellie Tayloe Ross,
Director of the Mint.

March 5, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Mint, San Francisco, California.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Assay Office, New York, New York.
Chief Clerk in Charge, United States Bullion Depository, Ft. Knox, Ky.

Dear Sir:

Reference is made to the matter of stamped fineness on gold bars. Some discrepancies relative thereto have recently come to light in connection with bullion shipments to the Fort Knox Bullion Depository.

It is desired to emphasize the importance of accuracy in the making of these stampings, particularly in the stamping of refined gold bars and bars made from melted gold coin. Such bars are used in international financial affairs - they move to and from financial centers in various countries of the world and not infrequently return to the United States after having been abroad without having been remelted. Bars bearing the stamp of United States Mints and Assay Offices have enjoyed a high reputation in foreign markets - such that they have been commonly accepted on the basis of their markings (stamped finenesses and the impressed insignia of the manufacturing institution). Such markings are accepted in the gold markets as guarantees of integrity of the bars, and it would be exceedingly unfortunate for the United States Mint-service to lose the confidence of the markets as a result of negligence, carelessness or indifference of employees entrusted with the duty of marking the bars.

After gold bars have been stamped their numbers, finenesses and insignia should be visually observed and read back to a second person holding and observing the records, for agreement between the two. All persons assigned to this work from time to time should be impressed with the requirement for accuracy, and if evidence of inattention or inaccuracy comes to notice disciplinary action should be taken.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

Via Government Facilities

March 6, 1937.

Salaries and Expenses, Mints and
Assay Offices, 1937.

Superintendent, U S Mint, Philadelphia, Pennsylvania

Transfer of McLaughlin to emergency roll approved March fourth.

Acting Director of the Mint.

March 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to the inclosed correspondence in regard to the design for the proposed medal for Lincoln Ellsworth. Will you please advise the Bureau if we are correct in our understanding as to the cost of this medal. The figures have been based upon your letter of February 26th.

One die for badge (obverse only) prepared from a plaster cast of sculptured model furnished you.....	$ 112.00
Special die for ribbond bar.....	20.00
Flat die for reverse with inscription in intaglio.....	10.00
Gold required (approximate - if fairly thin and medium 5¼ ozs. ..... relief).....	113.75
Labor.....	15.00
Furnishing model from rough model, if required.....	40.00
Contingent expenses, including ribbon.....	50.00
	$ 360.75

It is understood that there will be some difficulty in obtaining the type of ribbon requested. However, that is a matter which will have to be taken up further with the Procurement Division, Section of Painting and Sculpture. An item of $50 for contingent expenses, including ribbon, has been added.

Very truly yours,

Acting Director of the Mint.

OWB/eh

March 8, 1937

Contingent Expenses, Office of Director
of the Mint, 1937 - 27502

IMMEDIATE

Superintendent, United States Mint, Philadelphia, Pennsylvania.

Revalue today March eighth without fail at usual rates one million two hundred thousand fine ounces purchase act silver bullion and one million one hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transaction.

NELLIE TAYLOE ROSS
Director of the Mint.

Hrd

RG104 E-235 Vol 492

March 8, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Department is in receipt of a request, through the Assistant Secretary of State, from the Costa Rican Minister, that the dies now in your custody of 10 and 5 centimo coins be delivered to the Costa Rican Minister at Washington. These are the dies used by you in executing coinage for the Costa Rican Government in 1929 and are, of course, the property of that Government.

Will you please cause these dies to be packed and forwarded to the Legation, in accordance with this request. The address of the Costa Rican Legation is Cathedral Mansions, Center, Connecticut Avenue, Washington, D. C.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

March 8, 1937.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Dear Sir:

The Bureau has approved for transfer to your regional office for your March needs the sum of $67,600.00, Salaries and Expenses, Mints and Assay Offices, 1937, instead of $70,000.00 as requested. The other amounts asked for were granted.

Very truly yours,

Director of the Mint.

P F

March 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In reply to your letter of March 8, 1937, suggesting return of some of the pages of your January Bullion Account Current for correction, please be advised that the indicated inconsiderable corrections will be made in this office, thus avoiding the necessity of forwarding the sheets to you and their being returned to the Bureau.

Very truly yours,

Director of the Mint.

F:d

March 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of March 8, 1937 recommending the acceptance of the higher of two bids on the proposed purchase of bone ash for use in the manufacture of cupels for assaying.

The reasons given by the Assayer, namely, that cupels made from the last several lots of the bone ash procured from the low bidder have proved unsatisfactory, necessitating the making of an unwarrantedly high percentage of reassays with resulting extra cost, appears to be adequate reason for acceptance of the higher bid. As suggested by you, these reasons should be stated in support of the voucher on which payment is made for the bone ash.

It is suggested that possibly, if the reasons for unsatisfactory results from the Monsanto Chemical Company's bone ash are known, it may be possible when future specifications are being drawn for bids on bone ash that the specifications can be so drawn as to make clear to prospective bidders the quality of required material.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

March 10, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

In answer to your letter of March 1, 1937, please be advised that the General Schedules of Supplies requested in letter and by telephone were sent you. The General Schedule of Class 51 was sent on March 5th, and the General Schedule Class 53, together with Schedule of Stock Items, was sent yesterday. Schedules of Class 5 and 21 are contained in the Schedule of Stock Items. General Schedule 34 was sent on October 30, 1936.

Yours truly,

Director of the Mint.

A-S

March 11, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to your letter of March 5, 1937, it is suggested that the counterfeit coin and bullion received by you from the Secret Service Division, Treasury Department, be carried as a deposit by that Division and that the coin be separately melted from the bullion. The bullion may be treated as either one or two melts at your option.

The gold should be paid for at $35.00 per ounce and the silver at the current market rate being paid for silver contained in gold deposits. The usual Mint charges will be imposed.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

March 11, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of March 10th, you are authorized to purchase from M. Lease, 1000 pounds of woolen blanket pieces, which are to be used for linings in your fire mitts, at the rate of $0.2145 per pound.

It is understood that this was the lower of two bids received of three invited.

It is the understanding of this Bureau that the mitts in which these goods are used are destroyed when they become too much worn for further use and that whatever precious metals adhere to them are recovered.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

March 11, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The annual interrogatory of the Royal British Mint contains the following question, to which it is requested you supply a reply:

> Were any medals struck at the mint or mints during 1936? If so, give particulars as to numbers, metals, etc.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

March 12, 1937.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.

Dear Sir:

The Arkansas Centennial Commission has requested that 5,500 Arkansas commemorative coins of the original design (not the design having the portrait of Robinson but the type first issued for Arkansas) be made at your Mint.

This letter will be authority for you to proceed with the preparation of these coins as soon as the demands for our regular coinage will permit. Upon completion of this coinage please notify Mr. J. G. Leigh, Vice Chairman, Arkansas Centennial Commission, Little Rock, Arkansas.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

March 12, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Replying to your letter of February 24th., with reference to proof gold lots #94 and 95, you are advised that the Bureau Assayer's report on lot #94 is being forwarded to-day.

You are authorized to retain these lots together with proof now on hand for your use.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Q.

RG104 E-235 Vol 492

O'R/eh

March 12, 1937.

Contin gent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward twenty obverse nickel dies and ten reverse nickel dies to Denver as soon as convenient.

M.M.O'Reilly,
Acting Director of the Mint.

RG104 E-235 Vol 492

March 13, 1937.

Superintendent, U. S. Assay Office, New York, N. Y.,
Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.

Dear Sir:

I am inclosing a photostat copy of a letter received by this Bureau from the Procurement Division in reply to a letter from the Federal Communications Commission which was referred to the Procurement Division by this Bureau.

This letter is being sent for your information.

Very truly yours,

Director of the Mint.

Inclosure.
/

March 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of March 12th, relative to the purchase of two retorts for the #17 heating machines of the American Gas Furnace Company. It is understood by your letter of March 12th that you wish this authority revised in order that you may purchase three retorts, upon which bids were originally invited, instead of two as stated in your letter of January 5th.

This letter will be authority for you to purchase the three retorts, it being understood that they will be delivered to you at the same rate, namely $189.00 each, less 1%.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

March 12, 1937

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

I am enclosing communication from the General Accounting Office addressed to this Bureau requesting certain information relative to the voucher in payment of your purchase order No. 1011. Please make the necessary reply to this office returning the enclosure at the same time.

Very truly yours,

Director of the Mint.

P F

RG104 E-235 Vol 492

March 15, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Assay Office, New York, N.Y.
Assayer in Charge, United States Mint, New Orleans, Louisiana
Superintendent, United States Mint, Denver, Colorado
Superintendent, United States Mint, San Francisco, California
Assayer in Charge, United States Assay Office, Seattle, Washington.
Chief Clerk in Charge, United States Bullion Depository, Fort Knox, Ky.

Dear Sir:

Herewith please find copy of a circular letter dated March 8, 1937, issued by the Joint Committee on Printing of the Congress of the United States.

Will you please prepare and forward to the Bureau at an early date the information requested by the Chairman of the Committee.

Very truly yours,

Director of the Mint.

F:d

Enclosure.

RG104 E-235 Vol 492

March 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The following pertains to your February accounts.

A discount offered on dealer's bill of 2% 10 days, 36¢, was not taken on Voucher #3-20349, Mione Mfg. Co; please deposit in the usual manner to the credit of the appropriation from which payment was made.

Please forward proposal, purchase order, statement and certificate of award, and copy of Bureau authority pertaining to Mint Voucher #103, Minor Coinage Metal Fund, in favor of Niagara Falls S. & R. Co. This is an unnumbered agreement and these papers should accompany voucher to General Accounting Office.

On regular pay-roll, January 1-15, 1937, Francis Walker (#29, p. 11) is paid 70¢ for 1/8 da. overtime, although notation in margin indicates 1/8 day without pay; please advise as to necessary correction. On supplemental roll January 1-15, the name of Adelina Cantilli, sewing woman, is shown as Adelina Cantilla; correction has been made in this office.

An extra shrinkage charge should have been imposed on deposit #4850, Keystone Mining Co., as there was a loss of over 25% in melting. Please collect this charge and deposit in the usual manner or make adjustment on next deposit of this company.

Please advise the Bureau of the check numbers used in payment for bullion deposits Nos. 5089, 5158, EP-181 and EP-184. These numbers are not legible in their present condition on the deposit certificates.

Please forward, to support the amount collected on account of the sale of old materials to the Active Steel Co., a copy of your award or acceptance of the bid, also the original receipt of the purchaser showing quantities received by him.

On deposit #5375 a P.& R. rate of 9$\frac{1}{32}$¢ per ounce was imposed;

RG104 E-235 Vol 492

please note, for future guidance, that the highest rate authorized by the table of charges is 8½¢ per ounce.

Early reply is requested.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

March 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The amount of $83,000 is allotted under the appropriation Salaries and Expenses, Mints and Assay Offices, 1937 and will be available for obligation by you during the month of April, 1937, and encumbrances should not be created in excess thereof. Advance will be made accordingly to your local disbursing office.

A deficiency appropriation estimate is before Congress for meeting our needs during the remainder of this fiscal year and the present expectation is that the entire amount thereof will be under the appropriation Salaries and Expenses, Mints and Assay Offices, 1937, necessitating the appointing of present emergency appropriation employees as temporary employees on the regular roll. Please forward as early as practicable your usual recommendation for transfer of all the employees now paid from the emergency appropriation to temporary appointments effective April 1, 1937, for a period of 3 months, under the appropriation Salaries and Expenses, Mints and Assay Offices, 1937. Do not send the recommendation to the District Civil Service Manager.

Promptly after all your obligations created to the end of March under the emergency appropriation have been liquidated or definitely determined, advise this Bureau of the unobligated emergency appropriation amount standing to the credit of your local disbursing office but not needed for disbursement by that office, in order that we may have it promptly transferred to the Washington disbursing office.

Very truly yours,

N. A. O'Neill

Director of the Mint.

F:8

M'E/eh

March 19, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to San Francisco soon as possible twenty obverse dime dies and fifteen pairs quarter dies.

M.M.O'Reilly,
Acting Director of the Mint.

C'E/eh

March 19, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver Twenty obverse half dollar dies twenty obverse and ten reverse dime dies and ten pairs one cent dies.

M.M.O'Reilly,
Acting Director of the Mint.

RG104 E-235 Vol 492

March 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of March 17th, requesting authority to purchase six rubber coats and six rubber hats for use during inclement weather of those employees loading gold or for other detailed duty requiring the men to be out in the open.

We would not be allowed to supply the articles you indicate at Government expense. Their purchase would not be an allowable charge against the appropriation.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

March 19, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional list of certain corporations, dated March 18, 1937, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 492

March 20, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of March 18, 1937, forwarding data requested by the Joint Committee on Printing of the Congress.

Will you please forward samples of the material issued by you as described in the third paragraph of your letter (circular letters, etc.), also estimates of the quantity of the output thereof during the last six months.

Very truly yours,

Director of the Mint.

F:d

March 20, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Transmitted herewith please find Navy Department check in the sum of $3,421.20, together with copies of public vouchers indicating that check is in payment for merchandise supplied by you.

Very truly yours,

Director of the Mint.

F:d
Enclosure.

RG104 E-235 Vol 492

March 20, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The U. S. Civil Service Commission has approved the retirement on account of disability of Mr. William H. Brennan, Assistant Captain of the Watch, as of March 17, 1937. He may be dropped from the payroll for retirement under Section 6 as of this date, or any subsequent date.

Very truly yours,

Director of the Mint.

R:M

RG104 E-235 Vol 492

March 22, 1937.

Mr. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Mr. Dressel:

I am enclosing a letter received by Mrs. Richard Robinson, the wife of a former employee of the Philadelphia Mint, stating that she was promised a position in your institution at the time of her husband's death. I request that you give this letter your consideration.

Very truly yours,

Director of the Mint.

Enclosure

R:M

RG104 E-235 Vol 492

March 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of March 23rd, you are authorized to purchase from the American Gas Furnace Company, 6 sets of firebrick linings for your #2 assay muffle furnaces, at the rate of $30.00 per set.

It is understood that this bid was the lower of two received of three invited and that the American Gas Furnace Company allow a 1% discount for payment within ten days.

Very truly yours,

Acting Director of the Mint.

O'R/eh

March 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following communication has been received from the Civil Service Commission:

"The Commission has received information to the effect that Miss Dorothy R. Kaufman, an employee of the United States Mint, Philadelphia, Pennsylvania, has been assigned to clerical duties. Since the records in this office indicate that Miss Kaufman qualified only in a seamstress examination and has no status for assignment to a clerical position, a statement of her present duties will be appreciated."

You are requested to prepare a reply that may be forwarded to the Commission.

Very truly yours,

Acting Director of the Mint.

MDM

RG104 E-235 Vol 492

March 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Enclosed is Government Bill of Lading T-330246, covering shipment of 12 cases iron cuspidors from P. W. Phillips Co. to your institution.

Will you please certify as to whether delivery at destination was or was not by the Government, and forward to the consignor for certification as to pick-up at origin, calling to their attention the fact that the certification must have the firm name, signature of officer, and title of officer certifying. The bill of lading should then be promptly returned to this office so that the voucher which it supports may be approved for payment.

Very truly yours,

Acting Director of the Mint.

Pal F

March 27, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication of this morning authorizing you to accept the bid of the Nichols Copper Company to supply 30,000 pounds of electrolytic, cathode copper at the rate of $0.1640 per pound.

It is understood that the above bid was the only one received of four asked.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

March 29, 1937

Contingent Expenses, Office of Director
of the Mint, 1937 - 27502

I M M E D I A T E

Superintendent, United States Mint, Philadelphia, Pennsylvania.

Revalue today March twenty-ninth without fail at usual rates three million eight hundred thousand fine ounces purchase act silver bullion and eight hundred thousand fine ounces newly mined domestic silver bullion with usual treatment in accounts and usual report procedure for like transactions.

NELLIE TAYLOE ROSS
Director of the Mint.

F:d

RG104 E-235 Vol 492

March 30, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

A letter has been received today from the Civil Service Commission in Washington, authorizing the transfer of the employees from the pay-roll under the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1937" to the pay-roll under the appropriation "Salaries and Expenses, Mints and Assay Offices, 1937", for a period not to continue beyond June 30, 1937.

Your recommendations for such transfers have accordingly been sent to the Secretary of the Treasury for approval, and you will be notified as soon as such approval is given.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Nid

March 31, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have your letter of March 30, 1937, with the information that the District Civil Service Manager has disapproved the temporary appointment of some of the men recommended for transfer from the Emergency roll to the regular roll as Rollers.

Under the general authority for the transfer of emergency employees received from the Civil Service Commission in Washington, of which you were notified yesterday, these men may be recommended for transfer, effective April 1, 1937. Will you please forward your recommendations as soon as possible.

Very truly yours,

Director of the Mint.

R:D

RG104 E-235 Vol 492

April 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The additional copies which are required for the use of the Bureau and the Appointment Division of your letter of March 24, recommending certain Rollers for transfer to the regular roll (list beginning with Thomas Anderson) and of your letter of March 25, recommending the transfer of certain Melters (list beginning with Edward Addison) have not been received in this office.

Will you please forward copies of these letters as soon as possible, in order that our files may be completed.

Very truly yours,

D. D. O'Brien

Director of the Mint.

R:D

RG104 E-235 Vol 492

April 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The letter addressed to you by Mr. Van Horne, under date of March 25th, which you forwarded to the Bureau at our request, is before me.

I am returning this letter to you with the request that you obtain these socket wrenches for Mr. Van Horne, from your appropriation, and forward them to him as it is obviously difficult for him to locate them in his vicinity. As the letter indicates, the wrenches are for the different-sized nuts which are in the trucks you have made. As this is a very small item, I suggest that you purchase the wrenches for your Mint and then lend them to the Fort Knox Depository.

Very truly yours,

Director of the Mint.

Inclosure.

O'R/eh

April 2, 1937.

Contingent Expenses, ~~Mint~~ Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Confirming telephone communication authorized to accept proposal Riverside Metal Company to supply your Mint with one hundred thousand pounds one-cent blanks with option of taking one hundred thousand pounds in addition at the rate of forty-seven and one-quarter cents per pound.

Nellie Tayloe Ross,
Director of the Mint.

O'R/eh

April 2, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Confirming telephone communication April second please forward twenty obverse and ten reverse nickel dies to Denver and expedite shipment.

Nellie Tayloe Ross,
Director of the Mint.

April 2, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of April 1st, you are authorized to purchase, from M. Segal & Sons, 50 dozen pairs of reversible "buck" mittens (heavy leather), at the rate of $8.23 per dozen pairs. It is understood that this was the lowest of four bids received.

It is understood further that as the mittens become too worn for use they are burned to recover whatever precious metals may be adhering to them.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

April 2, 1937.

Edwin H. Dressel, Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

My dear Mr. Dressel:

Will you be kind enough to report upon the charges suggested in the enclosed letter?

If you have signed statements from these men that free them from the charges, of course you will so report.

Very truly yours,

Director of the Mint.

R:d

Enclosure.

April 5, 1937.

Hon. Edwin H. Dressel,
Superintendent, United States Mint,
Philadelphia, Pennsylvania.

My dear Mr. Dressel:

I have your letter of March 31, 1937, enclosing the report of Mr. Wm. A Landvoigt, Acting Supervising Agent, U.S. Secret Service, in the case of Harry L. Koettker, Guard at your institution.

I will be guided by your recommendation in this matter. If you are convinced that there is nothing fundamentally dishonest in Mr. Koettker's character, I suggest that he be reinstated and assigned duty on the main floor of the Mint, where you can observe his conduct; with the understanding that he will follow the plan set forth in the report of the Secret Service in reference to paying his debts.

It is beyond the province of the Government, as you know, to take a hand in the personal affairs of employees in reference to debts and other personal matters. It is, however, a matter of interest to the Government that its employees shall display integrity in reference to personal obligations. If Mr. Koettker adheres to the plan to which he now agrees, he will in so doing give some evidence of good faith and character and thereby win your and my confidence in him.

Very truly yours,

Director of the Mint.

lsd

RG104 E-235 Vol 492

April 7, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication of yesterday, advising you that the Chinese Ambassador has expressed the desire to have the small letter "P" placed on the die of the Chinese coins to be made at your Mint.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

April 8, 1937

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Appointment Division has requested that your signature be filled in on the extra copies of letters which you sign recommending changes in personnel. It will be appreciated if this is done in the future.

Very truly yours,

Director of the Mint.

R:D

RG104 E-235 Vol 492

April 8, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In connection with the death of James A. Kerwick, pressman at $6.72 per diem on the regular roll of your institution, the form R-39 forwarded with your letter of March 30 shows tontine deduction of $9.00 for the fiscal year 1936-37.

If, as indicated in your letter, Mr. Kerwick was in non-pay status from March 16 to the day of his death, March 23, no tontine deduction should be made for the month of March, and the total for the fiscal year should be $8.00. It is therefore requested that you forward a corrected form R-39.

Very truly yours,

Director of the Mint.

R:D

APRIL 9, 1937

CONTINGENT EXPENSES, OFFICE OF THE
DIRECTOR OF THE MINT.

SUPERINTENDENT, UNITED STATES MINT, PHILADELPHIA, PENNSYLVANIA.

REVALUE TODAY APRIL NINTH WITHOUT FAIL AT USUAL RATES SEVEN HUNDRED THOUSAND FINE OUNCES PURCHASE ACT SILVER BULLION AND ONE MILLION FOUR HUNDRED THOUSAND FINE OUNCES NEWLY MINED DOMESTIC SILVER BULLION WITH USUAL TREATMENT IN ACCOUNTS AND USUAL REPORT PROCEDURE FOR LIKE TRANSACTIONS.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR OF THE MINT.

F:d

April 9, 1937.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Superintendent, U. S. Mint, Denver, Colo.

Dear Sir:

This Bureau is in receipt of a request from the American Legion Texas Centennial Committee to cause to be mirted 5,000 of the Texas Centennial coins. Please execute this order at your convenience and notify Mr. A. Garland Adair, Chairman, American Legion Texas Centennial Committee, Box 672, Austin, Texas, when the coins are ready.

It is understood that payment will be made through the Federal Reserve Bank in your city and that the coins are to be sent shipping charges collect.

Very truly yours,

Director of the Mint.

/

April 9, 1937.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Dear Sir:

There is enclosed copy of General Accounting Office exception dated February 26, 1937, relative to Philadelphia regional disbursing Officer's Vo. No. 3-18413, of his January 1936 accounts, $12.52.

Please return this notice with the information requested.

Very truly yours,

Director of the Mint.

April 10, 1937.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Superintendent, U. S. Mint, Denver, Colo.

Dear Sir:

The American Legion Texas Centennial Committee has requested that an additional order be placed with you for 3,000 pieces of Texas Centennial coins, payment and shipment instructions for these coins to be the same as those set forth in our letter of April 9th.

Very truly yours,

Director of the Mint.

April 12, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The following pertains to your February account.

Please forward assay reports covering deposits Nos. 6223 and 6224, mutilated gold and silver coin, to support such receipts and the surplus derived. They were not received with the other account papers.

Please also forward the usual statement of handling and bar charges received on sale of gold bars, with the sale vouchers.

Voucher No. 3-24581, A.B. Dick Company. The item covered by this voucher, correction fluid, 40¢, apparently differs from the General Schedule item to which reference is made. However, the amount being small, no further action relative thereto need be taken at this time.

Voucher No. 3-25154, Wisconsin Centennial Commission, $3.09 for two commemorative half dollars for the numismatic collection. Please forward a statement and certificate of award to support this voucher. Is it usual to pay a premium for these memorial coins manufactured by the Government? Cancelled stamps, 9¢, do not accompany the voucher in support of the postage item.

Voucher No. 3-25150, General Electric Supply Corporation, $42.30, for a telephone ringing set. The proposal and purchase order indicate a cost of $55.44, whereas dealer's bill shows a set substantially the same, but with some variation, on which charge was made of $39.60. The bidder apparently changed specifications of the proposal, which would seem to warrant rejection of his bid since other bids would evidently not be on the same basis, with impairment of the element of fairness. Please forward an amended statement and certificate of award justifying the action that was taken.

It is requested that in future all collections made by the Mint be supported by vouchers giving informative details relative thereto. Most such collections are now being so supported. Samples of items not supported are collections for medals supplied the Navy and other Government Departments, dies and collars for the Philippines, refunds on voucher exceptions, etc.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

R/eh

April 15, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Settlement will begin about June tenth STOP Request your cooperation in selection of Mr. Boyce and Mr. Mason for New York and Mr. Zollers for Denver.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

April 13, 1937.

Hon. Edwin H. Dressel,
Superintendent, United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Dressel:

Please report to me any instances, if there are any such, of employment now being given in the Philadelphia Mint to more than one member of a family; state the degree of kinship up to and including second cousins and whether the employees have Civil Service or Emergency status.

Very truly yours,

Director of the Mint.

R:d

April 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with recommendation of the Superintendent, San Francisco Mint, dated April 8, 1937, and your estimate of January 25, 1937, you are hereby authorized to manufacture the following machinery for the new San Francisco Mint at the specified approximate costs, the appropriation for your regular operation to be reimbursed for the cost thereof from the appropriation, Salaries and Expenses, Mints and Assay Offices 1936-7, symbol 26-7510, from time to time, on Form 1080 (Voucher for Adjustments between Appropriations and/or Funds).

1 rolling mill - - - - - - - - - - - -	$7,500
4 cutting presses and beds, at $3,000 each - - - - - - - - - - - -	12,000
2 upsetting machines at $1500 each -	3,000
1 reviewing table - - - - - - - - - -	1,500
Total - - - - - - - - - - - -	24,000

Very truly yours,

Director of the Mint.

F:d

T Eyish

April 13, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Authorized to accept proposal Scovill Manufacturing Company to supply one hundred thousand nickel blanks at fifty-five and three-fourths cents per pound with option for additional one hundred thousand in thirty days.

Nellie Tayloe Ross,
Director of the Mint.

April 14, 1937.

Depot Quartermaster,
1100 South Broad Street,
Philadelphia, Pennsylvania.

Attention: Major G. L. Gloeckner

Dear Sir:

Reference is made to your letter of April 12th, addressed to the "Director, United States Mint Service, Philadelphia". As the Office of the Director of the Mint is in Washington the Superintendent of the Mint at Philadelphia has returned your letter to this Bureau with the following information as to the cost of preparing master dies and hubs, as per drawings inclosed with your letter to Philadelphia. The drawings have been retained at Philadelphia:

"(a) Complete set, master die and hub for producing holding bar in accordance with design submitted, lettered "U.S. MARINE CORPS".....$20.00

(b) Complete set, master die and hub for producing holding bar in accordance with design submitted, except lettered "U.S. MARINE CORPS".....$10.00

(c) Complete set master die and hub for badge proper in accordance with design submitted.....$45.00"

Very truly yours,

Director of the Mint.

April 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Under date of April 8th, this Bureau requested the Post Office Department to advise us as to their willingness to transfer to us an electric hoist now being used at your Mint.

We are today in receipt of a letter from the Fourth Assistant Postmaster General, stating that the matter is receiving careful consideration and that we will be advised further in the premises at an early date.

Very truly yours,

Director of the Mint.

April 14, 1937.

Hon. Edwin C. Dressel,
Superintendent, United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Dressel:

The wife of Robert C. Robbins has written the White House a letter which was forwarded to me, expressing great distress over her husband's being dropped from employment at the Mint.

Will you tell me what can be said about his separation from the service? Of course it is understood that you had to reduce the personnel in the interest of economy. Have you any special reason to offer that this man was among those dropped?

Very truly yours,

Director of the Mint.

R:d

RG104 E-235 Vol 492

April 15, 1937

Salaries & Expenses Mints & Assay Offices
1937

United States Mint, Philadelphia, Pa.,
United States Mint, New Orleans, La.,
United States Assay Office, New York, N. Y.

Please report by wire the number of deposits of placer gold received at your office since gold regulations went into effect, as distinct from other deposits. STOP This information desired by magazine writer authorized by Secretary's office to use material requested. STOP Also please make report by wire as to number of affidavits submitted with deposits at your office since affidavits were required by regulations.

NELLIE TAYLOE ROSS
Director.

RG104 E-235 Vol 492

April 15, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of April 12th, addressed to the Procurement Division, relative to obtaining floor-treating materials.

This Bureau has been advised that the contract of the Continental Car-Na-Var Corporation expired March 15, 1937, and the material desired by you will have to be purchased in the open market on competitive bid.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

O'R/eh

Treasury Department,
of the Mint,
Contingent Expenses, Office
of the Director of the Mint, 1937.

T E L E G R A M

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

This telegram will be authority for you to request the following persons to be present as my representatives to witness the opening of vault A now under joint seal to serve during the time required for the necessary adjustment indicated your letter April fifteenth and at any and all times that the vault is open in order to be able to place a joint seal thereon after electrical work has been satisfactorily completed colon Harold G. Kulp, Chief Capital Stock Tax Internal Revenue Department, Philadelphia, Chairman semi-colon James R. Byrne, Guard, Customs House, Philadelphia, representative of Director of Mint semi-colon George H. Talmon, Cooperator, Veterans Administration, Philadelphia, representative of Director of Mint.

Nellie Tayloe Ross,
Director of the Mint.

April 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is a form 375 to be filled out by Mr. Owen P. Brady, an employee of your institution who has been recommended for promotion to the position of Assistant Captain of the Watch, in order that it may be forwarded to the Civil Service Commission.

Very truly yours,

Director of the Mint.

Enclosure

R:M

RG104 E-235 Vol 492

April 17, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing photographs of the models for the Gettysburg commemorative coin. Please compare them with the plaster cast which, it is understood, has been delivered to you. If the two correspond, this letter will be authority for you to proceed with the preparation of the dies.

Very truly yours,

Director of the Mint.

Inclosures.
/

RG104 E-235 Vol 492

April 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of April 16th, relative to safeguards to be installed.

This letter will be authority for you to arrange for these installations without delay. I consider this charge to be a proper one against our appropriation.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

April 20, 27

Superintendent, United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please have seals made, to be used at the Depository at Fort Knox, by representatives of the Director of the Mint for joint sealing operations.

The seals should bear the following initials:

C. G.
A. A.
P. J. M.
H. T.

Please make these at the earliest possible moment, and send them direct to the Fort Knox Depository.

Yours very truly,

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

C'R/on

April 21, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pennsylvania.

Please forward to Denver fifteen pairs nickel dies soon as convenient.

Nellie Taylce Ross,

Director of the Mint.

April 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Post Office Department has advised this Bureau that no objection will be interposed to the hoist remaining at its present location upon the Post Office Department being paid the cost of the hoist, which is $539.25.

As soon as the deficiency appropriation is passed this Bureau will be in position to authorize the payment of this amount for the hoist.

Very truly yours,

Director of the Mint.

April 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have your letter of April 21st, recommending Mr. Jacob Pepper, Mr. Victor H. Markin, and Mr. Julien J. Mason as available for settlement. I appreciate your co-operation in releasing the men for this duty.

I am designating Mr. Pepper and Mr. Mason to be members of the settlement committee at Denver. It is, of course, understood by you that Mr. Boyce is to serve as chairman of the settlement committee at New York.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

April 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In reply to your inquiry of April 20, 1937, relative to the use of limitation symbols on the appropriation, Salaries and Expenses, Mints and Assay Offices, please be advised that during the current fiscal year the limitation symbols are required to be used only for transactions that involve the issue of transfer vouchers such as those for transactions mentioned in the letter of the Procurement Division, copy of which accompanied your letter. These limitation symbols are not being used for vouchers paid by disbursing officers.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

April 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Herewith please find voucher of Harris and Shafer Co. in the amount of $ 7.18 for cost of delivering silver to the Philadelphia Mint in August 1936.

Since this silver was required to be surrendered to the United States under the Proclamation of August 9, 1934, they are entitled to reimbursement of the transportation costs, and it is requested that the voucher be certified in the usual manner and returned to the Bureau.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

April 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

This Bureau is in receipt of notice of settlement by Warrant No. 7559 P of the following items on your purchase order [illegible] purchased through the Procurement Division:

Item	Quantity	Description	Charge
[illegible]	6	Flags, U.S., #6, hoist 8.94 ft.	$ 44.70
[illegible]	6	" " #7, " 5.14 ft.	16.26
[illegible]	50 lbs.	Cheesecloth, wiping remnants	17.50
[illegible]	321 yds.	Toweling, cotton huck, heavy, 18"	35.31
[illegible]	3	Frames, hacksaw, type B	1.62
[illegible]	6	Hammers, mach. ball peen, 1 lb.	1.62
[illegible]	5 gal.	Disinfectant, cresol, 5 gal. can	2.90
[illegible]	360 can	Paste, soap, grit, hand, 16 oz. tin	15.12
[illegible]	1000 ck.	Soap, grit, hand, 4-1/2 oz. cakes	22.00
[illegible]	1000 ck.	Soap, toilet, white floating, 6 oz.	27.00
[illegible]	400 lb.	Soda ash, powder, 200 lb. bags	4.40
[illegible]	24	Mops, cotton, 12-lbs to dozen	5.52
[illegible]	12 cans	Glue, liquid, in pints	2.64
[illegible]	12 spools	Plaster, adhesive, surgical, 1/2"	.82
[illegible]	25	Petrolatum, U.S.P yellow, in 5-lbs. container	9.75
[illegible]	36 gross	Crayons, white, chalk	8.64
		Total	215.80

The above amounts are chargeable to the current Salaries and Expenses, Mints and Assay Offices, 1937, appropriation.

If these settlements liquidate encumbrances already set up, please report as such, as separate items on your monthly appropriation transaction statement.

Very truly yours,

Director of the Mint.

Enc. 7

RG104 E-235 Vol 492

April 26, 1937

Mr. Edwin Dressel, Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

My dear Mr. Dressel:

I am asking Dr. F. Leland Howard, a special accountant of the Bureau, to return to Philadelphia today, to make a more complete survey of records and accounts in your Mint, in relation to the various operations.

Dr. Howard, assisting Mr. Frantz, chief accountant of the Bureau, is a highly trained accountant, having come to the Bureau from the University of Virginia where, for several years, he was instructor in accountancy. The whole purpose of his visit to your institution is to render assistance by pointing out ways in which procedure in the bookkeeping division may be improved.

In view of the hope you have expressed that modern and improved methods may be employed in the bookkeeping and related divisions of the Mint, I know you will render Dr. Howard every cooperation. I feel that our conference at the Bureau last week, in which you participated, was very profitable to the service. This service rendered by Dr. Howard will be very helpful to Mr. Frantz in the information it will afford him.

Yours very truly,

NELLIE TAYLOE ROSS
Director of the Mint.

P. S. This letter will be transcribed while I am away from my desk. I have asked Miss O'Reilly to sign my name to it for me.

N. T. R.

R:W

RG104 E-235 Vol 492

April 26, 1937.

CONTINGENT EXPENSES, OFFICE OF THE
DIRECTOR OF THE MINT.

SUPERINTENDENT, UNITED STATES MINT, PHILADELPHIA, PENNSYLVANIA.

REVALUE TODAY APRIL TWENTY-SIXTH WITHOUT FAIL AT USUAL RATES FOUR HUNDRED THOUSAND FINE OUNCES PURCHASE ACT SILVER BULLION AND ONE MILLION SEVEN HUNDRED THOUSAND FINE OUNCES NEWLY MINED DOMESTIC SILVER BULLION WITH USUAL TREATMENT IN ACCOUNTS AND USUAL REPORT PROCEDURE FOR LIKE TRANSACTIONS

Nellie Tayloe Ross
DIRECTOR OF THE MINT.

F:d

O'R/eh

April 27, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Have made changes in plans settlement committees STOP Request that Mr. Mason go to New York instead of Denver.

Nellie Tayloe Ross,
Director of the Mint.

April 26, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau is placing into effect a newly adopted policy with regard to the joint-sealing of vaults and compartments in vaults, whereby in the future the Director's representative on such joint-sealing will always be one or more persons not regularly attached to the institution in which the vaults are located. This change in policy is occasioned by no dissatisfaction with the services which are being rendered by any of the Director's representatives, but has as its sole purpose the establishing of improved procedure.

With the above purpose in view, all authorizations heretofore made of persons to represent the Director in such matters, whether for specific or continued duty of this nature, except as affecting the present special movements of bullion from New York and Philadelphia to Ft. Knox, and from San Francisco to Denver, are hereby revoked. The authorizations of those Director's representatives serving in connection with the present special movements of bullion just mentioned will stand revoked from and after completion of those movements. The Director hereby expresses her appreciation of, and thanks for, such services heretofore rendered and now being executed.

It is contemplated that so far as practicable all joint sealing, whether for the purpose of impounding values or of releasing them, will be made by the regular annual or transfer settlement committees. If at times special conditions arise that warrant interim joint-sealing activities, the matter should be brought to the attention of the Director, when definite arrangements will be made to take care of the situation. The notification to the Director should state the nature of such special conditions and carry sufficient detail to enable intelligent consideration of the need, including the extent and duration thereof and approximate amounts involved, with pertinent recommendations. The recommendations should state whether, for example, release is needed of a portion only of a cage's contents or of one or more cage's entire contents; and when conditions demand interim placing of values under joint seal, description should be given of the conditions that make inadvisable the normal delay for settlement committee action.

RG104 E-235 Vol 492

Reasonable amounts of both refined and unrefined metal, and silver dollars, should be kept free from joint-seals for normal operating and issue needs.

Further definite explanation of the duties and responsibilities concerned with joint-sealing, of which you will be advised, are being made a part of the instructions to annual settlement committees.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

April 27, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Superintendent of the Mint at San Francisco requests that order be placed with your Mint for one cast iron bracket shelf for automatic scales, for holding buckets at discharge end of the channels.

Very truly yours,

Director of the Mint.

April 27, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to purchase the following coins for the purpose of including them in the numismatic collection at the National Museum:

(1) Delaware Swedish Tercentenary coin, postpaid.....$1.75 ea.
(2) New Rochelle coin, postage and registration included.....$4.21 for two.

It is understood that this is the rate fixed by the agent named by Congress to dispose of these coins.

Very truly yours,

Director of the Mint.

April 28, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please have forwarded to this Bureau the following, ordered in your stationery requisition of April 15, 1937:

6 white cloth-lined envelopes, open end, franked, size 6 x 3½, printed for use by your institution.

6 white cloth-lined envelopes, open end, franked, size 6 x 3½, printed for use by your institution and addressed to the Director of the Mint, Washington, D. C.

3 manila envelopes size 10 x 15.

6 " " " 3 x 5, open end.

3 " " " 2¼ x 4¼, " "

6 red gummed labels size 2⅜ x 1 inches, printed "Contents Merchandise-Fourth Class Mail, etc."

The above listed envelopes and labels are needed as samples for submission with orders for printing and with order for plain envelopes. We have received one sample of each cloth-lined envelope and two perforated samples of the label, but there were no samples enclosed of the manila envelopes.

Yours truly,

Director of the Mint.

F-S

RG104 E-235 Vol 492

April 28, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau is in receipt of a telegram from Paul L. Roy, Executive Secretary, Pennsylvania State Commission, Gettysburg, Pennsylvania, stating that "Medallic Art Company New York assured sculptor models will be shipped today STOP Models will be shipped us after sculptor checks work".

Upon receipt of this model will you be kind enough to compare it carefully with the photograph sent you to see that there have been no changes in the designs and that it does not deviate in any way from the designs approved by the Secretary.

The Pennsylvania State Commission has been warned that this coin may not be issued after June 16th and that delay in delivering this model will crowd the Mint very much in preparing the master die.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

Via Government Facilities

April 29, 1937

Contingent Expenses, Office of the
Director of the Mint, 1937

SUPERINTENDENT, UNITED STATES MINT, PHILADELPHIA, PENNSYLVANIA

REVALUE TODAY APRIL TWENTY NINTH WITHOUT FAIL AT USUAL RATES THREE MILLION FOUR HUNDRED THOUSAND FINE OUNCES PURCHASE ACT SILVER BULLION AND TWO HUNDRED FORTY THOUSAND FINE OUNCES NEWLY MINED DOMESTIC SILVER BULLION WITH USUAL TREATMENT IN ACCOUNTS AND USUAL REPORT PROCEDURE FOR LIKE TRANSACTIONS.

Nellie Tayloe Ross,
Director of the Mint.

April 30, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Dressel:

Will you please have this silver medal refinished for me and send me a bill for the cost. Thank you for your courtesy.

Very truly yours,

Inclosure.
O'R/eh

RG104 E-235 Vol 492

April 30, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional list of certain corporations, dated April 27, 1937, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

Acting Director of the Mint.

Enl.

RG104 E-235 Vol 492

April 30, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Herewith please find copies of settlement letters addressed to employees of your institution who have been selected for annual settlement duty during the month of June.

Kindly deliver the data to the several persons concerned and advise them that their formal designations, transportation requests, etc. will be forwarded later.

Very truly yours,

Acting Director of the Mint.

Enclosures.

RG104 E-235 Vol 492

May 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

You are advised that the Civil Service Commission has approved the retirement on account of disability of Mr. William H. Fleck, Skilled Workman, employed in your office, as of April 28, 1937. Accordingly you may forward a recommendation that he be dropped from the payroll on account of retirement under Section 6 as of that date or any subsequent date.

Very truly yours,

Acting Director of the Mint.

MDM

RG104 E-235 Vol 492

May 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Herewith please find, for your information and guidance, copy of a letter received from the Procurement Division dated April 24, 1937, advising that consolidated contract for electric services to be rendered Government activities in Philadelphia is being negotiated for the fiscal year 1938.

The Procurement Division is being advised by the Bureau that their wishes will be complied with, and that the appropriation title and symbol chargeable with the expense will presumably be Salaries and Expenses, Mints and Assay Offices, 1938, symbol No. 30X1600,008.

It is requested that for the fiscal year 1938 you continue to set up monthly encumbrances for electric service as heretofore, and after receiving notice of settlement of monthly bills through Transfer and Counter Warrant issued in Washington, that you show on your monthly encumbrance statement liquidation of such encumbrances as separate items.

Very truly yours,

Acting Director of the Mint.

Enc.

Copy

May 3, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Procurement Division states it is understood silver is to be stored twelve feet high in new silver vault STOP Restriction as to eight foot stacking not intended to apply to new vault.

M.M.O'Reilly,
Acting Director of the Mint.

RG104 E-235 Vol 492

May 5, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find draft of a proposed form for use in joint-sealing vault compartments. With return of the draft will you kindly indicate any suggestions you may have with regard to possible modifications you may wish to make before the form is finally adopted.

It is contemplated that high grade paper or cloth-lined paper will be used for the form and that cellophane envelopes will be provided for containing the form (while attached to a compartment) without folding in order that it may remain legible for a considerable period of time.

Please advise the Bureau whether you will be in position to supply the cellophane envelopes in sufficient quantity for use of all of the Mint Service institutions.

Yours truly,

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 492

May 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Daniel Boone Bicentennial Commission has requested that 7,500 pieces of Daniel Boone coin be executed at your Mint and 7,500 pieces at the Mint in Denver.

Will you please ask the Engraver to prepare the dies necessary for Denver and forward them to that institition. They will, of course, bear the date "1937".

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

May 6, 1937.

Mr. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Dressel:

In reference to your telephone communication, I am enclosing a copy of the Time and Leave Regulations for the field forces. Your attention is called to Section 14 of the Sick Leave Regulations regarding applications.

Very truly yours,

Acting Director of the Mint.

Enclosure

May 8, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to dispose of the following equipment at the prices indicated, it being understood that these were the only bids received of three invited; the proceeds to be turned in as a miscellaneous receipt:

1 band-saw, 40", with extra saws.....	$ 38.00
1 chain Mortiser with attachments.....	66.00
1 door clamp with all attachments.....	34.00
Total.....	$138.00

It is understood that the above bid was submitted by Alfred S. Knesby.

Very truly yours,

Acting Director of the Mint.

C'R/eh

RG104 E-235 Vol 492

May 8, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing one dollar, with the request that a copy of the President's medal (the last one) be sent to this Bureau.

Very truly yours,

Acting Director of the Mint.

Inclosure.
O'T.sh

RG104 E-235 Vol 492

May 7, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This office is in receipt of pre-audit notice of exception from the General Accounting Office in regard to freight bill covering shipment on Government Bill of Lading T-390699, from your office to the Denver Mint, of 2 boxes containing patterns and core boxes.

They ask whether these were new or used patterns and core boxes, also whether they were metal or wooden. Will you please furnish this information so that we may reply to the exception.

Very truly yours,

Acting Director of the Mint.

P:D
F

RG104 E-235 Vol 492

May 11, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

There is being forwarded you under separate cover, by insured registered mail, three fine silver bars weighing 32.52, 35.62 and 36.93 ounces respectively.

In exchange for this fine silver content please furnish the Bureau with 70 ounces of 300 mg. discs and the balance in 200 mg. discs.

Very Truly yours,

Acting Director of the Mint.

Q.

RG104 E-235 Vol 492

May 11, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please prepare and send to the Mint at San Francisco as soon as possible working dies for the Daniel Boone commemorative coin, bearing the mint mark "S", to be used by that Mint in the manufacture of 7,500 Daniel Boone half dollars as soon as coinage operations are resumed at the San Francisco Mint.

It is understood that there will be some delay in the execution of this coinage on account of the moving now in progress at San Francisco from the old to the new mint building, but it is desirable to have the working dies on hand at the Mint in San Francisco in order that the preparation of this coinage may not be delayed.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

May 14, 1937.

Superintendent, United States Mint,
Philadelphia, Pa.

Dear Sir:

Your attention is directed to the enclosed circular which contains information relating to ordnance obtained from the War Department. You will note that hereafter the cost of ammunition, repair or replacement of arms, and of shipping will be charged against our appropriations for the field.

As we now have no funds from which to pay for such items of expense, it will be necessary for you to hold in abeyance requests for ammunition to be secured from the War Department, and requests for repair or replacement of arms which have been supplied by that department. Your requests should be resubmitted after the beginning of the next fiscal year.

Your attention is particularly directed to the fact that the cost of arms which are lost or destroyed or which become irreparable, is to be charged against us. You are cautioned to see that all ordnance receives proper care while it is in your custody.

Yours very truly,

Acting Director of the Mint.

W.

May 14, 1937.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Superintendent, U. S. Assay Office, New York, N. Y.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.,
Assayer in Charge, U. S. Mint, New Orleans, La.

Dear Sir:

Further information is required relative to questionnaires submitted by certain officials and employees of the Treasury Department, concerning their liability for filing income tax returns for the years 1930 to 1935, inclusive.

Supplemental questionnaires have been provided in such instances and it is requested that the employees affected be required to supply the additional information. The Bureau is required to transmit these forms to the Secretary's Office as early as practicable and not later than June 15th. Sixty of these forms are inclosed with this letter. Will you please give personal attention to this matter and see that all of these forms are returned with the required information supplied.

Very truly yours,

Acting Director of the Mint.

Inclosures.
C'E/eh

May 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The following pertains to your March accounts:

In the bullion account there was transferred from "Cash" to "Coin for Recoinage" $206.45, and to "Silver Recoinage Bullion" $45.20 assay coin scrap; similar items in future should be separately shown - see prior year's similar items. Notations have been made on the March account current for identification purposes.

Please forward assay reports to support surplus bullion recovered from deposit operations - these are not found with the other papers.

A discount of 1%, $.57, should have been taken on Voucher No. 3-27358, Whitehead Metal Products Co. Please collect and deposit in the usual manner.

Voucher No. 3-28991, Remington Rand, Inc., $3.30 seems to be for adjusting the same typewriter on two different occasions of less than a month apart, $1.65 on each occasion. Purchase order No. 655 apparently only covers the work for January 27. Please forward copy of purchase order covering services on February 18, 1937.

Voucher No. 3-28993, Monroe Calculating Machine Co. is for adjusting two machines. Purchase order 690 only covers one machine. Please forward the purchase order covering the other machine.

On payroll for last half February, Voucher No. 3-27545, the retirement deductions against Hyman A. Friedman, Robert W. Livingston, Philip B. Neisser, Henry M. Rubin and Henry Waller should have been $2.50 instead of $2.40 each. Please make the necessary adjustments on the next roll with pertinent references in the "remarks" column.

P & R charge on melt no. 6826 - deposit No. 6362, by L.S. Punches should have been at the rate of 6½¢ instead of 4½¢ per ounce. The difference of 21¢ being small, nothing need be done at this time; however, if another deposit from this man arrives, this amount of 21¢ can be included in the charges thereon with the necessary references

RG104 E-235 Vol 492

Philadelphia

May 18, 1937.

permitting ready identification and tracing.

Gold forfeited under the Gold Reserve Act was combined on the bullion account current with regular purchases. It would be helpful in auditing the accounts if the Fines and Penalties under the Gold Reserve Act were separately shown as has been done in the past.

It is noted that the 20,000 ounces of bronze metal sold to the Government of Panama was at the latest prices paid by the mint, although rates were quoted subject to market changes. Based on the market prices of metals at the time the coinage order was placed (Bureau letter of February 1), the cost of the 20,000 ounces would have been approximately $30.00 more. In future should not market rates be applied in similar cases when they are higher than prior mint costs? *

A number of the copies of bills supporting collections were not initialed by a person having knowledge of the facts; please have this done in future.

There are no supporting papers for a credit of [illegible] ounces of silver in the Silver Purchase Act account. Will you please forward same.

The charges on gold medals manufactured presumably include the handling charge of ¼ of 1% on the gold sold. However, such charge is not being covered into the Treasury as a handling charge, but in combination with other proceeds of medals sold. In future please show such handling charge in a separate column on the Schedule of Medals Sold, form 573, and cover it into the Treasury as a handling charge.

Very truly yours,

Acting Director of the Mint.

F:d

* It is also noted that charges on the lot of Panama centesimo bronze coins made during 1935 were for a composition of 95% copper, 4% tin and 1% zinc, and that on this latest lot they were for a composition of 95% copper, 1% tin, and 4% zinc. (See your letter of February 2). It is understood that the latter is the regular composition of such coin and that the charge (only) was in error on the 1935 coin; is this correct?

May 19, 1937

Contingent Expenses, Office of
Director of the Mint, 1937 - 27502

[illegible],
[illegible] Mint,
[illegible], Pa.

[illegible] eight thousand dollars being transferred to your local disbursing [illegible]ably today under appropriation symbol two seven five ten stop.

[illegible] later advised of amount available for obligating in May and June.

M. M. O'Reilly,
Acting Director Mint.

RG104 E-235 Vol 492

May 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of 104.85 fine ounces of silver contained in silver discs forwarded by you May 14th, in exchange for equivalent metal from this Bureau.

Very truly yours,

Acting Director of the Mint.

Q/eh

May 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The new forms for vault seals are being printed and it is anticipated that they will be available for distribution to the several Mints by about June 1.

In conformity with your recent indication that you would be prepared to manufacture and supply to the several institutions the cellophane envelopes for protecting the seals, it is requested that you proceed to their manufacture and forward 40 or 50 envelopes to each of the following institutions: New York Assay Office, San Francisco Mint, Denver Mint, and Fort Knox Bullion Depository.

It is requested that in forwarding these envelopes a letter of advice be written each institution stating that they are forwarded at the request of the Bureau for use in protecting vault seals, forms for which will be supplied to them early in June.

A draft of the seal form is enclosed for your guidance; the forms are to be of size 8 inches by 10½ inches.

Very truly yours,

Acting Director of the Mint.

F:d
Enclosure.

RG104 E-235 Vol 492

May 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Enclosed is a copy of a letter received from the General Accounting Office with reference to claim for payment of amount alleged to be due James P. Hogan, deceased.

With the return of the enclosure, will you please furnish the information requested, for transmission to the General Accounting Office.

Very truly yours,

Acting Director of the Mint.

P:d F

Enclosure.

RG104 E-235 Vol 492

May 20, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Herewith please find for your information and guidance a copy of the annual appropriation act for the Treasury Department for the fiscal year 1938, also a copy of the Joint Resolution carrying a deficiency appropriation for the fiscal year 1937.

Very truly yours,

Acting Director of the Mint.

F:d

Enclosures.

RG104 E-235 Vol 492

Mau 21, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " Denver, Colo.
U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find contract forms for certain continuing services, which it is requested be used in making agreements for supplying services for your institution during the coming fiscal year. Please note that the term is being extended on the basis of "until further notice." This is in conformity with Procurement Division suggestion in Circular Letter No. 183, October 13, 1936, copy of which was forwarded you October 20, 1936.

All other continuing services, such as for laundry, vault protection, etc., should likewise be covered by numbered contracts, using our regular proposal form and letter of acceptance as evidence of the agreements, unless other acceptable forms are available to you.

Contracts for such supplies as will be needed continuously, and can be procured more economically on yearly or shorter terms, may likewise be prepared for the fiscal year 1938.

Procedure heretofore followed will be used.

Yours truly,

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 492

May 21, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Procurement Division (Mr. Englehart) has requested that we obtain from you the figures covering the cubic space used in the Mint by the various divisions. He has requested as nearly as practicable the following information:

Space used for clerical and administrative -
Space used for files -
Space used for manufacturing purposes -
Space used for storage purposes of consummable supplies.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

May 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of May 21st, you are authorized to purchase from the Robert L. Latimer Company, two pillow-block bearings with the necessary collars, bolts, etc., at a total cost of $173.80.

It is understood that the above bid was the only one received of three invited.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

May 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of May 21st, you are authorized to accept the bid of Edward J. Darby & Son. Inc., to supply guards for each of the 27 coining presses, at a total cost of $1124.33 less 2% ten days, a net total cost of $1101.84.

It is understood that the above bid was the lowest received of three invited.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

May 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with recommendation of the Superintendent of the San Francisco Mint in telegram of May 20, 1937, and your estimate in telegram of May 5, 1937, confirmed by letter of May 21, 1937, you are hereby authorized to manufacture for the new San Francisco Mint two coin presses at an approximate cost of $8,000 each, total $16,000.

The appropriation for your regular operation is to be reimbursed for the cost of this machinery from the appropriation Salaries and Expenses, Mints and Assay Offices, 1936-7, symbol 26-7510 from time to time on form 1080 (Voucher for adjustments between appropriations and/or funds).

Very truly yours,

Acting Director of the Mint.

F:a

RG104 E-235 Vol 492

May 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of May 21, 1937, stating that oil available for purchase under the Navy Department contracts is not sufficiently heavy for giving satisfactory service in the lubrication of your rolling machines.

In view of the above you are authorized to purchase oil of the required consistency in the open market so long as the Navy contract does not cover oil of satisfactory consistency. Each purchase should be supported by a statement indicating the above facts; it may be carried on the Statement and Certificate of Award Form. Reference is made to Bureau letter of November 27, 1936, on this subject.

Very truly yours,

Acting Director of the Mint.

F:a

RG104 E-235 Vol 492

May 25, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

There is forwarded you today, by insured registered mail, the following:

Standard silver scrap	140.00	ounces.
1 fine silver bar	27.07	"
1 " " "	25.90	"
1 " " "	28.22	"

Of this metal the 140.00 standard scrap and 51.3711 fine ounces contained in the silver bars should be credited to the subsidiary accounts.(subsidiary coining value $245.20)

The following accounts should be credited to San Francisco, Denver and Philadelphia, being the values resulting from special assay coins forwarded to the Bureau up to and including March 31,1937. San Francisco $64.70; Denver $54.60; Philadelphia $125.90.

Please forward the Bureau the silver balance from the above bars in the form of 200 mg. inquartation discs.

Very truly yours,

N. H. O'Reilly

Acting Director of the Mint.

Q.

RG104 E-235 Vol 492

May 26, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The appropriation Salaries and Expenses, Mints and Assay Offices, 1937, has been augmented by a deficiency act, in amount $262,500.

There is allocated for your use during May and June - to be obligated in addition to the net obligations that have been reported to the Bureau as created under this appropriation by you to the end of April, 1937 - the sum of $156,000, which amount should not be exceeded.

The advances to your local disbursing officer under the appropriation Salaries and Expenses, Mints and Assay Offices, 1937, during May and June, will amount to a total of $152,000, which, together with unobligated funds to his credit at the end of April, should enable you to liquidate the above-mentioned authorized obligations.

This allocation is subject to possible reduction, in case the Budget Bureau requires that a saving be made. If this allocation is sufficient to permit use of a part thereof for needed equipment, it is suggested that preliminary steps in that direction be taken but that orders be not actually placed until you have been advised definitely of the amount that may be obligated. This information will be supplied you as soon as possible.

Very truly yours,

Acting Director of the Mint.

F:d

RG104 E-235 Vol 492

May 27, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to Bureau letter of May 26th indicating the amount of the regular appropriation allotment for May and June, please be advised that such allotment is no longer subject to possible reduction for the purpose of saving a portion of the appropriation.

Yours truly,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 492

May 28, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of May 27th, you are authorized to accept the bid of J. A. Samuel and Company for 3700 lbs. melting and refining sweeps and 6600 lbs. coiners sweeps, at $10,296 and $8,768 respectively, the highest bids obtained of four received.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

June 2, 1937

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Under separate cover is being forwarded a supply of Vault Seal Form 8902 and a companion special Form 8902A, the latter for use when withdrawals only are made from a joint-seal compartment and the compartment is then to be reseaded. Please note the special instructions in the parentheses on this form relative to its substitution for the certification on Form 8902.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

June 2, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Obligations may not be created against the appropriation Salaries and Expenses, Mints and Assay Offices, 1936-7 (symbol 26-7510), for payroll or other expenses, after the close of business June 30, 1937.

Present employees who have Civil Service status entitling them to permanent or temporary employment on the regular rolls, "Salaries and Expenses, Mints and Assay Offices" (symbol 28510) should, if not now on such rolls, be restored or appointed thereto, while other employees should be returned to their former or new status of emergency employees, with compensation chargeable to the appropriation "Expenses Silver Purchase and Gold Reserve Acts" (symbol 28515).

Your attention is invited to the group of employees, formerly with temporary status on the regular roll but made emergency employees in February, and at present on the regular roll as temporaries under blanket approval which expires June 30th next. Unless such employees will, on July 1st next, be eligible for certification as temporary employees by the local Civil Service District Manager, and are so certified, they cannot be continued on the rolls unless as emergency employees.

Please forward the usual recommendations for making effective July 1, 1937, such transfers as may be necessary to accomplish the above results.

Very truly yours,

Director of the Mint.

F:d

R/eh

Treasury Department,

of the Mint,

Contingent Expenses,

Office of the Director of the Mint, 1937.

TELEGRAM

June 7, 1937.

~~Supts~~
Mr. Sigmund Solomon, Supt., and Mr. Willard Boyce, Chairman, Settlement Committee,
U. S. Assay Office, 32 Old Slip, New York.

Mr. Edwin H. Dressel, Supt., and Mr. Burt Shields, Chairman, Settlement Committee,
U. S. Mint, Philadelphia, Pa.

Mr. Mark A. Skinner, Supt., and Mr. T. J. Quirk, Chairman, Settlement Committee,
U. S. Mint, Denver, Colo.

Mr. Peter J. Haggerty, Supt., and Mr. Eugene R. Lynch, Chairman, Settlement Committee,
U. S. Mint, San Francisco, Calif.

Referring to Instructions eight nine naught naught, next to last paragraph, page one, that relate to rechecking contents of joint-sealed compartments or vaults colon This language is to be construed as a requirement of the settlement committee to exercise extreme caution in checking and recording contents of sealed compartments STOP In this connection the following supplementary instructions are given colon When a joint seal on a compartment or vault is broken during a settlement, the Superintendent shall give to the chairman of the settlement committee a signed statement that he accepts responsibility for the contents of the vault or compartment of vault in accordance with his previous acceptance of his representative's certification of values STOP Parenthesis This is merely a re-affirmation which the Superintendent has already given when he receipted for the values turned over to him at the time he assumed office and when values have since been added Parenthesis STOP The purpose of this procedure is to establish a complete chronological record readily available of changes that are made in the contents of vaults STOP It is understood that at each time the seal is broken to add or to withdraw values the Superintendent himself, or

RG104 E-235 Vol 492

R/eh

Treasury Department,
Bureau of the Mint,
Contingent Expenses, Office
of the Director of the Mint, 1937.

his representative, will be present and immediately after the vault or compartment is resealed the Superintendent will execute a written statement of the additions or withdrawals that have been made and indicate the total amount remaining that is charged to him STOP The original of such statement is to be attached to the seals outside the vaults STOP Signed duplicates are to be forwarded to the Bureau of the Mint STOP Parenthesis Through the settlement committee if a settlement is in progress STOP If not, by the Superintendent Parenthesis STOP An additional duplicate is to be preserved as a part of the records of the institution STOP Supply of copies of forms to be used ~~xxx~~ being sent air mail like following colon

Telegrapher please take in attached form.

Nellie Tayloe Ross, N.T.R.
Director of the Mint.

June 8, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing herewith a letter received by this Department from the Secretary of State, relative to coins for the Dominican Republic. That Government desires the execution of the following quantities of coin:

$ 10,000.00	1,000,000	1¢ coins (copper)
100,000.00	2,000,000	5¢ coins (nickel)
100,000.00	1,000,000	10¢ coins (silver)
140,000.00	560,000	25¢ coins (silver)
250,000.00	500,000	50¢ coins (silver)

I am inclosing a translation made in this Bureau of the coinage laws of the Dominican Republic. On the basis of this information will you please advise the Bureau of the rates at which this coinage could be undertaken. It will be seen from this copy of the laws that the weight, fineness, composition, dimensions and tolerance of the coins are to be the same as those of the United States coins of equal denominations. *

Very truly yours,

Director of the Mint.

Inclosure.

*It is understood that the Dominican Government will provide the Mint with the plaster model of the design desired.

June 8, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please advise the Bureau as to the number of proof sets minted to date, for the current year.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

June 8, 1937.

Equitable Service Co., Inc.,
Suite 401,
Land Title Building,
Philadelphia, Pa.

Dear Sirs:

Receipt is acknowledged of your letter of June 4th, regarding the location of Mr. Howard Thomas, an employee of the Mint Service.

Mr. Thomas is employed by the United States Mint in Philadelphia, Pennsylvania. Several months ago, he was sent to the Fort Knox Bullion Depository, on a temporary assignment. However, he will return to the Philadelphia Mint in a few days, and I presume that you will be able to reach him there.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

R:M

June 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

This office has a communication from the Civil Service Commission stating that Mr. John J. MacDonald had made application for refund of his retirement deductions. The last letter from you, dated March 6, 1937, regarding Mr. MacDonald, stated that you recommended he be suspended pending any action he desired to take to appeal the decision of the Civil Service Commission to cancel his application for, and subsequent appointment to, the position of Guard, due to a character investigation. If Mr. MacDonald has been dropped from the roll, will you please forward a formal recommendation to that effect, and also a statement as to the amount of retirement deductions taken from his salary.

Very truly yours,

Director of the Mint.

R:M

RG104 E-235 Vol 492

June 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed are several forms 3037, "Appropriation Reimbursement Account Overdrawn Annual and/or Sick Leave" to be filled out in the case of Mrs. Margaret Gorman.

Please forward form 3037 in duplicate to this office.

Very truly yours,

Director of the Mint.

Enclosures

R:M

RG104 E-235 Vol 492

June 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following communication has been received from the United States Civil Service Commission regarding political activity on the part of Meyer Padolsky, an employee of your institution:

"The Commission is in receipt of information to the effect that Mr. Meyer Padolsky, an employee of the Philadelphia Mint, has been politically active and is a committeeman in the Fifth Ward.

"The records of the Commission show that Mr. Meyer Padolsky is serving under temporary appointment as a roller in the Philadelphia Mint.

"Under section 1 of Civil Service Rule I, it is not permissible for classified employees to take an active part in political management or in political campaigns. The restrictions of Rule I apply in the same degree to temporary employees occupying classified positions as to permanent classified employees.

"The Commission recommends that Mr. Padolsky either be separated from the service or be required to refrain from political activity while in the service of the Department, and to resign the political office of committeeman in the Fifth Ward, furnishing copy of his resignation together with acceptance thereof to the Commission through the Department. It is also recommended that Mr. Padolsky be directed to familiarize himself with the provisions of the political activity circular, Form 1236 (copy inclosed), particular attention being invited to paragraphs 1, 2, 5, 14, and 19.

"The Commission requests to be advised of the action taken by the Department in this case."

Very truly yours,

Director of the Mint.

Enclosure
[illegible]

RG104 E-235 Vol 492

C'R/eh

June 10, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver fifteen pairs one cent dies and ten pairs nickel dies soon as convenient.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

June 11, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional list of certain corporations, dated June 10, 1937, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

Director of the Mint.

S
Encl.

RG104 E-235 Vol 492

June 15, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Under date of May 26, 1937, you were advised of the allocation for your obligation during the months of May and June, 1937, under the appropriation Salaries and Expenses, Mints and Assay Offices, 1937, of the sum of $156,000.

A more complete check-up that it has now been possible to make warrants allocation to you of an additional $20,000 for obligation during the remainder of this fiscal year. This should enable you to place orders for some of the needed machine shop equipment before the end of this month.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 492

June 16, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Mint, San Francisco, California.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Mint, New Orleans, Louisiana.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Chief Clerk in Charge, United States Bullion Depository, Fort Knox, Kentucky.

Dear Sirs:

In connection with the availability of the appropriation Salaries and Expenses, Mints and Assay Offices, 1938, for the procurement of arms, ammunition, uniforms and accessories for guards, protective devises and their maintenance, and training of employees in the use of protective devices, the following expenditure classification symbols are supplied in order that there may be uniform use thereof by all Mint Service institutions:

0240 - Uniforms and caps for guards

0270 - Ammunition, gas bombs, gas mask fillers, etc.

1370 - Training of employees in use of protective devices.

3056 - Guard equipment - revolvers and other arms, gas masks, belts, badges, etc.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

June 17, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The following pertains to your April accounts:

Voucher No. 3-31717, Philadelphia Electric Company, is accompznied by a dealer's bill showing the March registered demand as 544 k.w. However, the charges are computed on a billing demand of 560 K.w., with nothing to show how the higher figure, with resulting higher costs, was determined. Information concerning method of determining the higher figure, with basis therefor, is requested.

According to gross amount earned shown on regular payroll March 16-31, John J. Heberlin, #6, page 11, the $1.11 shown in remarks column as "WP" is really overtime. Please advise if correction accordingly should be made on payroll.

Diego C. Las Pinas appears to have been transferred from regular roll March 1-15 without comment. When the status of an employee is changed, pertinent comment should appear in the remarks column.

Prompt reply is requested.

Very truly yours,

Director of the Mint.

F:d

TREASURY DEPARTMENT

MINT

Contingent Expenses, Office of Director of the Mint, 1937.

June 17, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania,
Superintendent, United States Mint, 32 Old Slip, New York, New York.
Superintendent, United States Mint, Denver, Colorado.

WILL IT BE NECESSARY IN YOUR OPINION AND THAT OF THE CHAIRMAN OF THE SETTLEMENT COMMITTEE TO OPEN DURING THE PRESENT SETTLEMENT ANY VAULT COMPARTMENTS UNDER JOINT SEAL FOR THE PURPOSE OF ADDING OTHER VALUES TO SUCH CAGES.

NTR

NELLIE TAYLOE ROSS
Director of the Mint.

✓
F:d

RG104 E-235 Vol 492

June 18, 1937.

Mr. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Dressel:

Enclosed is a letter from the Honorable Stanley Reed, Solicitor General of the United States, in behalf of Mr. Roy M. Hawes, who desires to obtain a guard position in your institution, and my reply to him. Please give this letter your consideration in the event Mr. Hawes is ever certified to your for appointment.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Enclosures

R:M

I would be very glad to gratify Mr. Reed's wishes in this matter if I may find a very high grade in the government.

RG104 E-235 Vol 492

June 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In conformity with your recommendation of June 17, 1937, you are authorized to purchase 50 dozen pairs of horsehide gloves and 25 dozen pairs of "buckskin" gloves from the lowest bidder.

Since the proposed purchase will constitute an ordinary operating expense (not equipment) of the institution and the amount thereof is not unusually large, it was not necessary that the transaction be referred to the Bureau for approval prior to purchase.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

June 19, 1937.

Mr. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Dressel:

I am enclosing correspondence from the Honorable James A. Farley regarding a Mr. C. H. Jenkins who is desirous of obtaining a position as machinist in your institution, and my reply to him. I request that you give this matter your consideration after the beginning of the new fiscal year.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Enclosures

R:M

June 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With the return of the enclosed notice of exception from the General Accounting Office pertaining to Voucher # 3-23174 of February, 1936, will you please supply the information required by the General Accounting Office.

Very truly yours,

Director of the Mint.

Fsd

Enclosure.

RG104 E-235 Vol 492

June 21, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

I am enclosing a letter from Congressman James P. McGranery who writes in behalf of Mr. Vincent A. Reckefus, a former employee in your institution.

Mr. McGranery states that at the time of Mr. Reckefus' separation he had accrued 12 days annual leave for which he requested payment. Mr. Reckefus was informed that inasmuch as he was transferring within the Department, he could transfer his leave also. I should like to know the facts in this case so that a reply can be made to Congressman McGranery. I should particularly like to know whether it was agreeable to Mr. Reckefus to have his leave carried over and to what office within the Department he was transferred.

Very truly yours,

Director of the Mint.

Enclosure

R:M

RG104 E-235 Vol 492

June 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Roanoke Colony Memorial Association has requested that 25,000 Virginia Dare-Sir Walter Raleigh commemorative half dollars be made at your Mint.

This letter will be authority for you to proceed with the preparation of these coins as soon as the demands for our regular coinage will permit. Upon completion of this coinage please notify Mr. D. B. Fearing, Executive Secretary, Roanoke Colony Memorial Association, Manteo, North Carolina.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

Government Facilities

Mint

Salaries & Expenses Mints
& Assay Offices, 1937

June 22, 1937

U. S. Mint, San Francisco, Calif.
U. S. Mint, Denver, Colo.
U. S. Mint, New Orleans, La.
U. S. Assay Office, Seattle, Wash.
U. S. Gold Depository, Fort Knox, Ky.
U. S. Mint, Philadelphia, Pa.
U. S. Assay Office, New York, N. Y.

Re regulations in circular competitive matches in marksmanship forwarded with my letter June sixteenth STOP Eligibility is not limited to Civil Service employees.

Nellie Tayloe Ross

NELLIE TAYLOE ROSS
Director of the Mint.

RG104 E-235 Vol 492

June 23, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Mint, San Francisco, California.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Mint, New Orleans, Louisiana.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Chief Clerk in Charge, United States Bullion Depository, Fort Knox, Kentucky.

Dear Sirs:

In connection with the close of the current fiscal year as of the end of this month, it is requested that you give consideration to supplying as early as practicable the usual data for use in compiling the Annual Report of the Director of the Mint.

Reference should be made to the data supplied for the report of one year ago, for the information needed.

Very truly yours,

Director of the Mint.

F:d

June 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

A letter has been received from the United States Civil Service Commission stating that it has established the correct date of the birth of Mr. David J.Quaid, a former laborer employed in your institution, as March 31, 1858. Inasmuch as he reached the statutory retirement age for laborers in 1923, he has been a de facto employee since August 24, 1934 when he completed fifteen years service. It will be necessary for the Commission to adjust his retirement accordingly.

Since Mr. Quaid can be credited with deductions to August 31, 1934, only, I request that you furnish me the amount deducted for retirement for the period July 1, 1934 to August 31, 1934, inclusive.

Very truly yours,

Director of the Mint.

R:M

RG104 E-235 Vol 492

June 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of June 23, 1937, you are hereby authorized to enter into a contract with the Riverside Metal Company to furnish you with 200,000 pounds of bronze blanks for United States one-cent coins, at the rate of $0.4375 per pound.

It is understood that this is the lower of two bids received of three asked.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

D F

RG104 E-235 Vol 492

June 26, 1937.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Assay Office, New York, N. Y.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Chief Clerk in Charge, U. S. Depository, Ft. Knox, Ky.

Dear Sir:

Please prepare and forward, not later than July 15th, your budget estimates of needed funds during the fiscal year beginning one year hence. Preparation should be on the same basis as used last year and the data should include report on expenditure symbol basis of expenses incurred in the fiscal year now closing with detailed justification of proposed expenses during the fiscal years 1938 and 1939 where the items and amounts vary materially from corresponding data of the fiscal year 1937.

Very truly yours,

Director of the Mint.

F/eh

RG104 E-235 Vol 492

June 26, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is the application of Mr. Carlton H. Jinkins, who desires a position in your institution as a machinist or toolmaker. Mr. Jinkins is the man recommended to me by Mr. Farley.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Enclosure

R:M

June 29, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau is in receipt of notice of settlement for the following items purchased for your institution through the Procurement Division:

Item	Quantity	Description	Charge	Warrant No.	Order No.
41-H-521	6	Hammers, machinists, ball-peen, 1/2 lb.	$ 1.62	8276 P	815
41-H-329	6	Hammers, eng. cross-peen 3 lb.	2.64	"	"
41-H-1641	6	Hatchets, half, type C 3 5/8"	3.66	"	"
41-P-150	12	Pans, dust, open pattern, type II	1.32	"	"
29-P-1030	1000	Paper, toilet, 1000 sheets to roll	29.00	"	"
27-C-2715	2077 lb.	Cloths, rags, cotton, white, 100 lb. bales	249.24	"	"
38-H-315	24	Handles, mop, type sprg. lev.	3.36	"	"
42-B-25510	24	Buckets, 12 qt. ex. heavy, galv. without lip	10.56	"	"
34-S-490	24	Skins, chamois, 22 x 34	29.04	8376 P	756
27-C-310	300 yds.	Cheesecloth, Type II, bleached, 36" wide, 3 bolts	11.40	8515 P	877
		Total - - - - - - - - - -	341.84		

The above amounts are chargeable to the current Salaries and Expenses, Mints and Assay Offices, 1937, appropriation.

If these settlements liquidate encumbrances already set up, please report as such, as separate items on your monthly appropriation transaction statement.

Very truly yours,

Director of the Mint.

P D F

June 29, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please report your obligations for the month of June against the appropriations being used by you promptly on July 1. If actual figures are not available at that time, please report data to as great accuracy as is practicable and indicate report as covering approximate figures.

The final report of actual June obligations should be made later, as soon as the data becomes available.

Very truly yours,

Director of the Mint.

✓
F:d

C'R/eh

Treasury Department,

of the Mint,

Contingent Expenses, Office

of the Director of the Mint, 1937.

June 30, 1937.

Superintendent, US Mint, Philadelphia, Pennsylvania.

Relet June twenty ninth authorized to accept the following proposals to supply equipment to your institution it being understood that all are the lowest bids which conform to specifications with the exception of the Shaper, the 18 inch lathe and the radial drilling machine STOP Understood that reason for not recommending lowest bid on Shaper is that low bidder did not conform to specifications with regard to style of gears; on eighteen inch lathe lowest bid was on a five HP motor while you specified a seven and one half HP; on drilling machine low bid was not on a universal table as specified by you STOP Further understood that in cases of last two items parenthesis oven furnace and press guards parenthesis proposals were invited only from the three firms noted in letter STOP Accept O'Brien Machinery Company bid sensitive drill press three hundred sixty three dollars; W. E. Shipley Machinery Company twenty four inch Shaper three thousand eighty seven dollars; Delta Equipment Company for engine lathe, ~~xxxx~~ sixteen inch at two thousand nine hundred seventy eight dollars; Delta Equipment Company engine lathe, eighteen inch at three thousand four hundred thirty nine dollars; Delta Equipment Company surface grinding machine at one thousand six hundred seventy eight dollars; Swind Machinery Company radial drilling machine at two thousand five hundred two dollars; Swind Machinery Company planer, twenty four inch by twenty four inch at three thousand two hundred seventy five dollars; Delta Equipment Company gas oven furnace and pyrometer two hundred seventy three dollars; Buffalo Wire Works Company coin press guards one hundred forty dollars.

Nellie Taylor Ross

Nellie Tayloe Ross, Director of the Mint.

RG104 E-235 Vol 492

NTR/eh

June 30, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1937.

Superintendent, US Mint, Philadelphia, Pa.

Authorized to accept proposal Nichols Copper Company to supply thirty thousand pounds alloy copper at decimal one four naught seven five /understood to be lowest bid which conforms to specifications.

Nellie Tayloe Ross,

Director of the Mint.

July 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

We have received notice of pre-audit exception from the General Accounting Office for bill of the Philadelphia & Norfolk Steamship Company, supported by Government Bill of Lading T-399054, covering shipment of 19 rolls 18 oz. 36" canvas from the Federal Prison Industries at Atlanta, Georgia, to your institution.

The General Accounting Office wishes information as to whether 16th and Garden Street is in "Local", "Central" or "General" zone, as per Philadelphia and Norfolk Steamship pick-up tariff, and also points out a discrepancy between the Bill of Lading and the carrier's bill, in that carrier's bill shows that shipment was delivered to their drayman, and Bill of Lading carries the notation that delivery was by the Government, and request that they be advised which is correct.

Will you please secure the information desired, and also verify the fact, noted on the Bill of Lading, that pick-up at destination was by the Government.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

D P F

RG104 E-235 Vol 492

July 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is a form 375 to be filled out by Mr. Joseph L. Manion, who was recommended last December 9th by you for promotion from the position of Skilled Workman to the position of Assistant Enginner. As soon as this form is received, your recommendation will be forwarded to the Commission for approval.

Very truly yours,

Director of the Mint.

Enclosure

R:M

RG104 E-235 Vol 492

July 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Enclosed are copies of approved contracts for the following annual services and supplies for your institution during the fiscal year beginning July 1, 1937:

No.	Service or Supply	Contractor
T2m-156	Rental and calls	The Bell Telephone Co.
T2m-157	Rental	Keystone Telephone Co.
T2m-359	Water	City of Philadelphia.
T2m-360	Police signal service	City of Philadelphia.
T2m-361	Artificial gas	The Philadelphia Gas Works Co.
T2m-362	Removing ashes	Timothy F. Callahan
T2m-363	Ice	Freedom Ice Co.
T2m-364	Laundering towels	Phila. Toilet & Laundry Co.
T2m-365	Gases, hydrogen, etc.	Paschall Oxygen Co.
T2m-366	Iron castings	Fairmount Foundry, Inc.
T2m-367	Servicing fountains	Phila. Kelvinator Service Corp.

Very truly yours,

Director of the Mint.

M.D.

Enclosures.

RG104 E-235 Vol 492

July 2, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is the recommendation for the transfer of the employees from the appropriation, "Salaries and Expenses, Mints and Assay Offices, 1936-37, Symbol #26-7510.001," to the regular appropriation which has been approved. The name of Martin G. Steinetz was added inasmuch as the above quoted appropriation is no longer available. All regular employees, encluding those at Fort Knox, are paid from the appropriation, "Salaries and Expenses, Mints and Assay Offices, 1938".

Very truly yours,

Acting Director of the Mint.

MDM

RG104 E-235 Vol 492

July 8, 1937.

Mr. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Dressel:

"The Bureau has today been advised by the Secretary of the Treasury that the President, in a letter dated June 23, 1937, has ordered that in preparing the apportionments of funds available for the fiscal year 1938 as called for by Treasury Department Circular No. 494, revision No. 4 of June 11, 1937, it is my desire that there be set up such reserves as will amount in the aggregate to not less than 10% of the total amount of all funds that are properly susceptible to the establishment of reserves for that fiscal year".

I have to request that you make a personal survey of every department in your institution to determine at what points you will be able to reduce expenses in order to meet this request of the President. At our present rate, our appropriation will not be sufficient to keep us operating throughout the year.

I realize as well as does you the curtail employment, but you share, I believe, my feeling that our costs must be reduced, and also my desire to cooperate to the limit in the plan the President now proposes to curtail expenditures from any fund.

I shall be glad to have a report from you as to the extent to which it will be practicable to be desirable wherever possible not to make appointments to fill vacancies which exist or which will occur in the future.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

July 8, 1937

Salaries & Expenses Mints & Assay Offices
1936

Superintendent, U. S. Mint,
Philadelphia, Pa.

Complying with telephoned request of July seventh you are authorized to invite proposals for supplying three revolvers thirty eight special Colt Officers Model or similar STOP Please forward proposals to this office with recommendations.

M. M. O'Reilly,
Acting Director

July 8, 1937

Salaries & Expenses Mints & Assay Offices
1938

Superintendent, U. S. Mint,
Philadelphia, Pa.

Complying with telephoned request of July seventh you are authorized to invite proposals for supplying three revolvers thirty eight special Colt Officers Model or similar STOP Please forward proposals to this office with recommendations.

M. M. O'Reilly,
Acting Director

OR

RG104 E-235 Vol 492

July 8, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau has today forwarded to you by express the plaster models for the Antietam coin. Will you please place these models to be placed at the disposal of the Engraver that he may undertake as soon as possible the preparation of the dies for this coin.

It is understood that you have a copy of the Act but in order that there may be no misunderstanding I am inclosing another copy. You will see that this Act provides that 50,000 silver fifty-cent pieces shall be issued. The Act further provides that not less than 25,000 such coins shall be issued to the Washington County Historical Society of Hagerstown, Maryland, at any one time and none shall be made after one year from the date of enactment of the Act, which is June 24, 1937.

The Chairman of the Board of Directors, Washington County Historical Society, Hagerstown, Maryland, has placed on record in the Bureau a letter requesting the minting of 50,000 Antietam half dollars, which is the full number authorized by the Act.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure,
OTR/ek

July 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Returned herewith is the letter of the Chalfant Coal Co. dated July 7, 1937, which accompanied your letter of the 8th.

As indicated by the Chalfant Company, Government agencies, under the National Bituminous Coal Act of 1937, are not authorized to make contracts for coal delivery for a longer period than 30 days from date of contract, pending determination by the National Bituminous Coal Commission of minimum prices.

Until the determination in question has been made, it will be necessary for you to refrain from making coal contracts for a longer period than 30 days each.

Very truly yours,

Acting Director of the Mint.

Enclosure.

RG104 E-235 Vol 492

July 12, 1937

Salaries & Expenses Mints & Assay Offices
1938

Superintendent, U. S. Mint,
Philadelphia, Penn.

Receipt acknowledged your letter July tenth giving synopsis of bids received for fire arms STOP Bureau believes all bids should be rejected as prices are considered unsatisfactory STOP You are authorized to invite new bids from firms which were included in first call for bids and this Bureau suggests you also include Colts Patent Fire Arms Manufacturing Company address twenty Vesey Street, New York, also Folsom Arms Company address three-hundred-twelve Bwwadway, New York, and any others you desire.

M. M. O'Reilly,
Acting Director.

RG104 E-235 Vol 492

Bureau of the Mint

Salaries & Expenses Mints
and Assay Offices, 1938

July 12, 1937.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Further in reference to bids for fire arms STOP Confirming telephone conversation with Bureau this morning you are authorized to amend specifications to include ~~one~~ revolver~~s~~ as follows thirty-eight caliber special model Colts or similar STOP Specifications are Police model on 41 frame, four inch barrel with fixed sights semi-colon sand blasted and checked walnut stock and blue finish STOP Trigger and hammer spur semi-colon checked STOP Bids which you forwarded to Bureau on July tenth may be rejected due to amended specifications.

E. M. O'R.

M. M. O'Reilly,
Acting Director.

O'R/ch

July 13, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver at your earliest convenience ten pairs nickel dies ten pairs one cent dies and ten pairs dime dies soon as convenient.

M. M. O'Reilly,
Acting Director of the Mint.

RG104 E-235 Vol 492

July 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Receipt is acknowledged of request for new bonds for Mr. Willard S. Boyce; one in the amount of $8,000 in favor of the United States Mint, and one in the amount of $2,000 to cover him as the Disbursing Officer's agent. According to the records of this Department, Mr. Ott, the predecessor of Mr. Boyce, was bonded for $8,000 as agent and $2,000 in favor of the Mint. If your request was in error, will you please forward a corrected recommendation. If not, bonds will be prepared as you requested.

Very truly yours,

Acting Director of the Mint.

MDM

RG104 E-235 Vol 492

July 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The State Department has forwarded to this Department a letter inclosing a note dated June 30, 1937, from the Consul General of Costa Rica, in charge of the affairs of the Legation of that country, stating that the National Bank of Costa Rica desires to have returned to it the dies and collars used in 1935 by the Philadelphia Mint for the coining of nickel currency for the account of the Government of Costa Rica.

The dies and collars owned by the Government of Costa Rica and now in your custody, are to be sent to the Costa Rican Legation at Washington. I would suggest that these dies and collars be sent collect.

I am inclosing correspondence with the State Department. Please return it to the Bureau.

Very truly yours,

Acting Director of the Mint.

Inclosures.
O'R/eh

RG104 E-235 Vol 492

July 14, 1937.

Hon. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Dressel:

The Chilean Embassy called by telephone yesterday and said that Mr. Alvaro Vincencio, Chief of the Chilean Mint, would like to visit the Philadelphia Mint next Monday. The gentleman is in New York and, therefore, will have no letter to present from this Bureau, but we have agreed to write you, requesting that special attention be given Mr. Vincencio when he calls.

Will you be kind enough to leave instructions with the Captain of the Watch that your special attention or that of your officials be called to this visitor.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

July 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania,

Dear Sir:

With reference to your May bullion account current, correction has been made in this office of the weight of bronze blanks purchased, which should be 50,680 lbs. instead of 51,080 lbs. The ounces and other data are correctly shown. If you retain a copy of the account current it can be corrected accordingly.

Very truly yours,

Acting Director of the Mint.

F:d

RG104 E-235 Vol 492

July 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Herewith please find for your information and guidance copies of letter of the Procurement Division dated July 12, 1937 relative to procedure in connection with billing for electric current consumed in the Philadelphia Mint under the consolidated contract.

There is also enclosed a copy of the Bureau's reply to the Procurement Division relative thereto.

Very truly yours,

Acting Director of the Mint.

Fid

Enclosures.

RG104 E-235 Vol 492

July 15, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following communication has been received from the United States Civil Service Commission regarding political activity on the part of a number of the employees of your institution:

"The Commission is in receipt of information to the effect that the following temporary employees of the United States Mint in Philadelphia, Pennsylvania, are serving as committeemen of a political party in the Twenty-second Ward of Philadelphia:

Fred C. Doran
Warren A. O'Callaghan
Cornelius McGeehan
Charles Ludovico
Joseph Dillon
Mrs. McDevitt
John White

"Under section 1 of Civil Service Rule I, it is not permissible for classified employees to take an active part in political management or in political campaigns. The restrictions of Rule I apply in the same degree to temporary employees occupying classified positions as to permanent classified employees.

"If the above-mentioned employees are in fact serving on a committee of a political party in the Twenty-second Ward of Philadelphia, the Commission recommends that such employees either be separated from the service or resign from the political offices which they hold, and warned that any further political activity will result in more drastic action. It is also recommended that they be directed to familiarize themselves with the provisions of the political activity circular, Form 1236, (copies inclosed), particular attention being invited to paragraphs 1, 2, 5, 14, 18, 19, and 28.

RG104 E-235 Vol 492

"The Commission requests to be advised of the Department's action in these cases."

Very truly yours,

Acting Director of the Mint.

Enclosures

MDM

RG104 E-235 Vol 492

July 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to the following provisions which will be found on page 33 of the Regulations for Mints and Assay Offices, which it is requested be observed in future:

> "The values in the custody of the cashier shall be counted by some one not connected with his office, at least once each month, and as much oftener as the officer in charge may direct, and be verified with the amounts charged to him in the bookkeeper's records; and at each coinage mint certificate of correctness shall be made on the cashier's daily statement forwarded to the Director of the Mint."

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Fid

July 16, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Cal.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Assay Office, N.Y., N.Y.
Assayer in Charge, United States Mint, New Orleans, La.
Assayer in Charge, United States Assay Office, Seattle, Wash.
Chief Clerk in Charge, United States Bullion Depository,
Fort Knox, Kentucky.

Dear Sirs:

Please discontinue telegraphing to the Bureau the semi-monthly obligations created against the emergency appropriation. Beginning with the current fiscal year please telegraph the Bureau not later than the second of each month, in lieu of other appropriation obligation telegrams, the prior month's obligations, using wording approximately as follows:

July net obligations created against appropriation
for regular payrolls dollars for other payrolls
dollars for regular non-payroll expenses
dollars for other non-payroll expense dollars.
Total July obligations created dollars.

Omit cents, and if exact amounts are not known by the second of the month give best available estimates using the word <u>estimated</u> for such items. Unless specially authorized there will be no non-payroll expenses against the non-regular (symbol 28515) appropriation in which case this item may be omitted from the monthly telegram. The term "regular appropriation" means that with symbol 28510.

Very truly yours,

Acting Director of the Mint.

F:d

RG104 E-235 Vol 492

July 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of July 15th, you are authorized to purchase one pair of hardened steel rolls for the new rolling mill which you are building for the Mint at San Francisco, from the Midvale Company, at a cost of $706.00 less ½ of 1%, ten days.

It is understood that the above bid is the lowest of three received of three invited, and the lowest which conforms to specifications.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

July 17, 1937.

Mr. Edwin Dressel,
United States Mint,
Philadelphia, Pa.

My dear Mr. Dressel:

I am enclosing instructions which have been received from the office of the Secretary of the Treasury, in regard to final marksmanship matches to be held in Washington beginning August 10th.

Please give them your careful attention.

Yours very truly,

H. M. Kadel

Acting Director of the Mint.

W

July 17, 1937

Salaries & Expenses Mints & Assay Offices
1938

Mr. Edwin Dressel,
U. S. Mint,
Philadelphia, Pa.

You are authorized to accept proposal of Colt's Patent Fire Arms Manufacturing Company to furnish three revolvers 38 caliber Special Colts Officers model and one revolver 38 caliber Police Model for ninety four dollars and seventy five cents to be paid from appropriation Salaries and Expenses Mints and Assay Offices 1938 STOP This award is authorized with understanding that Colts bid was lwest received and was in accordance with specifications.

M. M. O'Reilly
Acting Director

W

O'R/eh

July 20, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Confirming phone call please forward to Denver fifteen obverse dime dies soon as convenient.

M.M.O'Reilly,
Acting Director of the Mint.

July 20, 1937.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

There is enclosed a copy of a letter received from the General Accounting Office relative to the August 1936 accounts of G F Allen, Chief Disbursing Officer, Symbol 101-103, relative to the account current of that officer and your Summary Statement of Disbursements and Collections by Appropriation Limitations. Please make reply through the Bureau.

Very truly yours,

Acting Director of the Mint.

P F

RG104 E-235 Vol 492

July 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

At the request of the Export-Import Bank of Washington, the Secretary of the Treasury, under date of July 21, 1937, has directed that the surplus silver on hand at your institution held in trust for the Export-Import Bank of Washington, understood to be 3,197.43 ounces .999 fine, be purchased by the Federal Reserve Bank of New York as fiscal agent of the United States for the account of the Secretary of the Treasury under the Silver Purchase Act.

Upon receipt of information from the Federal Reserve Bank of New York as fiscal agent of the United States for carrying this transaction into effect, you should indicate in your account of silver held in trust for the Export-Import Bank that such silver has been sold as indicated above. It is presumed that the Federal Reserve Bank of New York will simultaneously transfer such silver to the Philadelphia Mint as having been purchased under the Silver Purchase Act, in which case your accounts should reflect such action. By this procedure, there will be no physical movement of silver from or to your institution.

Very truly yours,

H. M. Rob

Acting Director of the Mint.

F.d

July 23, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Mint, San Francisco, California.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Mint, New Orleans, Louisiana.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Chief Clerk in Charge, United States Bullion Depository, Ft. Knox, Ky.

Dear Sir:

Hereto attached please find for your information and guidance a copy of a regulation issued jointly by the Secretary of the Treasury and the Postmaster General and approved by the President, pursuant to an Act of Congress approved July 8, 1937 relative to Government losses on shipments.

Section 4 of the Act in question reads as follows:

"On and after the effective date of the regulations prescribed under section 1, no executive department, independent establishment, agency, wholly owned corporation, officer, or employee shall expend any money, or incur any obligation, for insurance, or for the payment of premiums on insurance, against loss, destruction, or damage in the shipment of valuables except as specifically authorized by the Secretary of the Treasury."

Shipments made on and after August 15, 1937 will not be reported to Johnson & Higgins nor other insuring agencies since the Government is to assume the risks of losses on such shipments. In making shipments of bullion, coin and other valuables you will continue to provide the greatest possible protection against risk of loss, destruction or damage to such valuables while in transit.

Very truly yours,

Acting Director of the Mint.

F:d

Enclosure.

RG104 E-235 Vol 492

July 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your reports on forms 900, 901 and 901-A covering the operations of the melting and refining department and the coining department for the fiscal year 1937 have been received.

In connection with form 901, Coining Department Operations, will you please supply the Bureau with the total amount of each kind of metal operated upon. In the future in preparing this form please change the wording of the title "Total weight of ingots operated upon" to read "Total weight of ingots and blanks operated upon". It is understood in this connection that medal gold received is in the form of ingots.

Very truly yours,

Acting Director of the Mint.

H:d F

RG104 E-235 Vol 492

July 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In connection with the making of your annual report, will you please forward the usual illustrations of new designed coins executed during the past fiscal year together with descriptions of the designs thereof.

Very truly yours,

Acting Director of the Mint.

F:d

RG104 E-235 Vol 492

July 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please advise the Bureau as to the amount of salaries and wages obligated during the fiscal year 1937 for repairs and for equipment. This information is not found with the other budget data forwarded with your letter of July 16, 1937.

Very truly yours,

ACt

R. M. O'Reilly

Acting Director of the Mint.

F:d

RG104 E-235 Vol 492

O'R/eh

July 26, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Please forward fifteen pairs dime dies to Denver as soon as convenient.

M.M.O'Reilly,

Acting Director of the Mint.

RG104 E-235 Vol 492

July 23, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Mint, San Francisco, California.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Mint, New Orleans, Louisiana.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Chief Clerk in Charge, United States Bullion Depository, Fort Knox, Kentucky.

Dear Sir:

You are advised that the following symbol and limitation numbers are effective for the current fiscal year:

28510 Salaries and Expenses, Mints and Assay Offices, 1938.
Limitations:
.001 All Other Expenditures
.002 Specimen Coins and Ores, Philadelphia Mint
.003 Expenses Annual Assay Commission

28515 Expenses, Silver Purchase and Gold Reserve Acts, Bureau of the Mint, Mints and Assay Offices, 1938.
Limitations
.001 All Other Expenditures
.002 Personal Services, D. C.

Very truly yours,

Acting Director of the Mint.

P:d F

RG104 E-235 Vol 492

July 26, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

You are probably aware from information in news publications that the President has directed the setting up of 10% reserves against the appropriations available for the current fiscal year, such reserves not to be used unless and until specifically authorized. In view of the situation facing the Mints, the Bureau has been tentatively authorized to allocate such reserves to the last half of the fiscal year, thus leaving available for the first half of the year amounts approximating or somewhat less than those being used at the present time.

There has been allocated for obligation by you during the period July 1 to December 31, 1937, $317,000 under the appropriation Salaries and Expenses, Mints and Assay Offices, 1938, and $184,000 under the appropriation Expenses, Silver Purchase and Gold Reserve Acts, 1938. You should take steps to insure that these amounts are equitably allocated over the several months of this period and that obligations are not created during this period in excess of these amounts. In addition, every effort should be made to conserve and make savings from these amounts so that such savings may be available during the latter part of the fiscal year. If the 10% reserve is maintained as unavailable for expenditure during the entire fiscal year it will mean very great reductions (approximately 20%) in the amounts of appropriations available during the last half and necessitate very great curtailment of mint activities.

Your recommendations to the Director relative to personnel changes and equipment purchases should be based on a consideration of and compliance with the limitations contained herein.

If these tentative allocations are reduced you will be notified thereof as soon as practicable.

Very truly yours,

F:d

Acting Director of the Mint.

RG104 E-235 Vol 492

July 26, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Mint, San Francisco, California.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Mint, New Orleans, Louisiana.
Assayer in Charge, United States Assay Office, Seattle, Washington.

Dear Sir:

The Department has requested the Mint Bureau to supply, quarterly, classified statistics on receipts of gold at the mints and assay offices.

It appears that, so long as the present restrictions and affidavit procedure continue, our regular classification, as reported on form 61, provides data which can be reported under the desired headings, with supplemental segregation on the item of domestic refinery bullion as between new mined domestic and foreign.

Prior to inaugurating the use of affidavits for establishing the source of gold receipts it is understood that the classifying of refined gold receipts was from the impressed stampings on the bars, which show where they were manufactured. Thus they fell into two lots - domestic refinery bullion and foreign bullion - without any possibility of determining whether the bar's content consisted of new mined domestic, new mined foreign, secondary (or old) returned from monetary or industrial use, domestic product previously exported but returned in foreign bars, or a mixture of any two or more of these or other classes.

The classification reported on form 61 was used in building up statistics on a comparable basis over a long series of years, and in the absence of any assurance that the affidavit method and restrictions effective in late years will be permanent procedure it would seem advisable to continue our previous classification (with such incidental modifications as have been authorized) and make supplemental segregation as per second paragraph above, for these quarterly reports.

It is therefore requested that, without making other modification of old procedure, you report quarterly by letter as soon as practicable after the close of March, June, September and December, your gold receipts during those quarters under the following heads:

RG104 E-235 Vol 492

	Fine ounces
Newly mined domestic bullion - - - - - -	
Domestic coin - - - - - - - - - - - - - -	
Foreign bullion and foreign coin - - - -	
Secondary, or old bullion - - - - - - - -	
Total gold receipts - - - - -	

These quarterly reports should agree, approximately, with the corresponding data reported semi-annually on form 61. Fractions of ounces may be disregarded. It is expected that the data will be used in round thousands of fine ounces.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

F:d

P. S.
Please forward at an early date reports for the March and June quarters of 1937.

O'R/eh

July 29, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, U. S. Mint, Philadelphia, Pa.

Please forward to Denver as soon as convenient ten reverse dime dies and twenty obverse dime dies.

M.M.O'Reilly,
Acting Director of the Mint.

RG104 E-235 Vol 492

July 29, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Apparently the Bureau has not received contract, your number 358.

Will you please advise whether it has been forwarded and if not what disposition has been made of the contract.

Very truly yours,

Acting Director of the Mint.

F:d

RG104 E-235 Vol 492

July 29, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter relative to the training of employees of the Mint in the use of the new 22 Springfield rifles has reached the Bureau and will be given appropriate consideration as soon as possible.

Very truly yours,

Acting Director of the Mint.

O'R/eh

July 28, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau is in receipt of notice of settlement for the following items purchased for your institution through the Procurement Division:

Item	Quantity	Description	Charge	Warrant No.	Order No.
52-S-870	24 can	Glue, liquid, ordinary, pint cans	5.28	9152P	958
52-D-560	5 gal.	Drier, Japan, liquid, Type 1, in gallon cans	2.50	"	"
52-S-400	162¾ lbs.	Shellac, flake, orange, in bag	26.05	8747P	877
51-D-393	20 gal.	Disinfectant; cresol, 5 gal. can	12.00	8974P	923
51-S-1755	500 lb.	Soap powder, 250 lb. bbl.	10.50	"	"
27-T-3765	300 yds.	Toweling, cotton huck, heavy, 18"	36.00	"	"
41-S-4037	36	Sponges, Type 11A, Size A	12.24	"	815
17-S-26655	6	Switches, pendant, single-pole, 6-amp. 125 volt, pendant cap	.72	9099P	958
51-S-1885	1000 cake	Soap, white floating, 6-oz. cakes	34.00	"	"

The above amounts are chargeable to the Salaries and Expenses, Mints and Assay Offices, 1937, appropriation.

If these settlements liquidate encumbrances already set up, please report as such, as separate items on your monthly appropriation transaction statement.

Very truly yours,

Acting Director of the Mint.

P D F

RG104 E-235 Vol 492

July 29, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of July 28th, inclosing a report on political activities of certain employees of your Mint will be called to the attention of the Director upon her return.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

July 29, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau is in receipt of your letter of July 26th, inclosing a transcript of a conference held at the Mint under date of July 22, 1937.

The Director has instructed me to say that the subject matter connected with your letter will be given every consideration upon her return to her desk in a short time.

Very truly yours,

Acting Director of the Mint.

O'R/ch

RG104 E-235 Vol 492

July 31, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of July 30th, you are authorized to enter into contract with the Scovill Manufacturing Company to furnish your Mint with 100,000 pounds of 5¢ nickel blanks at the rate of 53¾¢ per pound, with a 30-day option on an additional 100,000 pounds at the same price; this bid being the lower of two received of three asked and the lowest which conforms to specifications.

You are also authorized to enter into contract with the Riverside Metal Company to supply your Mint with 100,000 pounds of 1¢ bronze pieces at the rate of 43¾¢ per pound, with a 45-day option on an additional 100,000 pounds at the same price; this being the lower of two bids received of three asked and the lowest which conforms to specifications.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/sh

RG104 E-235 Vol 492

August 2, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional list of certain corporations, dated July 30, 1937, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

F-S
Encl.

Acting Director of the Mint.

RG104 E-235 Vol 492

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The State Department has forwarded a letter advising that the Nicaraguan Minister has expressed the desire of his Government to have the following coinage made at the Mint in Philadelphia. Will you please advise the Bureau by return mail of the cost of manufacturing the following coins, the amount of metal required, and the cost of making the dies. It is assumed that you have on hand dies of the 1936 coinage:

15,000 cordobas - nominal value five cents each.
10,000 cordobas - nominal value one cent each.
5,000 cordobas - nominal value one-half cent each.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/ch

RG104 E-235 Vol 492

August 4, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please forward to support your Contract T2m-358 with J. A. Samuel & Co. copy of your acceptance of their bid on the sweeps in question. This sub-voucher did not accompany the other papers pertaining to the transaction.

Very truly yours,

Acting Director of the Mint.

F:d

RG104 E-235 Vol 492

August 4, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Mint, San Francisco, California.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Mint, New Orleans, Louisiana.
Chief Clerk in Charge, United States Bullion Depository, Fort Knox, Kentucky.

Dear Sirs:

In order that there may be no misunderstanding with regard to the matter of insuring shipments of Government valuables, the following is submitted as supplemental to Bureau letter of July 23, 1937:

It is contemplated that when shipments are made by common carrier - parcel post, express, etc. - the usual facilities heretofore used will be continued, with the usual charges being paid therefor including surcharges, registry fees, etc.

Bureau letter of July 23, 1937 was intended to convey the information that the Government practice heretofore in effect of taking out commercial insurance on Government shipments would be discontinued on and after August 15, 1937.

Very truly yours,

N. M. Dell

Acting Director of the Mint.

F:d

August 4, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The following is a description of the ribbon which is to be used for the Ellsworth medal. We may not change the position of the bars or the direction in which they lay for the reason that the design might conflict with a ribbon used officially either by the Army or the Navy. An extensive study was given to this phase of the order to avoid this conflict and the design of the ribbon indicated on the inclosed sketch seemed to come within the requirements:

"RIBBON: The ribbon proper, attached to a bar and suspending the medal, has a width of 1-1/2". The design is comprised of stripes of red, white and blue, rising from right to left at an angle of 60 degrees with the horizontal. The width of the stripes are, red - 1/16", blue - 1/16", and white 1/8". The white stripes are to alternate with the red and blue, making a white stripe every second one. It has been determined through the War Department that there is no conflict in the design of this ribbon with those previously established by and in current use by the War Department."

It has been suggested by the Procurement Division that since the design for the medal is nearly ready we might, in anticipation of its preparation, be having the ribbon made. It is, of course, understood that we would have to purchase a considerable length of this ribbon in order to get the small quantity you desire. I hope you can find someone who will weave it for you. If not, we might have to sew narrow ribbon together in this position, but as to that we would have to consult the Art Department of the Procurement Division. This we could do only in case it would be utterly impossible to find a firm willing to weave the short length.

Please return the sketch inclosed.

Very truly yours,

Acting Director of the Mint.

Inclosure.
MM/en

August 5, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

In checking over our file on Non- Reimbursable Services For Others we find that we do not have a copy for March, 1937. We ask that you kindly forward same to us as soon as possible so that we may make out our annual report.

Yours very truly,

Acting Director of the Mint.

P:a F

August 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It is necessary to replenish funds available to the Disbursing Officer in Washington for paying expenses of distributing new minor coin. As profits on minor coinage accrue, please forward to the Mint Bureau the bullion fund checks representing such profits, to a total of $50,000, drawn in favor of G.F. Allen, Chief Disbursing Officer, Washington, D.C. No supporting documents need be drawn by you. The Bureau will forward the checks to the Disbursing Office with advice for taking them into account as collections in his Special Deposit Account. On the bullion fund account current, in the B.F. Depository Account, insert the disbursing officer's name against the item representing the amount forwarded for charge in his special deposit account.

Very truly yours,

Acting Director of the Mint.

P:a F

August 7, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of August 6th, you are authorized to enter into negotiations with the DeHuff and Hopkins Company for the purchase of two three-quarter horsepower motors, vertical, for use on upsetting machines.

It is understood that the price of $1,460.00 ($730.00 each) was the only bid received of three asked and that the bid conforms to specifications.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

OVR/eh

August 13, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Denver Mint requests expediting order July thirty for twenty five additional obverse dime dies.

M.M.O'Reilly,
Acting Director of the Mint.

OR

RG104 E-235 Vol 492

August 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is enclosed herewith the bookkeeper's 1937 settlement statement for amendment to include the reimbursable loss on gold coin melted and on silver and minor coin for recoinage.

Early return is requested.

Very truly yours,

Acting Director of the Mint.

F:d

August 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

On your June Bullion Account Current there is shown a surplus on gold light weight, uncurrent, and mutilated coin received as bullion, of $3.31, but without giving any weight thereof. This item usually represents a recovery of physical bullion, with the weight appropriately stated, and the item supported by an assay report. According to the assay reports there was no gain in June on the light weight, uncurrent, and mutilated coin received as bullion. It is also noted that the value on the account current of the gold coin melted and transferred from the gold coin for melting account (but stated as from the Cash account) is $3.31 less than the given weight supports. Will you please give a full explanation of these items and their interrelations.

Please make future bullion abstract Recapitulations complete recapitulations of all deposited bullion taken into account, with indicated total of each column.

Please forward properly executed Forms 744, Report on Sweeps, to cover the sweeps sold during June, also forward an Account Sales thereof, giving all essential details.

Please forward a foreign metals statement and proper documents supporting any transactions that may have taken place in silver held for Venezuelan account; on May 31 there was a balance of 753.58 ounces.

Deposit certificates Nos. 8636 to 8655 inclusive are returned for the Superintendent's certification.

Very truly yours,

Acting Director of the Mint.

F:d
Enclosures.

RG104 E-235 Vol 492

August 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Treasury Department has recently designated a committee for the purpose of studying and reporting upon matters relating to the Mint Service. A member of this committee, Mr. A. L. Peterson, Office of the Commissioner of Accounts and Deposits, Treasury Department, who is Chairman, will visit your Mint early next week. He will be particularly interested in investigating the necessity for revising existing procedure in Mints and Assay Offices with respect to accounting, auditing, inventorying, custody, protection and planning.

Will you please place at Mr. Peterson's disposal whatever records or material he will require in order that he may accomplish the purpose of his visit at your institution to his full satisfaction.

During the course of the next few weeks other members of this committee will probably call at your Mint for the purpose of further developing this investigation.

Very truly yours,

Acting Director of the Mint.

O'R/ch

August 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with your recommendation in your letter of August 14, you are authorized to accept the proposal of the New Jersey Zinc Sales Co. of New York City for the purchase of 7,000 lbs. of high grade zinc slabs.

It is understood their bid of $0.0874 per lb. is the lowest of three bids received of three invited and that the bid covers all the specifications of the invitation to bid.

Very truly yours,

Acting Director of the Mint.

O'R:d

RG104 E-235 Vol 492

August 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please forward as soon as possible to the Denver Mint fifteen pairs of nickel dies, ten pairs of one cent dies, and ten pairs quarter dollar dies.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

O'R:d

RG104 E-235 Vol 492

August 17, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please inspect this nickel piece and assist the Bureau in identifying it if possible? There is a question whether or not it is an experimental piece.

Please return the nickel together with the letter which is enclosed.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R:d

Enclosures.

RG104 E-235 Vol 492

August 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am enclosing the sketch forwarded showing the design for the ribbon to be used on the Lincoln Ellsworth medal.

The Procurement Division has advised this Bureau that this sketch is approved, and your suggestion that a piece of webbed silk be woven is also approved, it being understood that we are obliged to abandon the suggestion of having ribbon woven.

Will you please advise the Bureau of the cost of preparing this silk?

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R:d

Enclosure.

August 20, 1937.

Mr. Willard S. Boyce, Chairman,
Settlement Committee, New York Assay Office,
% United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In reviewing the reports of the Settlement Committee at the New York Assay Office, it was found from the detailed information present that the 3,679,252.88 ounces of silver classified on report form 1068A as "In vaults under joint seal" included an item of 13,466.63 ounces that apparently was not under joint seal but in the receiving division in lieu of an advance of silver bars to Handy and Harmon on Deposit No. 2.

The bookkeeper's settlement statement has been amended by the bookkeeper to show an advance of 13,466.63 ounces of silver, the total silver in custody of the Superintendent, and also to include the $200,000 gold coin held in trust for the Secret Service Division.

There is enclosed the bookkeeper's settlement statement, four amended copies each of report forms 1066 and 1068A and an original copy of each of these two report forms. Although there is no change in the net settlement results the items as restated will provide a clearer understanding thereof.

There are also inclosed five settlement schedules containing the details of the items involved. After satisfying yourself as to the correctness of the enclosed amended forms 1066 and 1068A, please sign and forward them to the other members of the committee for signature, together with the enclosures of this letter, after which all the papers should be returned to the Bureau.

Very truly yours,

M. H. O'Reilly

Acting Director of the Mint.

H:d

Enclosures.

RG104 E-235 Vol 492

August 19, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In conformity with your recommendation of August 18, 1937, you are authorized to procure from the lowest bidders whose offerings conform with specifications the following electrical equipment, being parts for use in the manufacture of machinery ordered from you for the San Francisco Mint in April, 1937:

1 Field rheostat	$9.68	
1 knife switch	12.20	
1 Circuit-breaker	127.40	
1 three-quarter horse power motor	85.36	
4 three horse power motors	239.36	each
4 starters	36.96	each
1 running box and switch	72.16	

You are likewise authorized to procure one 50-horse power motor with its starter from the Crocker-Wheeler Electric Manufacturing Company at a cost of $1,122.30 for the motor and $125.84 for the starter, since the motor offered by the only other bidder at $1,099.12 is too large to fit the frame of the rolling mill with which it is to be used and the frame could not be changed to fit the lower priced motor without entailing very much more expense than the difference in price of the two motors, while the starter offered by the only other bidder at $87.12 could not be used with the motor which is to be purchased.

Very truly yours,

Acting Director of the Mint.

F:d

RG104 E-235 Vol 492

Cancelled Aug 23 37

August 20, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Herewith please find letter of the Post Office Department dated April 19, 1937, which may be used by you as a certified dealer's bill in support of voucher in payment of the sum of $539.25 for an electric hoist installed at your institution, chargeable to the appropriation, Salaries and Expenses, Mints and Assay Offices, 1937.

Very truly yours,

N. M. Oberly

Acting Director of the Mint.

Cancelled Aug. 23, 1937

Enc.

August 23, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

SUPERINTENDENT, UNITED STATES MINT, PHILADEPHIA, PENNSYLVANIA.

PLEASE FORWARD FIFTEEN PAIRS QUARTER DOLLAR DIES TO THE MINT AT DENVER AS SOON AS CONVENIENT.

M. M. O'REILLY
ACTING DIRECTOR OF THE MINT.

O'R:d

RG104 E-235 Vol 492

August 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of August 21, 1937, returning to the Bureau for cancellation our letter of August 20 relative to payment for an electric hoist installed at Philadelphia by the Post Office Department.

Please be advised that the payment was made for this hoist through Washington agencies in the month of June, 1937, from the appropriation Salaries and Expenses, Mints and Assay Offices, 1936-7, symbol 267510.

Very truly yours,

Acting Director of the Mint.

F:d

RG104 E-235 Vol 492

August 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed are letters from Senator Guffey, Congressman Drew, Mrs. Carroll L. Stewart, and Congressman Sacks, in behalf of Mr. McGrew, Mr. Lucovico, Mr. Ackerman, and Mr. Cottone, respectively, and my answers to them, for your consideration.

Very truly yours,

Director of the Mint.

Enclosures

R:M

RG104 E-235 Vol 492

August 25, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In 1903 your Mint coined St. Louis Exposition gold dollars of two types, one part bearing a Jefferson portrait and one part a McKinley portrait. Have you a record of the number of each type coined that year?

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

August 25, 1937

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This will confirm our telephone conversation of this morning, in which you were requested to forward at once to the Superintendent of the Mint at San Francisco fifteen obverse half dollar, fifteen obverse dime, and fifteen pair one cent coinage dies.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

August 25, 1937.

Mr. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Dressel:

You must understand that at this distance I am unable to judge whether the charges of political activity against the men named in your letter are meritorious. I must rely upon you, as Superintendent, to investigate to see that no violations are permitted.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

R:M

RG104 E-235 Vol 492

August 26, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed find General Accounting Office notice of exception, dated August 14, 1937, D.O. Voucher No. 3-25018, Philadelphia Regional Office, in reference to voucher of Firth- Sterling Steel Company.

Please collect the amount of the difference, $2.80, and deposit in the Treasury of the United States in the usual manner. Kindly return copy of exception with your reply.

Yours very truly,

Director of the Mint.

P:a F

RG104 E-235 Vol 492

August 30, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

SUPERINTENDENT, UNITED STATES MINT, PHILADELPHIA, PENNSYLVANIA.

AUTHORIZED TO ACCEPT PROPOSAL NIAGARA FALLS SMELTING AND REFINING CORPORATION FOR TEN THOUSAND POUNDS PHOSPHOR-COPPER SHOT FORM FOR MINOR COINAGE AT EIGHTEEN CENTS POUND. UNDERSTOOD THIS LOWEST BID AND IN ACCORDANCE WITH SPECIFICATIONS.

NELLIE TAYLOE ROSS
DIRECTOR OF THE MINT.

079

RG104 E-235 Vol 492

August 30, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Congress, by Act of August 14, 1937, increased the amount available for use in the purchase of metals for manufacture of minor coin, from $400,000 to $600,000.

The portion of the fund allotted for your use is hereby increased from $260,000 to $440,000.

This increase is made, not in the expectation that you will regularly require materially larger investment in minor coinage metals, but in order that when peak demands for coin prevail and the funds normally required for minor coinage metal are already invested, additional funds will be available for the procuring of minor coinage blanks, thus making it possible to increase the output of coins. It is requested that this purpose be kept in mind when consideration is being given purchases of metal for use in the manufacture of minor coin.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

F:d

RG104 E-235 Vol 492

August 31, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau has received telephone inquiries from the State Department as to the cost of manufacturing 1,500,000 lempira and 1,000,000 50-centavos for the Government of Honduras. The formal request through the State Department has not yet reached the Bureau, but we have been requested to state the approximate time at which this coinage could be started. You will please telephone the Bureau tomorrow. Of course no action will be taken by you in regard to the coinage until formal request through the State Department is received. In the meantime, the order may depend upon the promptness with which it will be possible for you to execute it.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

August 31, 1937.

Miss Lois Smith,
719 North 12th Street,
Philadelphia, Pennsylvania.

Dear Miss Smith:

Your letter of August 13, addressed to the President, has been forwarded to this Bureau for attention.

I regret exceedingly that the Government has no funds which could be used for the purphase of coins in excess of their face value. I can not truthfully encourage you as to any possible value being attached to a 1913 one-cent piece. However, if you would like to address the American Numismatic Association, 159 Washington Street, Mt. Vernon, New York, they may be able to advise you as to what premium, if any, collectors pay for individual coins. This association does not deal in coins but is in communication with coin dealers and collectors.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

August 31, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to proceed with the preparation of coinage for the Nicaraguan Government in accordance with your letter of August 3, 1937.

The Minister of Nicaragua in his letter to the State Department requested that the Mint purchase the copper, nickel, tin and zinc for this coinage. It is suggested that bids be obtained and forwarded by you to the Banco Nacional de Nicaragua, 40 Wall Street, New York, New York, fiscal agent of the Government of the Republic of Nicaragua, in order that you may be authorized to purchase this metal from the lowest bidder on account of the Banco Nacional de Nicaragua for the Nicaraguan government. In this way, the cost of the metal will be adjusted before you undertake the coinage.

The Minister states that instructions for the shipping of the coins will be forwarded.

I am inclosing for your information a copy of the letter of the Minister of Nicaragua, and of the letter from the Banco Nacional de Nicaragua.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

August 31, 1937.

Superintendent, U. S. Assay Office, New York, N.Y.,
Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.,
Chief Clerk in Charge, U. S. Depository, Fort Knox, Ky.

Dear Sir:

Enclosed is a copy of the United States Civil Service Commission Departmental Circular No. 154, "Misassignment of employees to duties outside the scope of the examination status", bringing to the attention of the appointing officers the necessity of assigning employees to duties within their proper status.

On page 3 of this circular, the Commission urges that all Departments and offices make inquiries regarding the misassignments in their establishments, both in Washington and in the field, and wherever necessary corrective action be taken readjusting the duties of unclassified laborers or securing authority for the assignment of unclassified laborers to classified duties, and requesting appropriate noncompetitive examinations for classified employees assigned out of status.

I request that you forward a report to this office, giving the names of employees in your institution who are assigned to duties outside of their proper Civil Service status, with a view to effecting an adjustment.

Very truly yours,

Director of the Mint.

R:M
Enclosure

RG104 E-235 Vol 492

September 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to our letter of August 31, 1937, in which we authorized you to obtain bids for copper to be used in the Nicaraguan coinage.

This letter is amended to authorize you to use the metals you have on hand for this coinage, it being understood that you will be remunerated for this metal at the cost price.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 492

September 3, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional list of certain corporations, dated September 2, 1937, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

F-S
Encl.

Director of the Mint.

RG104 E-235 Vol 492

September 3, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In case you have not already been requested to do so, will you please have the first Norfolk coin made incased in a cellophane covering and the fact indicated on that covering that the coin was the first to be struck?

Very truly yours,

Acting Director of the Mint.

O'R:d

F/elh

September 7, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pennsylvania.

Authorized to accept proposal American Smelting and Refining to supply three hundred thousand pounds alloy copper at fourteen cents bid conforms with regulations and is lower of two received.

H.M.O'Reilly,

Acting Director of the Mint.

September 8, 1937.

Mr. Willard S. Boyce,
% United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Herewith please find copy of amended sheets 1068 and 1068A pertaining to the recent settlement at the New York Assay Office, which it is requested you substitute for the corresponding sheets retained by you.

Very truly yours,

Acting Director of the Mint.

F:d

Enclosures.

RG104 E-235 Vol 492

September 9, 1937.

Mr. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Mr. Dressel:

The enclosed letter from Mr. Robert T. McHale, regarding his desire to be reinstated in the Philadelphia Mint, and my reply to him are self-explanatory.

Very truly yours,

Director of the Mint.

R:M

Enclosures

RG104 E-235 Vol 492

September 8, 1937.

Mr. Martin G. Steinetz,
U S Mint,
Philadelphia, Pa.

Dear Sir:

There is returned herewith your voucher for reimbursement of travel expenses, Setember 4-5, 1937, Fort Knox, Ky. to Philadelphia. It is requested that this form be completed in duplicate, signed and attached to your voucher when the latter is returned to this office. The oath should also be subscribed to before a notary.

Very truly yours,

Acting Director of the Mint.

7

RG104 E-235 Vol 492

September 10, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of September 9th, inclosing correspondence received from the Postmaster at Philadelphia, relative to the unclean windows of rotary "K" locks used by your Mint.

I suggest that examination be made of the locks when they are delivered to you on the order of the Treasurer and if they are found to be very unclean they should be held and returned.

If the locks are in good condition when received by you it is suggested that an effort be made to deliver them to the Post Office in such condition as to permit the postal clerks to read them readily.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

September 14, 1937.

Superintendent, U. S. Mint, Philadelphia, Pennsylvania,
Superintendent, U. S. Mint, Denver, Colorado,
Superintendent, U. S. Mint, San Francisco, California,
Superintendent, U. S. Assay Office, New York, New York.

Dear Sir:

In order that gold bars regularly manufactured by the Mint Service, whether of refined bullion or resulting from melting of coin, may be of sizes acceptable as "good delivery" in world markets, it is directed that in future such bars conform to sizes provided for in the Mint Regulations (page 14) approximating 6¾ inches by 3½ inches by 1¾ inches, which give weights approximating 400 ounces, such bars being generally known as 400 ounce bars.

In this connection reference is made to size and fineness specifications of bars acceptable on the London gold market, as follows:

"1. Gold bars conforming to the following specifications are good delivery in the London market:-

(a) Fine bars, i.e., bars assaying 995 per mille or over and weighing between 350 and 430 ounces;

(b) Coin bars, i.e., bars assaying 899 to 901 per mille or 915½ to 917 per mille and containing between 350 and 430 ounces of fine gold;"

Thus standardizing the sizes of our bars may make unnecessary the later remelting and recasting of bars of larger size than the approximately 400 ounce class, such as the 1,000 ounce bars made by one institution.

Very truly yours,

Director of the Mint.

F:d/eh

RG104 E-235 Vol 492

September 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please advise the Bureau if any other than the Lindbergh medal for aeronautics has been issued by the Mint.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

/

RG104 E-235 Vol 492

September 15, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Supt., U. S. Mint, Phila., Pa.,
Supt., U. S. Mint, Denver, Colo.,
Supt., U. S. Mint, San Francisco, Calif.
Supt., U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Chief Clerk in Charge, U. S. Depository, Ft. Knox, Ky.

Executive Order by President August thirty-first provides Friday September seventeenth hundredth anniversary signing Constitution all employees shall be excused from duty after four hours work except those whose absence would be inconsistent with the public interest.

Nellie Tayloe Ross,
Director of the Mint.

September 15, 1937

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to your July bullion accounts, it is noted that no difference is shown between the amount paid out for uncurrent and mutilated coin received as bullion, and the value thereof after melting and assaying. Please advise the Bureau how this result is achieved when a months receipts, consisting of a number of individual transactions with payments made prior to melting, are combined in a single melt.

Please refer to your July form 193 for nickel metal and advise method of determining the used average price, $0.03333757; Bureau calculation gives the average as $0.03378815.

Please forward the usual certificate to the effect that gloves purchased on voucher #3-299, M. Segal & Sons, will be retained by the Government and burned to obtain whatever precious metal might adhere to them.

Very truly yours,

Director of the Mint.

September 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of M. Segal and Sons to supply your Mint with 50 dozen pairs of reversible, heavy leather mittens for use at the rolling mills, at a cost of $8.23 per dozen pairs, net.

Test of samples supplied shows that the higher priced mittens, by reason of design, are less likely to be caught in the rolls thus drawing the wearer's hand into the machinery. In addition, the tests have shown that the higher priced mittens wear considerably longer and for this reason they are more economical in use than the approximately 5% lower priced mittens.

It is understood that these mittens will be burned to recover any metals adhering when they become too much worn for further wear.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 492

September 21, 1937

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With return of the enclosed copy of the communication from the General Accounting Office relative to contract TCM-354 with The Riverside Metal Company, will you please supply the information called for by the General Accounting Office.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Enclosure

September 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

According to the Bureau records we have not yet received Contracts T2m-375 and 376. Will you kindly forward same or advise where they may be found?

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

September 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your report on Form 637 of deposits of foreign bullion and coin received in trust from other governments for the half years ending December, 1936 and June 1937.

Will you please supply for the above-mentioned periods the usual classification of such bullion as to source, in amplification of the amounts represented as totals under the head of miscellaneous.

Very truly yours,

Director of the Mint.

F:d

September 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to your letter of September 20, concerning a supply of Department Circular No. 55, please be advised that this circular is again under revision, and it is suggested that no change be made by you in the edition of March 13, 1936, pending issue by the Department of the edition now under revision.

Very truly yours,

Director of the Mint.

F:d

September 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Labor Department has informed the Bureau by telephone that they have not received your report of Contract T2m-355 in favor of Scovill Manufacturing Company which was for an amount in excess of $10,000.

Will you please forward the usual report and take steps to insure that these reports are promptly made in future.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

F:d

RG104 E-235 Vol 492

September 23, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication of today requesting you to forward to Denver twenty pairs of quarter dollar dies as soon as possible.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

September 25, 1937.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Please forward to the Bureau a copy of your Appropriations Transactions Statement for the month of August 1937.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

P F

September 29, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your report on form 474-A, U.S. coin received for melting and recoinage, for the six-month period ended June 30, 1937.

The total face value of mutilated silver coin is shown as $2,209.05 and the recoinage value as $2,335.84. Since the given fine ounces support the stated recoinage value it would appear that the stated face value is too low. The difference between the recoinage and face value is reported as a loss although it would be a gain if the above figures are correct.

Please furnish information explaining the discrepancy and a corrected form 474-A if necessary.

Very truly yours,

Director of the Mint.

H84

RG104 E-235 Vol 492

September 30, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Government of Honduras has agreed to the terms contained in your letter of September 10, 1937, for the execution of coinage for that country and the Minister has been advised, through the State Department, that the coinage will be undertaken as soon as possible.

As we are very much in need of the earnings from this coinage the Bureau will appreciate your effort to work it in as soon as possible. We have sent an inquiry, through the State Department, to the Honduran Minister, asking to be advised as to which denomination he desires to have executed first and we will transmit this information to you as soon as it is received.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 492

September 30, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of September 29th, inclosing a letter received from Robert and Company, Atlanta, Georgia, relative to the use of Mr. Sinnock's design for the presidential medal.

It is noted that although the medal has been copyrighted by Mr. Sinnock, he has no objection to the use of it for the purpose indicated in the letter of Mr. A. P. Almond, that is, for casting a plaque for the Roosevelt Memorial to be erected at Gainesville, Georgia.

It is, of course, understood that we are not in position to recommend any firm to do the work of developing this design for the memorial.

It is within your discretion to lend a large model if you have one, but I do not think we would be justified in preparing a special model for this purpose. What is your judgment in this matter?

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/at

October 1, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver as soon as possible twenty reverse and ten obverse quarter dollar dies.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

October 1, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Mint, New Orleans, Louisiana.

Dear Sir:

Will you please prepare and forward to the Bureau at an early date the usual schedule of deposits of newly mined domestic gold and silver received during the first nine months of the calendar year 1937, for the information of the Bureau of Mines.

You will probably recall that this schedule covers the name and address of each depositor with the amount in ounces of his gold and silver deposits, and the state in which mined.

Very truly yours,

Director of the Mint.

F:d

RG104 E-235 Vol 492

October 5, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please notify this office if you wish to have the amounts of the bonds for the following-named men raised:

Gildner, William W., promoted from Machinist to Supervisor of Scales
Manion, Joseph L., promoted from Skilled Workman to Assistant Engineer
Copeland, Watson R., promoted from Skilled Workman to Foreman Transfer Weigh Room
Gerold, Robert J., status changed from Foreman Melting Dept. to 2nd Asst. Fmn. Melting Dept. (Lowered?)
Mansfield, Courtland S., promoted from Assistant Foreman Annealing Room to Foreman Whitening Room

Very truly yours,

Director of the Mint.

R:M

O'R/eh

October 7, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver half dollar and quarter dollar cutters for dressing milling machines.

Nellie Tayloe Ross,
Director of the Mint.

OR

O'R/eh

October 7, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Relet October sixth authorized to accept proposal Scovill Manufacturing Company to supply two hundred thousand pounds US five cent nickel blanks at fifty-three and one quarter cents per pound understood lower of two bids received three invited conforming to specifications.

Nellie Tayloe Ross,
Director of the Mint.

OR

RG104 E-235 Vol 492

October 5, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau is in receipt of notice of settlement for the following items purchased for your institution through the Procurement Division:

Item	Quantity	Description	Charges	Warrant No.	Order No.	Fiscal Year
21-R-182-750	25 lb.	Rope, cotton, halyard, braided, 3/8"	$ 6.50	166 P	981	1937
51-S-1755	750 lb.	Soap powder, in 250-lb. bbls.	15.75	"	"	"
29-P-1030	1000 roll	Paper, toilet, roll, 1000 sheets to roll	30.00	675 P	63	1938
51-P-250	360 can	Paste, soap, grit, hand, 16 oz. tins	15.12	"	"	"
			$67.37			

The above amounts are chargeable to the Salaries and Expenses, Mints and Assay Offices, appropriations for the fiscal years indicated.

Notice of settlement for electricity consumed at your institution for the month of July, 1937, chargeable to the Salaries and Expenses, Mints and Assay Offices, 1938, appropriation, by Warrant No. 697 P, has been received as follows:

Class	No.	Pres.	Prev.	Const.	KWH		Amount
200 101-	518MC1	9949	9141	100	80800		
46	515MC208	1603	1437	100	16600	97400	$1,618.26

Limits 560 KW/840 KVA; Registered Demand 676.0 K.W. Power Factor 99.9%.

If these settlements liquidate encumbrances already set up, please report as such, as separate items on your monthly appropriation transaction statement.

Very truly yours,

Director of the Mint.

D F F

RG104 E-235 Vol 492

October 7, 1937.

Superintendent,
United States Mint.
Philadelphia, Pa.

Dear Sir:

There is bring forwarded to you today, by registered mail two fine silver bars weighing 20.65 and 37.55 troy ounces respectively, a total of 58.20 ounces.

In exchange for this metal please furnish the Bureau the equivalent fine silver in the form of 200 milligram discs.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

2.

RG104 E-235 Vol 492

October 8, 1937.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Assay Office, New York, N. Y.,
Assayer in Charge, U. S. Mint, New Orleans, La.

Dear Sir:

The Treasury Department is seeking to determine the degree to which there is collusion among bidders. Please answer the following questions categorically:

1. All Items purchased other than through the Procurement Division.
2. Amount expended annually.
3. Authority for purchase outside of Procurement schedule.
4. Are such purchases made pursuant to regulations?
5. Do bids reflect bona fide competition?

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

October 11, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Supt., US Mint, Phila., Pa.,
Supt., US Mint, Denver, Colo.,
Supt., US Mint, San Francisco, Calif.
Supt., US Assay Office, New York, New York,
Assayer in Charge, US Mint, New Orleans, La.,
Assayer in Charge, US Assay Office, Seattle, Wash.,
Chief Clerk in Charge, US Depository, Ft. Knox, Ky.

Beginning Tuesday A. M. until after funeral of Hon. Ogden Mills please half-staff flag.

Nellie Tayloe Ross,
Director of the Mint.

O'R/eh

October 12, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Assay Office, New York, N.Y.
Superintendent, US Mint, Philadelphia, Pa.
Assayer in Charge, US Mint, New Orleans, La.

Please refer our letter October 8 requesting information relative purchase of supplies asking that the information be compiled in accordance with the 5 questions STOP Please advise Bureau today when we may expect reply.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

October 12, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find an additional list of certain corporations, dated October 11, 1937, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

F-S
Encl.

Director of the Mint.

RG104 E-235 Vol 492

October 13, 1937.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Superintendent, U. S. Assay Office, New York, N. Y.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.,
Chief Clerk in Charge, U. S. Depository, Ft. Knox, Ky.

Dear Sir:

As soon as possible after receipt of this letter will you please prepare an inventory, by departments, of all equipment, including machinery and appliances, furniture and office equipment. Please indicate the approximate date of purchase and the approximate cost of each article.

It will not be necessary to include consummable supplies.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

October 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please forward to the Denver Mint ten pairs of quarter dollar dies and twenty obverse dime dies; also ten reverse half dollar dies.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

October 13, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

On September 29, 1937, you forwarded a letter recommending a number of melters for temporary employment on the regular roll of your institution. Among those recommended, you listed a man by the name of Roland Carbonetti and indicated that he had had previous service in the Mint. Our records do not disclose a Roland Carbonetti, but a Benjamin Carbonetti. The previous service of these two would indicate that they were the same person. However, the dates of birth do not agree.

It is requested that you furnish any information you have that will enable us to clarify the records of these two men.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

R:M

RG104 E-235 Vol 492

October 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please advise the Bureau the number of proof coins issued since January 1st; also the number of sets, if figures are available.

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

October 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of October 13th, you are authorized to place an order with the International Graphite and Electrode Company for 200 graphite electrodes, 3" diameter by 40" long, and 200 graphite nipples, threaded, at a total cost of $579.75.

It is understood that the above bid was the lowest received of three invited and conforms with specifications.

Very truly yours,

John H. O'Reilly

Director of the Mint.

RG104 E-235 Vol 492

October 14, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of October 13th, you are authorized to purchase 30,000 pounds of electrolytic cathode copper, from the American Smelting and Refining Company, at the rate of $0.12275 per pound.

It is understood that the above bid is the lowest received of four invited and conforms with specifications.

Very truly yours,

Director of the Mint.

G'R/en

October 15, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Re telephone communication of today authorized to accept proposal Nathan Trotter for 14 thousand pounds of zinc at decimal 0842 cents per pound and 2 thousand pounds tin at 54 and 5 eighths cents per pound understood lowest bid received conforming to specifications.

Nellie Tayloe Ross,
Director of the Mint.

NR

RG104 E-235 Vol 492

October 15, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of October 14th, you are authorized to purchase from Miller, Bain, Beyer and Company 15,000 yards of 54" cotton twill, at the rate of $0.2413 per yard, net. The material is to be used in making the $1 coin bags.

It is understood that this was the only bid received of four invited and that release has been granted by the Department of Prison Industries for the purchase of the material.

Very truly yours,

Director of the Mint.

October 15, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The following pertains to your August accounts.

The weight on the bullion account current of the nickel minor coinage metal purchased should be 36,545.5 lbs. instead of 36,505.5 and the bullion account current has been corrected accordingly. This was a typographical error, the ounce equivalent being correct.

In preparing the schedule of coin received for re-coinage it is suggested that the charges on altered coin be scheduled in a memo column at right hand side of sheet and that the total thereof be deducted from the total of the appropriate denomination column to show the amounts as they appear on the account current.

Please forward copy of Certificate of Deposit No. 40 for $15.25 as it apparently was not received at the time the deposit was made.

Statement and Certificate of Award with voucher No. 3-6404 does not show the necessary references. Please forward a completed form to substitute for the incomplete one.

Voucher No. 7, Minor Coinage Metal Fund, The New Jersey Zinc Sales Co. Inc. This voucher is supported only bytthe dealer's bill. Please forward necessary additional papers - quotation, acceptance, and statement and certificate of award.

Voucher No. 3-7407, Receiver of Taxes, City of Philadelphia, water service for fiscal year 1937. Two water tax bills are attached for annual minimum charge of $515 each, as per water meter #373004, but none for minimum charge on meter #934843. Please forward a minimum charge bill for the latter meter as a substitute for the duplicate bill against the other meter. Also please supply meter readings for both meters. Concerning the

RG104 E-235 Vol 492

Philadelphia

October 15, 1937.

charge under meter 934843 for excess consumption based on average daily consumption June 30, 1936 to September 17, 1936, total excess consumption 1205 thousand cu. ft., please state why September 17 was used for establishing a daily average. A notation appears on voucher that the meter did not register properly during part of the time, and that this excess charge is considered very fair to the Government. It is also noted that there was apparently a substitution of meter #934843 for former meter Gem #479365, some time during the year. In this connection it is noted that the prior year's total consumption, per Bureau record of meter readings, was 1,370.5 thousand cu. ft. which compares with the 1936 figures, excess 1,205 plus minimum 515, total 1,720.

Extra copy of Voucher No. 3-4599, payable to Consolidated Steel Warehouse Co., is returned for your files.

Very truly yours,

Director of the Mint.

F:d

Enclosure.

RG104 E-235 Vol 492

October 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of October 15th, you are authorized to purchase from M. Segal & Sons, 50 dozen pairs of horsehide gloves at the rate of $5.75 per dozen pairs: this being the only bid received of three invited.

It is understood that when these gloves become too worn for further use they will be burned to recover whatever precious metals may be adhering to them.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 492

October 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of October 15th, you are authorized to purchase from the North American Refractories Company, 200 sets of fire brick, letter "A" (4 to a set) at $1.40 per set, and 12 each of fire brick, letter "T" right and letter "T" left, at $3.17 each. It is understood that this bid conforms to specifications and was the lowest received of three invited.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

cfh/eb

October 18, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

please forward to San Francisco ten pairs dime dies and to Denver twenty reverse quarter dollar dies.

Nellie Tayloe Ross,
Director of the Mint.

NR

RG104 E-235 Vol 492

October 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is a "Notice of Retirement from Service" for Mr. Charles T. Smith, whose retirement has been approved by the Civil Service Commission.

Please have Mr. Smith sign the receipt at the bottom of this notice and return it to this office.

Very truly yours,

William Taylor Ross

Director of the Mint.

Enclosure

R:M

October 19, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Letter under date October 18th now in mail authorizing you to accept American Smelting and Refining bid on copper in accordance with telephone communication of 18th.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

October 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication of today, authorizing you to accept the proposal of the American Smelting and Refining Company to supply your Mint with 300,000 lbs. of copper at $0.1205 per pound, for minor coinage.

It is understood that this is the only bid received by you which covers the specifications.

Very truly yours,

Director of the Mint.

/

RG104 E-235 Vol 492

October 20, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a letter received from the State Department relative to coinage for Honduras. It will be noticed that the Government of Honduras is anxious to have the coins prepared as soon as possible. There are two reasons why it would be gratifying to the Department to have this coinage executed: first, because we are very desirous of accommodating the Government of Honduras, and second, because we need the earnings.

It may be possible for you to be making some preliminary preparation for this coinage, although I am entirely aware of the pressure being brought to bear upon you at this time for our own coinage.

The inclosures need not be returned to the Bureau.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosures.
/

RG104 E-235 Vol 492

October 21, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau is in receipt of a request from the American Legion Texas Centennial Committee, asking for the preparation of 5,000 Texas 1938 half dollars at the Philadelphia Mint, 5,000 at the Denver Mint and 5,000 at the San Francisco Mint. It is obvious that this will necessitate the preparation of dies with changed date.

Will you please instruct the Texas Centennial Committee as to the cost of making the change in the dies.

The Committee has expressed the desire to have these coins early in January, but how early will depend upon your convenience at the Mint.

As soon as payment is made for the dies will you please cause a sufficient number of working dies to be sent to Denver and San Francisco.

Very truly yours,

Director of the Mint.

/

O'R/sh

October 22, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

This will confirm telephone communication of this morning ~~authorizing~~ requesting two dozen adjusting stars for automatic scales for San Francisco.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

October 22, 1937.

Mr. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Dressel:

A communication has been received from the Civil Service Commission stating that a search of the fingerprints of Mr. Owen Porter Brady, a guard employed at the Mint, reveals the following record of arrest:

"Subject as Owen P. Brady, #162524, arrested PD, Philadelphia, Pennsylvania, August 10, 1937; reck. opr. auto while intoxicated."

Will you please investigate this case and report to me.

I am still awaiting a report from you regarding the Haynie matter.

Very truly yours,

Director of the Mint.

R:M

October 22, 1937.

Supt., U. S. Mint, Philadelphia, Pa.,
Supt., U. S. Assay Office, New York, N. Y.,
Supt., U. S. Mint, Denver, Colo.,
Supt., U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.,
Chief Clerk in Charge, U. S. Bullion Depository, Ft.Knox,Ky.

Dear Sir:

Enclosed is a copy of Departmental Circular No. 158 requesting a report regarding the hours of duty of civilian employees in the Government in compliance with the desire of the President for further information concerning this subject.

It is requested that you prepare a report covering the employees reported by you on form 3257b for the month of September, including regular and emergency people.

It is further requested that the informated be forwarded as soon as possible as all reports must be sent to the Commission not later than November 1, 1937.

Very truly yours,

Director of the Mint.

Enclosures

R:M

RG104 E-235 Vol 492

October 25, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of October 23rd, you are authorized to purchase from the Electro Refractories & Alloys Corporation 10,000 lbs. of phosphor-copper at $0.16125 per lb., terms ½% 10 days.

It is understood that the above bid was the lowest of three solicited and conforms with specifications.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 492

Via Government Facilities

October 26, 1937

Contingent Expenses, Office of the
Director of the Mint, 1938

SUPERINTENDENT, UNITED STATES MINT, PHILADELPHIA, PENNSYLVANIA.

DO YOU WISH TO CHANGE AMOUNT OF BOND OF OLIVER BISHOP WHEN BOND IS RENEWED IN DECEMBER. PLEASE WIRE.

O'Reilly

ACTING DIRECTOR OF THE MINT.

RG104 E-235 Vol 492

October 26, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please supply fifty (50) pounds of lead in the form of 5 gram sheets for use in the Bureau Laboratory.

Very truly yours,

N. M. O'Reilly,

Director of the Mint.

Q.

RG104 E-235 Vol 492

O'R/eh

October 29, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Authorized to accept proposal Riverside Metals Company to supply your Mint with 100 thousand pounds copper at rate of 41 and one-eighth cents for minor coinage with option of taking 100 thousand pounds more at same rate.

M.M.O'Reilly,
Acting Director of the Mint.

O'R

O'R/EH

October 29, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Please advise Bureau how soon you will be able to send to San Francisco working dies for dollar and half dollar Chinese coins STOP Bureau hopes that some of this coinage can be made this calendar year in order to use dies already prepared by you for this Chinese year.

M.M.O'Reilly,
Acting Director of the Mint.

OR

RG104 E-235 Vol 492

October 29, 1937.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Assay Office, New York, N.Y.,
Superintendent, U. S. Mint, Denver, Colorado,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.,
Chief Clerk in Charge, U. S. Bullion Depository, Ft. Knox, Ky.,

Dear Sir:

The Civil Service Commission is requesting that reports on form 3257b, "Employment and Payrolls outside the District of Columbia", be forwarded to its Statistical Division on the date specified. If you will notice, there is a notation on the bottom of form 3257b that these reports are due at the Statistical Division on the fifteenth of each month for the preceeding month.

A combined report of all Mint institutions must be prepared by this office, and a combined report of all Treasury activities must be prepared by the Division of Appointments of this Department. In order to allow sufficient time for the preparation of these combined reports, it is requested that you forward your report to this office so that it will reach here not later than the seventh of each month.

Very truly yours,

N. M. O'Reilly,

Director of the Mint.

R:M

October 29, 1937.

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Assay Office, New York, New York.
Superintendent, United States Mint, San Francisco, California.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Chief Clerk in Charge, United States Bullion Depository, Ft. Knox, Ky.

Dear Sirs:

In rendering your appropriation transactions statements in the future please show separately thereon, under the proper appropriation heading, the transactions incident to settlements made or to be made through appropriation transfers of which you are advised by the Bureau; such, for example, as purchases made by the Procurement Division.

They should be shown on a separate line of the encumbrance statement, similar to the following:

APPROPRIATIONS	ENCUMBRANCES SET UP	PAYMENTS	ENCUMBRANCES LIQUIDATED	ENCUMBRANCES UNLIQUIDATED
Salaries & Expenses, Mints & Assay Offices, Symbol 28510.				
Salaries & wages				
Contingent regular				
Contingent, Washington settlement items (total)				

Very truly yours,

N. M. O'Reilly

Director of the Mint.

P:d F

C'R/sh

October 30, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Please furnish Denver 25 reverse quarter dollar dies soon as convenient.

Nellie Tayloe Ross,
Director of the Mint.

CR

November 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a letter received today from the Bureau of Insular Affairs, War Department, relative to the manufacture of an automatic coin weighing machine for the Manila Mint.

With the return of this letter will you please advise the Bureau as to the amount which should be charged for the preparation of this machinery and the approximate time required for its manufacture.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosure.
/

RG104 E-235 Vol 492

October 30, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau is in receipt of notice of settlement for the following items purchased for your institution through the Procurement Division:

Item	Quantity	Description	Charges	Warrant No.	Order No.	Fiscal Year
51-S-1755	1,250 lbs.	Soap powder, in 250-lb. bbls.	$26.25	1341P	153	1938
33-P-2263	46 lbs.	Packing, sheet rubber, Grade A, 1/8" thick x 36" wide	10.58	238P	981	1937
38-B-675	2 doz.	Brushes, artists' camel hair #2	.66	1217P	135	1938
38-B-695	2 doz.	Brushes, artists', camel hair, #6	1.02	"	"	"
38-B-5130	24	Brushes, varnish, flat, No. 1, 1 in.	3.12	"	"	"
51-S-1655	540 cake	Soap, laundry, 16-oz. cakes, ordinary	23.22	"	"	"
51-S-1885	1000 cake	Soap, white floating, toilet, 6-oz.	27.00	"	"	"
57-F-8020	6	Funnels, Bunsen, 60° angle and 6" stem, Pyrex, glass, #1850	4.32	"	"	"
27-T-3765	500 yd.	Toweling, cotton huck, heavy 18"	55.00	1136P	78	"
			151.17			

The above amounts are chargeable to the Salaries and Expenses, Mints and Assay Offices, appropriations for the fiscal years indicated.

Notice of settlement for electricity consumed at your institution for the month of August, 1937, chargeable to the Salaries and Expenses, Mints and Assay Offices, 1938, appropriation, by Warrant No. 1341 P, has been received as follows:

RG104 E-235 Vol 492

Philadelphia

October 30, 1937.

Class	No.	Pres.	Prev.	Const.	KWH	Amount
200 101-46	518 MC 1	0751	9949	100	80200	$1434.78
	515 MC 208	1712	1603	100	10900	
					91100	

Limits 560 KW/840 KVA

Registered Demand 564.0 K.W.
Power Factor 99.9%

If these settlements liquidate encumbrances already set up, please report as such on your monthly appropriation transaction statement, in the manner suggested in our letter of October 29, 1937.

Very truly yours,

Director of the Mint.

D P F

RG104 E-235 Vol 492

November 2, 1937.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.
Chief Clerk in Charge, U. S. Bullion Depository, Fort Knox, Ky.

Gentlemen:

Herewith please find an additional list of certain corporations, dated October 29, 1937, received from the office of the Assistant General Counsel of the Bureau of Internal Revenue. Please forward to this office your answer stating whether or not your institution has any claims against any of the listed concerns.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 492

November 2, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Secretary of the Treasury has approved the design submitted by Enid Bell for the Lincoln Ellsworth medal. Miss Bell has been requested to forward the models to the Mint as soon as possible.

I am inclosing photographs of the designs for your guidance. Will you please arrange to have the Engraver execute this medal as soon as possible.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosures.
/

RG104 E-235 Vol 492

CVS/ex

November 3, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver twenty pairs quarter dollar dies soon as convenient.

Nellie Tayloe Ross,
Director of the Mint.

OR

RG104 E-235 Vol 492

November 4, 1937

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to the drafts of new forms for your engraving department which were received with your recent request for blank forms, etc.

Presumably these forms are for keeping a record of operations in the engraving department. The small form "Dies in furnace" presumably is intended to replace Form 1051 which has heretofore been supplied your institution. If so, please advise, and the new form will be assigned the old number.

The card forms approximately 8 x 5 all carry a notation on the left-hand upper corner of "Year". This space is regularly reserved for the number of the form. Should a space be provided elsewhere for the year, or can the year be satisfactorily inserted in the date column?

Each of the cards carries a title indicating its use, with the exception of one on which the word "denomination" is shown. Would the title "Die Stock" be appropriate for this card, with a space provided on which to indicate the denomination? If not, please advise the Bureau of an appropriate title for this card. Is this "Die Stock" card to be used as a record of "Working Dies", or should there be an additional card for that purpose?

Are we correct in understanding that these forms are to replace improvised records heretofore kept in blank books not specially provided therefor?

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

F:d

November 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of November 5th, you are authorized to purchase from Nathan Trotter & Company the following material, for use in minor coinage:

9,000 lbs. zinc @ $0.0737 per lb., net
2,000 lbs. tin @ $0.4825 per lb., net

It is understood that the above bid was the lowest of three solicited and conforms to specifications.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/sh

November 6, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Mr. Ulmer, who is representing Mr. Lincoln Ellsworth in the development of the medal to be presented to Mr. Ellsworth, called at the Office yesterday evening and expressed the desire that the following inscription should be placed on the reverse of the medal, the model for which was delivered to your Mint on November 5th:

"To Lincoln Ellsworth ... For Claiming on Behalf of the United States ... the Last Unclaimed Territory in the World ..."

Mr. Ulmer expressed the wish that this inscription be placed on the reverse in raised letters.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 492

O'R/eh

November 8, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, ~~San Francisco, Calif.~~ Philadelphia, Pa.

Please send San Francisco twenty obverse dime dies immediately.

Nellie Tayloe Ross,
Director of the Mint.

O'R/eh

November 9, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Please forward San Francisco 100 pairs asbestos mitts partial delivery needed at once.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

November 9, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Oregon Trail Memorial Association has asked to have prepared six thousand 1938 Oregon Trail half dollars at each of the Mints. The Association has requested that these coins be executed if possible in January. I am, therefore, asking that you prepare sufficient working dies dated 1938 for the San Francisco and Denver Mints, respectively.

Will you please notify Mr. Howard R. Driggs, President, Oregon Trail Memorial Association, Inc., 1775 Broadway, New York, of the cost of altering the dies to bring them to the 1938 date.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 492

November 10, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of October 28th, relative to the cost of shipping dies for the Commonwealth of the Philippines.

The Chief of the Bureau of Insular Affairs, War Department, has today forwarded a letter to this Bureau, transcribing a cable received from the President of the Philippines in which he requests that the dies and collars be shipped by mail and steamer express to avoid extra expense of air shipment. You will note that the President of the Philippines further requests that partial shipment be made in time to reach Manila early in January.

A copy of the letter from the Chief of the Bureau of Insular Affairs, War Department, is inclosed for your information and appropriate action.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.

RG104 E-235 Vol 492

November 11, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of November 6th, relative to the model for the Ellsworth medal. Mr. Joseph Ulmer, who is representing the interests of Mr. Ellsworth in connection with the preparation of this medal, has notified the Bureau by telephone that he is agreeable to the suggestions made in your letter, the substance of which was transmitted to him by letter from this Bureau.

Please proceed with the preparation of this medal at your earliest convenience. It is understood, of course, that this medal will be ready some time about December 7th.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Via Government Facilities

November 13, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938

SUPERINTENDENT, UNITED STATES MINT, PHILADELPHIA, PENNYSLVANIA.

MAN IN QUESTION MAY RESIGN.

Director of the Mint.

Via Government Facilities

November 16, 1937

Contingent Expenses, Office of the
Director of the Mint, 1938.

SUPERINTENDENT, UNITED STATES MINT, PHILADELPHIA, PENNSYLVANIA.

APPOINTMENT OF TWO COUNTERS FIVE HELPERS APPROVED.

DIRECTOR OF THE MINT.

November 16, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Treasurer requests you expedite last order received by you late in October for 4000 large-size coin bags and requests that partial shipment be made if possible STOP Advise Bureau when you expect to complete order.

Nellie Tayloe Ross,
Director of the Mint.

RG104 E-235 Vol 492

November 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Secretary of the Daniel Boone Bicentennial Commission has forwarded to the Bureau, for the National Museum collection, a specimen of the Boone commemorative half dollar made at San Francisco in 1937.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 492

November 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of November 13th, you are authorized to purchase, for use in alloy, 30,000 pounds of cathode copper plates from the American Smelting and Refining Company, at the rate of $0.11275 per pound, net.

It is understood that the above bid conforms to specifications and is the lowest received of three invited.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 492

November 16, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The following pertains to your September accounts.

It is noted that the sale of copper, tin, and nickel by the Mint to the Nicaraguan Government for their coinage at the prices of the latest mint purchases of those metals, was at rates materially below the current market prices. The approximate market prices of the metals at the time of the sale were, copper 14¢; nickel 35¢; and tin 57½¢ per lb. The total difference between the amount charged and the market value of the metals was approximately $570.00, which would have been the additional cost to the Government for replacement of the metals had it been necessary to replace at that time. It apparently would be equitable for both parties, when the mint supplies metals for manufacture of foreign coin, to charge market rates when such rates are in excess of mint costs for the latest preceding purchases.

Since the regular bullion abstract recapitulation now being supplied is in complete and satisfactory form, it will not be necessary in future to supply the special grand recapitulation.

Voucher No. 3-8536, G. C. Fox, olive drab twill, $473.90. A copy of clearance from Federal Prison Industries, Inc. is requested to accompany voucher, or explanation for its absence.

Voucher No. 3-8733 Theo. Altenader & Sons. Order was for 60 medal cases at $1.25 each, and stamping of 57 at 20¢ each, total bid $86.40, which was billed and paid, less 1%, 86¢. The certified dealer's bill carries notation that 50 were stamped per list furnished, while the accompanying list carries 57 names. Please advise whether the bill incorrectly indicates the number stamped or whether there was overpayment for 7 stampings at 20¢ each.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

F:d

RG104 E-235 Vol 492

November 17, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of November 15th, relative to the injury of Miss Lois E. Jacobs, a visitor at the Mint, who fell by tripping over a metal strip at the front gate. I would suggest that you volunteer no action in this case.

I am sure that you have already investigated the condition of the metal strip to be sure that it is not out of order.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

/

and par

GPR/eb

November 17, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint, Philadelphia, Pa.

Retel November 16th no order will be placed with you by Treasurer for coin bags Procurement Division purchasing them from Federal Prison.

Nellie Tayloe Ross,
Director of the Mint.

GR

November 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Receipt is acknowledged of your letter of November 17th, requesting to be advised as to whether or not the regulation dated July 17th has been revised or whether it is to be enforced as issued.

Mrs. Ross is in New York at present, visiting the Assay Office. It is her intention to stop in Philadelphia on her way back to Washington the last part of this week. It is suggested that you discuss this matter with her then.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

November 18, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of November 17th. This letter will confirm telephone communication of today, advising you that the model for the "Expeditionary" medal, which was delivered to your Mint recently, is to be held by you until further instructions are sent to you.

A member of the staff of the Navy Department replied to an inquiry from the Bureau to the effect that the model went to you prematurely and instructions will be sent, through this Bureau, to you in relation to it.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

CTS/cl

November 20, 1937.

Contingent Expenses, Office of the
Director of the Mint, 1938.

Superintendent, US Mint,
Philadelphia, Pennsylvania.

Please ship San Francisco immediately ten pairs one cent dies.

M.M.O'Reilly,
Acting Director of the Mint.

OR

RG104 E-235 Vol 492

November 22, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed is correspondence pertaining to Mr. K. L. Haynie for your information.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Enclosures

R:M

RG104 E-235 Vol 492

November 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of November 22nd, inclosing a sketch of the inscription proposed to be placed upon the Ellsworth medal.

Mr. Ellsworth's representative, Mr. Ulmer, called at this Office today and has approved the inscription as submitted.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

/

RG104 E-235 Vol 492

November 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Further considering the matter of prices to be assessed in future for metals supplied by this Government for use in manufacturing coin for foreign governments, there is little doubt that the prices current when the coinage order is placed are the logical ones, since, if the customer is to supply the metals, that is the logical time for him to make the purchases, and consequently the time for comparing the Government's costs with market rates, unless a later date for manufacture of the coin and for supplying the metals is definitely agreed upon.

It would seem that the customer could hardly object to paying market rates, and since the Government would be in position to replenish its own stocks at such rates if it chose so to do, such rates would be equitable for both parties, as indicated in Bureau letter of November 16th. It should be understood, of course, that slight rate variations for small quantities of metals may be considered as immaterial.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

F:d

RG104 E-235 Vol 492

November 24, 1937.

Mr. Edwin H. Dressel,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Dressel:

I concur in your opinion that there are extenuating circumstances that justify no further action by the Mint in reference to Mr. Brady's infraction of the traffic laws except to warn him that there must be no repetition of any offenses that point to intoxication while he is in the Mint service.

The fact is that, as I interpret the report of the investigation, it is not clear that the two or three drinks of beer taken by Mr. Brady contributed to his momentary lapse into sleep any more than did the loss of rest and general prostration from the heat.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

E:M

RG104 E-235 Vol 492

November 24, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of November 23rd, you are authorized to place an order with the Electro Refractories and Alloy Corporation to supply your Mint with 300 #70 graphite crucibles, at the rate of $13.00 each, less 1%, ten days.

It is understood that six proposals were invited and that five submitted identical prices, $12.10 each, less 1%, ten days; bidders were required to furnish five crucibles for test and the samples furnished by the Electro Refractories and Alloy Corporation tested superior to any of the others.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

13.
300
3900

RG104 E-235 Vol 492

December 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Civil Service Commission has approved, effective November 27, 1937, the retirement on account of disability of Mr. Jewry Kaufman, a clerk employed in your institution.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

R:M

RG104 E-235 Vol 492

December 1, 1937.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of November 29th, stating that the cost of preparing a bronze replica of the Ellsworth medal would be $6.00. In our telephone conversation yesterday it was understood that the cost of the bronze medal would be $5.00 and this information has been passed on to Mr. Ellsworth. I hope it will be found by you to be possible to make this bronze replica for this amount. A definite request has now been made for this copy.

The Bureau has been requested to take no further action in regard to the proposed miniature bronze until we can obtain definite instructions from Mr. Ellsworth.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.